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ADMINISTRATIVE ORDER NO: 23-13-N
Series of 2013

OFFICE OF THE SANGGUNIANG BAYAN
ITOGON, BENGUET
BY: [Signature]
DATE: 09/16/13

RE-ORGANIZING AND CONSTITUTING THE MEMBERS OF THE JOINT INSPECTION TEAM OF BUSINESS PERMITS LICENSING SYSTEM (BPLS) OF THE LOCAL GOVERNMENT OF ITOGON

WHEREAS, the government recognizes the importance of improving the country's growth potential through enhancing its competitiveness at the national and local levels. This can only be achieved through reforms that reduce the cost of doing business in the country;

WHEREAS, pursuant to Republic Act No. 9485, all government instrumentalities and local government units are mandated to provide efficient delivery of services to the public by reducing bureaucratic red tape and preventing graft and corruption, and providing penalties thereof. The ARTA, which provide the legal basis for re-engineering current business processing systems at the local level, sets benchmarks for processing simple and complex transactions which should be applied to BPLS nationwide;

WHEREAS, on August 6, 2010, Department of Interior and Local Government (DILG) and Department of Trade and Industry (DTI) issued Joint Memorandum Circular No. 01, Series of 2010, "Guidelines in implementing the Standards in Processing Business Permits and Licenses in all Cities and Municipalities";

WHEREAS, one of the purposes of the Joint Memorandum Circular is to provide the guidelines for streamlining the business permits and licensing systems (BPLS) in the Cities and Municipalities in accordance with the service standards which the national government is setting consistent with the Republic Act No. 9485, other known as Anti-Red Tape Act of 2007 (ARTA);

WHEREAS, Item (1), Section 4.2.2, provides inspections usually undertaken for compliance with zoning and environment ordinances, building and fire safety, health and sanitation regulations undertaken during the construction stage shall not be conducted again by the LGU as part of the requirements for business registration. Instead, inspection to check compliance with all the requirement standards will be undertaken within the year after the issuance of the business permit;

WHEREAS, in accordance to Item (2), Section 4.2.2, Joint Inspection Team shall be composed;

NOW, THEREFORE, I ATTY. VICTORIO T. PALANGDAN by virtue of the power and authority vested upon me by the law as the Local Chief Executive of the Local Government Unit of Itogon, do hereby Re-organize the joint Inspection Team for the Business Permits and Licensing System (BPLS) of the Government of Itogon, to wit:

MHO - [Signature] - 9/16/13

MTO, ITOGON, BENGUET
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ITOGON BENGUET

SECTION 1. COMPOSITION – The Joint Inspection Team shall be composed of the following:

1. ANGELA C. CARINO – Municipal Treasurer and/or Representative
2. MYRNA C. ALMACEN – Data Controller III/BPLO and/or AMALIA A. IBARRA – Administrative Assistant I
3. EDWIN GOLINGAB – Municipal Assessor and/or Representative
4. CHARLIE M. GAYASCO – Municipal Engineer and/or Representative
5. OLIVER P. GUADANA – Municipal Health Officer and/or Representative
6. FRANCISCO C. LICTAG – Zoning Officer and/or Representative
7. The PNP Itogon – Representative
8. The Fire Marshall of Itogon – Representative
9. Barangay Representative

SECTION 2. DUTIES AND FUNCTION – The Joint Inspection Team shall have the following duties and functions:

1. To check if all requirement standards had been met and complied by the business establishments;
2. To monitor if there are other business engaged by the permittee;
3. To collect pertinent fees relative to the business pursuant to 2011 Revised Revenue Code of the Municipality of Itogon;
4. To check the establishments who did not secure Mayors/Business Permits.

SECTION 3. FUNDING – fund allocation shall be appropriated by Local Government of Itogon.

SECTION 4. EFFECTIVITY – This Administrative Order shall take effect immediately and shall be valid unless sooner revoked or amended.

ISSUED this 16th day of September, 2013 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor

Copy Furnished:

- all concerned
- Sangguniang Bayan
- file

- PNLG [Signature] 9/16/13
PNP [Signature]

HRM [Signature] 9/16/13

MASSO [Signature] 9/16/13

Republic of the Philippines
OFFICE OF THE MUN. ENGR.
Province of Benguet
Itogon

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