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OFFICE OF THE SANGGUNIANG BAYAN
 ITOGON, BENGUET

ADMINISTRATIVE ORDER NO. 24
 Series of 2012

BY _____
 DATE: 9/3/12 *(Signature)*

AMENDING ADMINISTRATIVE ORDER NUMBERED 15, SERIES OF 2012; RE: SETTING FORTH AND INSTITUTIONALIZING LOCAL POLICIES AND GUIDELINES ON THE CLUSTERING OF THE BIDDING AND IMPLEMENTATION OF INFRASTRUCTURE PROJECTS IN THE MUNICIPALITY OF ITOGON, PROVINCE OF BENGUET

INFO-SB 09/04/12

WHEREAS, the Local Government Unit of Itogon, through the office of the Local Chief Executive issued Administrative Order Numbered 15, Series of 2012 to address the timely and immediate bidding and implementation of its various infrastructural projects and programs;

WHEREAS, in said executive prescription, it identified and institutionalized *clustering of the bidding and implementation of infrastructural projects* as a simplified strategic measure to further enhance and expedite the bidding and implementation of projects without sacrificing and undermining quality outputs;

WHEREAS, the scheme had been resorted to as it is also practiced and subscribed to by many national governmental line agencies and local government units to address their infrastructural procurement undertakings in a timely manner;

WHEREAS, the members of the 7th Municipal Council, cognizant of the wisdom and advantageous effects of the clustering scheme to the realization of the corporate interests of the Local Government Unit of Itogon on project procurement and implementation, recommended the amendment of the order to accommodate the inclusion and deletion of some provisions towards the further enhancement thereof;

NOW THEREFORE, I, OSCAR MAINGPES CAMANTILES, by virtue of the power and authority given and bestowed upon me by pertinent laws as the Municipal Mayor, do hereby amend Administrative Order Numbered 15, Series of 2012, to wit:

Section 1. Policies and Guidelines in the clustering of Projects: Infrastructure projects shall be clustered in any of the following manner:

- 1.1. As to Source of Funding:** For convenient accounting purposes, projects may be clustered as to source of funding. For example: Cluster A (calamity fund), Cluster B (General fund), Cluster C (20% Municipal Development Fund), Cluster D (Infra Projects funded under external funds such as grants, PDAF and others)
- 1.2. As to Nature or kind of Work:** Infra Projects shall be clustered according to the nature or kind of work. For example: Water Work Systems; Electrical Works; riprap; foot path or pathways; road widening and cementing, trail clearing or grubbing; school and other government structural buildings and others.

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MUNICIPAL BUDGET OFFICE
 ITOGON, BENGUET
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1.3. **As to Geographical Location:** For quicker mobility and supervision, projects shall be clustered according to the geographical location of the project. Thus, projects shall be clustered according to the barangay location where they are to be implemented;

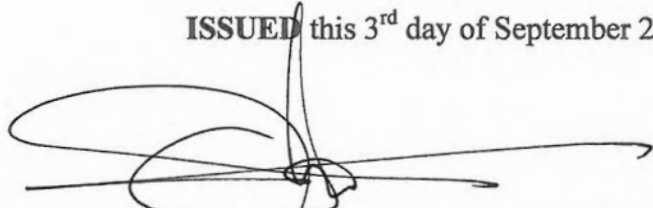
Section 2: Number and Amount of Projects for One Cluster: There shall be at least two (2) or more projects in a cluster, with a total aggregate amount not exceeding Five Hundred Thousand Pesos in a cluster.

Section 3: On the Project Duration of the Clustered Projects: In faithful compliance with the very reason for the clustering of projects, that is the fast tracking of project implementation without sacrificing quality outputs; clustered projects shall be implemented simultaneously. There shall be one project-duration and project completion date that shall be imposed by the Head of the Procuring Entity in the implementation of projects clustered.

Section 4: Billing and payment of clustered projects: The billing and payment of contracts of clustered projects shall be made after all the individual projects have been fully completed as duly certified by both the Project Monitoring Committee and the Municipal Engineering Office.

THIS amended Order takes effect immediately upon its issuance.

ISSUED this 3rd day of September 2012 at Itogon, Benguet.



OSCAR "OKA" MAINGPES CAMANTILES
Municipal Mayor

Cc: BAC Infra — 8th 9/4/12
7th Municipal Council
All Contractors
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ACalmy 9/4/12
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