



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon  
**Office of the Municipal Mayor**  
Cellular Phone No.: 0908-888-2010

**RECEIVED**  
OFFICE OF THE SANGGUNIANG  
ITOOGON, BENGUET

BY: *[Signature]*  
DATE: 2/11/11



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FILE

**ADMINISTRATIVE ORDER NO. 024-2011**  
Series of 2011

**CREATING THE ITOGON TWINNING AND SISTERHOOD COMMITTEE**

**WHEREAS**, in its concrete response to its quest for sustainable development, the Municipality declared as its official policy to venture and promote the establishment of productive socio-economic ties and relations with local or foreign government institutions;

**WHEREAS**, in accordance with the afore-stated policy, the Municipality through its able Sangguniang Bayan enacted Ordinance No. 43, s. of 2006 entitled "ADOPTING A TWINNING AND SISTERHOOD ORDINANCE OF THE MUNICIPALITY OF ITOGON, BENGUET";

**WHEREAS**, Section 4 of the said Ordinance mandates the Office of the Local Chief Executive to create an Itogon Twinning and Sisterhood Committee (ITSC) through an Administrative Order providing therein the committee's composition;

**NOW THEREFORE, I, OSCAR MAINGPES CAMANTILES, Municipal Mayor of Itogon**, by virtue of the powers and authority vested in be law, hereby direct and order the creation of the Itogon Twinning and Sisterhood Committee (ITSC).

**Section 01. Composition**

- CHAIRMAN : HON. OSCAR MAINGPES CAMANTILES  
Municipal Mayor
- VICE CHAIRMAN : HON. NORBERTO I. PACIO  
SB Chairman-Committee on Tourism and Public Information
- MEMBERS : HON. ANNIE A. GALIEGA  
SB Chairman-Committee on Trade and Industry
- : HON. EDDIE B. DANIEL  
ABC President
- : HON. FEVIE D. PAYDOAN  
SKF President
- : MS. BRIGILDA M. GAYAO  
Acting Municipal Budget Officer
- : MR. PETER J. GUIBAC  
Municipal Administrator
- : MS. IMELDA F. NUGUID - *ibq 02/11/2011*  
Municipal Planning and Development Officer
- : **MS. MARLEEN M. GUERZON** - *fv 02/11/2011*  
Municipal Local Government Operations Officer

## Section 02. Powers, Duties and Functions

- a. To act as an advisory body to the Municipal Government of Itogon regarding twinning and sisterhood issues and concerns;
- b. To foster and enhance relations networking between and among the Municipality of Itogon and its sister government institutions;
- c. To formulate a Municipal Twinning and Sisterhood Development Plan (MTSDP) and oversee the implementation thereof;
- d. Receive, scrutinize and advise the office of the Local Chief Executive and the Municipal Council on all request, applications, offers from other government institutions desiring to forge twinning and sisterhood ties with the Municipality of Itogon;
- e. Consider the criteria provided for by Section 06 of the same ordinance in the establishment of a Twinning or Sisterhood Relations;
- f. Observe the general policies in the establishment of the subject relations with other government institutions;
- g. Perform such other duties and functions necessarily related in the full achievement of the committee's objectives and purposes.

## Section 03. Effectivity

This Administrative Order shall take effect immediately.

Issued this 11<sup>th</sup> day of February 2011 in the Municipality of Itogon, Benguet Province.



**OSCAR MAINGPES CAMANTILES**  
Municipal Mayor

Cc:

- All Concerned
- File
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