



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon  
**Office of the Municipal Mayor**  
Cellular Phone No.:0908-888-2010



Email Address: [miropolitokhodio@yahoo.com](mailto:miropolitokhodio@yahoo.com) / [AgnoRiver@hotmail.com](mailto:AgnoRiver@hotmail.com)

Administrative Order No. 043  
Series of 2011

**ADOPTING THE POLICIES AND SYSTEM FOR THE EMPLOYEES  
PERFORMANCE EVALUATION OF CASUALS OF THE MUNICIPALITY OF  
ITOGON, BENGUET**

WHEREAS, while policies and systems for employees performance evaluation have long been in place; there is a need to adopt and establish an effective system that accurately evaluates the performance of casuals in this municipality.

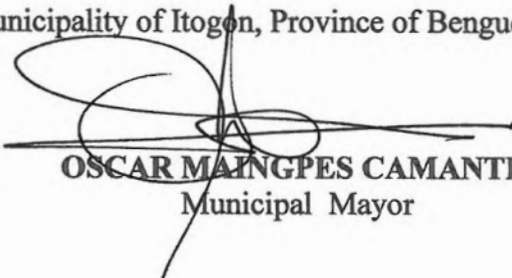
WHEREAS, this performance management of casuals is a scientifically based data-oriented evaluation system that aims to produce useful information in decision making process.

WHEREAS, this evaluation system shall be the basis for each department heads to trackdown the number of casual assigned to their offices, and which will eventually solve the problem of over staff and overlapping of functions and responsibilities;

WHEREAS, the evaluation system for the casuals is adopted in accordance with the merit and fitness of the Civil Service Commission, Memorandum Circular No. 13, s. 1999;

NOW THEREFORE, I, Oscar Maingpes Camantiles, Municipal Mayor of Itogon, Benguet, by virtue of the power and authority vested in me by law, do hereby direct and order the adoption of the establishment of Performance Evaluation for casuals.

Done this 9<sup>th</sup> day of May 2011 at the Municipality of Itogon, Province of Benguet.

  
**OSCAR MAINGPES CAMANTILES**  
Municipal Mayor