



Office of the Municipal Mayor Cellular Phone No.:0908-888-2010





ADMINISTRATIVE ORDER NO. 026-2011 Series of 2011

PROVIDING FOR A SECRETARIAT FOR THE SPECIAL ACCOUNTS TASK FORCE

WHEREAS, Administrative Order No. 23, s. 2011 amending Administrative Order No. 23, s. 2010 and reorganizing the previous composition of the Special Accounts Task Force was issued on 10 February 2011;

WHEREAS, the newly reorganized composition of the Special Accounts Task Force convened and conducted a special meeting last 14 February 2011 and it was observed that a Secretariat should be formed to be responsible in recording the minutes and such other secretariat functions for the Task Force members to participate fully and perform actively in the Task Force's proceedings;

NOW THEREFORE, I, OSCAR MAINGPES CAMANTILES, Municipal Mayor of Itogon, by virtue of the powers and authority vested in me by law, hereby direct and order the creation of a Secretariat for the newly reorganized Special Accounts Task Force to be composed of the following, to wit:

MS. IRENE F. FERNANDO MS. ROWENA C. CARIÑO

The Secretariat shall perform all the regular secretarial duties and functions.

This Administrative Order shall take effect immediately.

Issued this \$75th day of February 2011 at Itogon Municipality, Province of Benguet.

OSCAR MAINGPES CAMANTILES
Municipal Mayor

Cc:

All Concerned File OFFICE OF THE SANGGUNIANG IS

ITOGON, BENGUET

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