



ADMINISTRATIVE ORDER NO. 15
Series of 2012

SETTING FORTH AND INSTITUTIONALIZING LOCAL POLICIES AND GUIDELINES ON THE CLUSTERING OF THE BIDDING AND IMPLEMENTATION OF INFRASTRUCTURE PROJECTS IN THE MUNICIPALITY OF ITOGON, PROVINCE OF BENGUET

WHEREAS, the Local Government Unit of Itogon bids out and implements various priority infrastructural projects which have been duly identified and programmed for the developmental use of the recipient communities;

WHEREAS, even if these priority infrastructural projects have been duly programmed for timely bidding and implementation in the Annual Procurement and Annual Investment Plans of the Local Government Unit of Itogon, considerable backlogs in the bidding and implementation thereof is still encountered thereby adversely depriving the recipient communities the timely use thereof;

WHEREAS, one of the developmental thrust and agenda of the current governmental dispensation is on good governance; one vital components of which is timely and speedy delivery of public services to the people;

WHEREAS, there is a need to set forth and institutionalize strategic measures to further enhance and expedite the bidding and implementation of projects without sacrificing and undermining quality outputs so that the same are used and taken advantage of by the project recipients for their developmental needs;

WHEREAS, one of the strategic schemes to further enhance, simplify and fast tract the bidding and implementation of projects which is practiced and subscribed to by many national governmental line agencies and local government units to address on time the requests and corresponding needs of the requisitioning stakeholders or end users is through the clustering of the bidding and implementation of infrastructural projects;

WHEREAS, there is a need to set forth policies and guidelines in the clustering of infrastructure projects in this municipality;

NOW THEREFORE, I, OSCAR MAINGPES CAMANTILES, by virtue of the power and authority given and bestowed upon me by pertinent laws as the Municipal Mayor, do hereby set forth and institutionalize the following policies and guidelines concerning the clustering of infra projects, to wit:

1.  **POLICIES/GUIDELINES ON THE CLUSTERING OF PROJECTS:** Infrastructure projects shall be clustered in any of the following manner:

1.1. As to Source of Funding:

For convenient accounting purposes, projects may be clustered as to source of funding. For example: Cluster A (calamity fund), Cluster B (General fund), Cluster C (20% Municipal Development Fund), Cluster D (Infra Projects funded under external funds such as grants, PDAF and others)



MED. [Signature] 5/17/2012

1.2. As to Nature or kind of Work:

Infra Projects shall be clustered according to the nature or kind of work. For example: Water Work Systems; Electrical Works; riprap; foot path or pathways; road widening and cementing, trail clearing or grubbing; school and other government structural buildings and others.

1.3. As to Geographical Location

For quicker mobility and supervision, projects shall be clustered according to the geographical location of the project. Thus, projects shall be clustered according to the barangay location where they are to be implemented;

1.4. Number of Projects for One Cluster

There shall be three (3) or more projects in a cluster

1.5. One contractor-One Cluster Policy:


So as not to defeat the purpose or goal of project clustering there shall be one (1) Contractor-taker for a cluster. A contractor may get one or more clusters depending on his/her technical and financial capabilities to simultaneously implement the clustered projects as may be diligently determined by the Bids and Awards Committee in Infrastructure. Sub-contracting shall strictly be not allowed.

1.6 On the Project Duration of the Clustered Projects:

In faithful compliance with the very reason for the clustering of projects, that is the fast tracking of project implementation without sacrificing quality outputs; clustered projects shall be implemented simultaneously. There shall be one project-duration that shall be imposed by the Head of the Procuring Entity in the implementation of projects clustered.

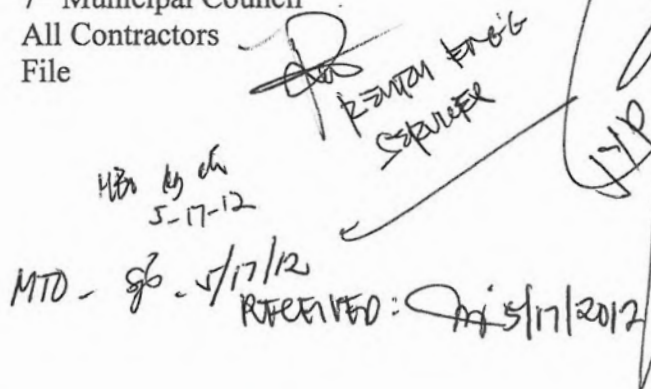
THIS Order takes effect immediately upon its issuance.

ISSUED this 16th day of May 2012 at Itogon, Benguet.


OSCAR "OKA" MAINGPES CAMANTILES
Municipal Mayor

DILG - ITOGON
RECEIVED
BY _____
DATE 5/17/12

Cc: BAC Infra
7th Municipal Council
All Contractors
File


Handwritten notes: "KANTON KANTON SEPARATE", "MTD - sg - 5/17/12", "RECEIVED: [Signature] 5/17/2012", "HYP CONSTRUCTIONS" (circled), "HYP CONSTRUCTIONS" (written vertically), "HYP by ch 5-17-12".