



Republic of the Philippines  
 Province of Benguet  
 Municipality of Itogon  
**Office of the Municipal Mayor**  
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 OFFICE OF THE SANGUNIANG BAYAN  
 ITOGON, BENGUET

**ADMINISTRATIVE ORDER NO: 09-13-N**  
 Series of 2013

BY \_\_\_\_\_  
 DATE: 07/17/13

**REORGANIZING THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) OF THE MUNICIPALITY OF ITOGON, ESTABLISHING A DISASTER RISK REDUCTION AND MANAGEMENT TEAM (DRRMT) AND FOR OTHER RELATED PURPOSES.**

**WHEREAS**, the enactment of the Disaster Risk Reduction and Management Act of 2010 otherwise known as RA 10121 empowered Local Government Units and the Civil Society Organizations as key partners in disaster risk reduction. It further transformed the country's method of management system from disaster relief and response towards disaster risk reduction;

**WHEREAS**, the DRRM Act mandates the creation of Municipal Disaster Risk Reduction and Management Council in the municipalities, providing for its composition and defining the functions thereof;

**WHEREAS**, due to the change in administration as a result of the May 13, 2013 national and local elections, there is a need to reorganize the MDRRMC;

**NOW THEREFORE** by virtue of the powers vested in me as Municipal Mayor of the Municipality of Itogon, I, VICTORIO T. PALANGDAN hereby reorganize the Municipal Disaster Risk Reduction and management Council (MDRRMC) of the Municipality of Itogon, the composition of which shall be as follows:

**CHAIRMAN:** HON. VICTORIO T. PALANGDAN  
 Municipal Mayor

**CO-CHAIRMAN:** HON. ADRIANO R. CARANTES JR.  
 Municipal Vice Mayor

**MEMBERS:** ALL SANGUNIANG BAYAN MEMBERS  
 This municipality

MS. GRACE O. POCSOL  
 MSWDO *July 17-2013*

DR. OLIVER P. GUADANA  
 Municipal Health Officer

MS. PAZ W. CHALIPO  
 OIC- Municipal Agricultural Officer

ENGR. CHARLIE M. GAYASCO  
 Municipal Engineer

DR. DONALD AFIDCHAO  
 Municipal Veterinarian

MS. VERONICA K. COMISING  
 Municipal Budget Officer

**DILG ITOGON RECEIVED**  
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 OFFICE OF THE ERGY. CAPT.

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 Municipality of Itogon

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MUNICIPAL BUDGET OFFICE  
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ENGR. IMELDA F. NUGUID  
Municipal Planning Development Officer

MR. EMILIANO K. ESNARA  
District Supervisor, District I

MS. ROSITA T. DAYAG  
District Supervisor, District II

PCI FERNANDO D. BOTANGEN  
Chief of Police

SFO4 GLENN B. PANG-ET  
Municipal Fire Marshall

HON. EDUARDO B. DANIEL  
President, Liga ng mga Barangay

MS. MARLEEN M. GUERZON  
Municipal Local Government Operations Officer

**ALL CHIEF TANODS OF THE NINE BARANGAYS**

In accordance with RA 10121, the functions of the MDRRMC shall be as follows:

1. Approve, monitor and evaluate the implementation of the Local Disaster Risk Reduction and Management Plan (LDRRMP) and annually review, test and develop the plan consistent with other national and local planning programs;
2. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction;
3. Recommend the implementation of forced or preemptive evacuation of local residents, if necessary; and
4. Convene the local council as provided under RA 10121 and its implementing rules and regulations.

There is also hereby established a Local Disaster Risk Reduction and Management Team to be headed by the Municipal Administrator, **ALOYSIUS G. KATO**, who by virtue hereof is hereby designated as Local Disaster Risk Reduction and Management Officer (LDRRMO). The LDRRMT shall be grouped into three (3) units, the functions of each unit are herein defined as provided under the Implementing Rules and Regulations of RA 10121, the composition and functions of each unit shall be as follows:

**1. ADMINISTRATIVE AND TRAINING UNIT**

Unit Leader: JOSE YAMOTO JR.

Members: PATRICK D. ALCIDO  
SHALIMAR G. SORALLO  
NESTOR CAMADO JR.  
ROWENA C. CARINO  
LISON C. LATAWAN  
REYNALDO RHODA

Functions:

1. Organize and conduct training, orientation and knowledge management activities on disaster risk reduction and management;
2. Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risk, and maintain a local risk map;
3. Disseminate information and raise public awareness about identified hazards, vulnerabilities, and risk, their nature, effects, early warning signs and counter-measures;
4. Maintain a database of human resource, equipment, directories and location of critical infrastructures and their capacities such as hospitals and evacuation centers;

## 2. RESEARCH AND PLANNING UNIT

UNIT LEADER: ENGR. CYRIL BATCAGAN  
Project Development Officer I

MEMBERS: MR. GERVACIO C. PACIO  
MR. PABLO CORNEL JR.  
MR. GERLANDO C. LICTAG  
MR. VIRGILIO P. ATOMPAG  
MS. RHODORA B. GOLINGAB  
MS. TERESITA S. CARANTES  
MS. LUCIANA A. PADILLA  
MS. OLIVIA CARANTES  
MS. MA. LEONORA M. SANTOS  
MS. JANE M. MERCADO  
MS. IRENE F. FERNANDO  
MR. EDDIE MAYONA

### FUNCTIONS:

1. Set the direction, development, implementation and coordination of disaster risk management programs within the locality;
2. Design, program and coordinate disaster risk reduction and management and management activities consistent with the National Council's standards;
3. Prepare and submit to the Sanguniang Bayan through the MDRRMC and the Municipal Development Council the proposed programming of the Municipal Disaster Risk Reduction and Management Fund (MDRRMF), other risk reduction and management resources, and other regular funding sources and budgetary support;
4. Identify, assess and manage the hazards vulnerabilities and risk, their nature, effects, early warning signs and counter-measures;

## 3. OPERATIONS AND WARNING UNIT

UNIT LEADER: ENGR. BENIGNO M. APIDOS  
Municipal Engineering Office

MEMBERS: MR. GLENN P. YAMOYAM  
MR. JEROME B. DANIEL  
MR. MANUEL MANZANO JR.  
MR. FERINO VELASCO  
MS. LAURIE F. PANGDA  
MS. SHARON *BAROA*  
ALL NURSES AND MIDWIVES UNDER  
THE MHO EXCEPT THOSE ASSIGNED  
IN OTHER UNITS  
ALL DRIVERS

**FUNCTIONS:**

1. Facilitate and support risk assessments and contingency planning activities in the locality;
2. Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the municipality, civil society organizations, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life, and properties during emergencies in accordance with existing policies and procedures;
3. Identify and implement cost-effective risk reduction measures and/or strategies;
4. Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers and children can find help with breastfeeding, feed and care for their babies and give support to each other;
5. Perform such other functions as may be directed by the MDRRMC.

In general, the DRRMT shall perform the following functions:

1. Serve as secretariat and executive arm of the MDRRMC;
2. Coordinate other disaster risk reduction and management activities;
3. Establish linkages with other LGUs for disaster risk reduction and emergency response purposes;
4. Recommend through the MDRRMC the enactment of local ordinances consistent with the policies and guidelines laid down in the Act; and
5. Shall act on matters that may be authorized by the MDRRMC.

For proper coordination and quick response during disasters, calamities and emergencies, there is hereby established a Municipal Disaster Risk Reduction and Management Operations Center in strategic locations to be manned by designated personnel, each operations center shall be under the leadership and supervision of the herein assigned municipal officials to wit:

1. MUNICIPAL HALL BUILDING: Main Operations Center  
Chief Operations Officer: HON. ADRIANO R. CARANTES JR.  
Asst. Operations Officer: HON. FLODELIZA DEPAYSO

2. SUB-OPERATIONS AND COORDINATING CENTERS:

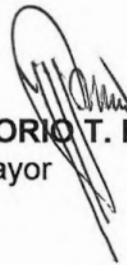
- a. MOTORPOOL OPERATIONS CENTER (AYOSIP)
  - Chief Operations Officer: HON. BERNARD S. WACLIN
  - Asst. Operations Officer: ENGR. CHARLIE M. GAYASCO  
MS. GRACE O. POCSOL
- b. TUDING OPERATIONS CENTER (MSWDO BUILDING)
  - Chief Operations Officer: HON. VICTORIO T. PALANGDAN
  - Asst. Operations Officers: HON. JOHNNY G. GALUTAN  
HON. ANNIE A. GALLIEGA
- c. TINONGDAN OPERATIONS CENTER (BARANGAY HALL)
  - Chief Operations Officer: HON. NORBERTO PACIO
  - Asst. Operations Officer: HON. ALEXANDER FIANZA
- d. AMPUCAO OPERATIONS CENTER (BARANGAY HALL)
  - Chief Operations Officer: HON. ARNEL F. BAHINGAWAN
  - Asst. Operations Officer: HON. DANTE ALAIN XAVIER D. GODIO

This Administrative Order supersedes all previous administrative orders in as far as the organization of the MDRRMC and the restructuring of the same is concerned. Provided further that all administrative orders inconsistent herewith are hereby repealed and rendered of no force and effect.

This Administrative Order takes effect immediately.

DONE this 12<sup>th</sup> day of July, 2013.

**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor



*Victorio T. Palangdan*  
July 17, 2013

*Ucat*  
July 17, 2013

*maeco - July 17, 2013*