



REPUBLIC OF THE PHILIPPINES
 PROVINCE OF BENGUET
 MUNICIPALITY OF ITOGON
OFFICE OF THE MUNICIPAL MAYOR
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ADMINISTRATIVE ORDER NO. 12-11
 Series of 2012

AMENDING ADMINISTRATIVE ORDER NO. 36, S.2011 RE: RE-ORGANIZING THE MUNICIPAL SCREENING COMMITTEE IN THE ATTRITION/RECRUITMENT PROGRAM OF PNP UNIFORM PERSONNEL IN THE MUNICIPALITY OF ITOGON

WHEREAS, in view of the change of PNP personnel of the municipality of Itogon, there is a need to Re-organize and reactivate the Municipal ADHOC PO1 Screening Committee for the furtherance in the implementation and conduct of the functions of the committee;

WHEREFORE, by virtue of the powers vested upon me by law, **I, OSCAR MAINGPES CAMANTILES**, do hereby reorganize and reactivate the Municipal ADHOC PO1 Screening committee to be composed as follows:

- CHAIRMAN :** HON. NOEL G. NGOLOB
 Municipal Vice-Mayor
- MEMBERS :** MS. MARLEEN M. GUERZON
 DILG-MLGOO
- :** MS. MARIE CAROLINE L. VERANO
 POC Member from the Academe
- :** PCI FERNANDO S. BOTANGEN
 Chief of Police

The Chief of Police shall serve as the Secretariat for the screening process. He shall publish the list of applicants in public places to encourage the public to report any information relative to the worthiness of the applicant to become law enforcer in their community.

It will be the duty of the Committee to convene and conduct the screening and preliminary interview of individual applicants in order to:

- (1) Determine their real residency status;
- (2) Determine completeness of the documents required;
- (3) Establish whether or not the applicant meets the age, height, weight, education and eligibility requirements;
- (4) Determine the potential and worthiness of the applicant to be appointed as law enforcer; and
- (5) Assess the applicant's personal appearance and communication skills

The screening at the municipal level shall be completed in seven (7) working days from commencement thereof. The list of recommendees shall be submitted to the LCE, who shall in turn endorse the list within two (2) working days to the Regional Director (RD), copy furnished the Provincial Director (PD). The number of applicants to be submitted to the RD shall be equivalent to Two Hundred percent (200%) of the municipal quota.

Issued this 27th day of March 2012 at Itogon, Benguet.

OSCAR MAINGPES CAMANTILES
 Municipal Mayor

Cc: - All Concerned
 - File

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 DATE 3/27/2012

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 OFFICE OF THE SANGGUNIANG BAYAN
 ITOGON, BENGUET

BY _____
 DATE: 3/27/12 (1:30pm)

FRY M. TAN - IMPS
 March 27, 2012

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