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OFFICE OF THE SANGGUNIANG BAYAN
 ITOGON, BENGUET

BY _____
 DATE: 2/2/11

ADMINISTRATIVE ORDER NO 15
 Series of 2011

**AMENDING ADMINISTRATIVE ORDER NUMBERED. 04, SERIES OF 2009:
 CREATING THE TRANSITORY ECONOMIC ENTREPRISE ADHOC COMMITTEE
 OF THE MUNICIPALITY OF ITOGON, BENGUET**

WHEREAS, the past dispensation had issued Administrative Order Numbered 04, series of 2009 which had created the Transitory Economic Enterprise Adhoc Committee as mandated under Ordinance numbered 25, series 25, series of 2008

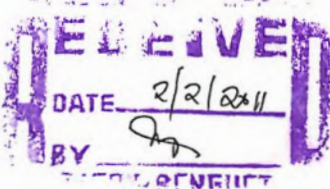
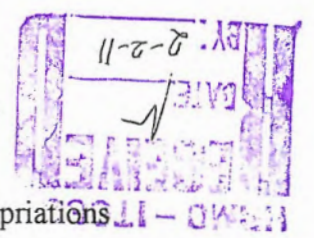
WHEREAS, there is a need to amend the said administrative order due to the changes in leadership as brought about by the May 10, 2010 synchronized national and local computerized elections;

WHEREAS, there is an urgent need to amend the same administrative order so as to immediately re-activate the Transitory Economic Enterprise Adhoc Committee to thoroughly study the Audit Observation Memorandum of the Commission on Audit, relative to the operations of the Municipal Economic Enterprise Development Office, more particularly, the Heavy Equipment Rental Enterprise and make recommendations for the satisfactory resolution thereof and to ensure compliance of the Local Government Unit of Itogon to the same COA observations.

NOW, WHEREFORE, I, OSCAR MAINGPES CAMANTILES, by virtue of the authority and powers vested in me by law, do hereby amend Administrative Order numbered 04. Series of 2009, which shall now be stated and read as follows:

Section 1: Composition of the Transitory Economic Enterprise Adhoc Committee: The committee shall be composed as follows:

- Chairman: OSCAR MAINGPES CAMANTILES
Municipal Mayor
- Vice Chairman: MEEDMO Manager-Designate
- Members: MS. ANGELA C. CARIÑO
Municipal Treasurer
- MS. BRIGILDA M. GAYAO
Municipal Accountant & Concurrent Budget Officer
- ENGR. IMELDA F. NUGUID
Municipal Planning and Development Officer
- HON. ANNIE A. GALIEGA
Chairman: SB Committee on Trade and Industry
- HON. ALEXANDER T. FIANZA
Chairman: SB Committee on Finance and Appropriations
- MS. EUSEBIA T. FIANZA
Human Resource Management Officer
- MS. ANGELICA S. AMOYEN
Municipal Employment Service Team Representative



Rec'd MTD - *sf* 2/2/11
 MHO *sf* 2/2/11

Angelica S. Amoyen MESTeam
 2/2/2011
MHO - [Signature] 2/2/2011

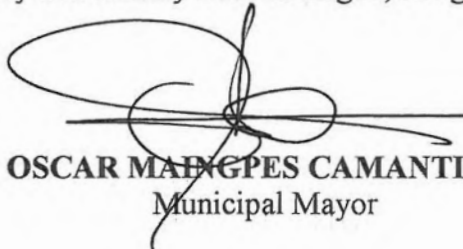
MHO *sf* 2/2/11

Section 2: Duties and Functions: The duties and functions of the Transitory Economic Enterprise Adhoc Committee shall be as follows:

- 2.1. To facilitate the preparations and approval of the Feasibility Study components/requirement of every economic enterprise which shall be managed and administered under the Municipal Economic Enterprise Development and Management Office;
- 2.2. To thoroughly study and evaluate possible economic enterprises which can be engaged upon by the Local Government Unit of Itogon and make the necessary recommendations to the offices of the local sanggunian and the Local Chief Executive for the legalization and authorization of the establishment and institutionalization thereof;
- 2.3. To spearhead the formulation of a Comprehensive Municipal Economic Enterprise Development and Management Plan which integrates all feasible economic ventures which the municipality may engage upon; to include among others the organizational and personnel set-up; operational and management scheme thereof and all other requisites to ensure feasible and profitable operations thereof;
- 2.4. To conduct periodic assessment of the progress of the operations and management of the MEEDMO and all the enterprises thereof and make appropriate recommendations to the local chief executive for action;
- 2.5. To perform and execute other project-related functions and duties as may be prescribed and mandated by national and local issuances and directives.

This Administrative Order takes effect immediately.

DONE this 2nd day of February 2011 at Itogon, Benguet.


OSCAR MANGPES CAMANTILES
Municipal Mayor

Cc - All concerned
- File
DILG- *for* 02/02/11