



Republic of the Philippines
Province of Benguet
Municipality of Itogon
Office of the Municipal Mayor
Email Address: vic.palangdan@gmail.com

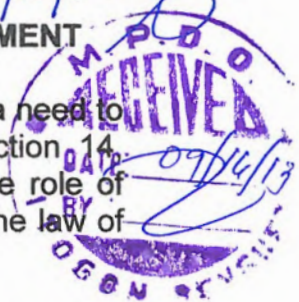
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ITOGON, BENGUET
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ADMINISTRATIVE ORDER NO. 24-13-N
Series 2013

BY: *[Signature]*
DATE: 9/16/13

RE-ORGANIZING THE FOCAL POINT FOR GENDER AND DEVELOPMENT

WHEREAS, due to the changes of sets of local officials, there is a need to re-organize the Focal Point for Gender and Development under section 14, article II of the constitution that provides for the state to recognize the role of women in nation building and ensure the fundamental equality before the law of women and men;

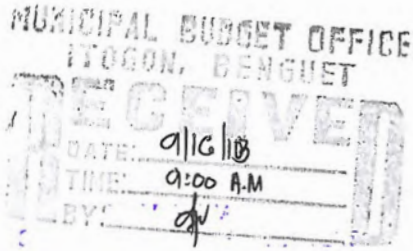


WHEREAS, the establishment of the GAD Focal Point is one of the strategies adopted to facilitate and sustain the implementation of the PDPW, the mechanism through which the government hopes to realize its commitment to the promotion of women's well being and their effective participation in all aspects of national life;

WHEREAS, in a Joint Memorandum Circular between the DILG, DBM and the National Commission on the Role of Filipino Women, it calls for Integrated Gender and Development (GAD) in the Local Planning and Budgeting System through the formulation of GAD plans;

WHEREFORE, by virtue of the power vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of Itogon, Benguet, hereby re-organize the Focal Point for Gender and Development of the Municipality, to wit:

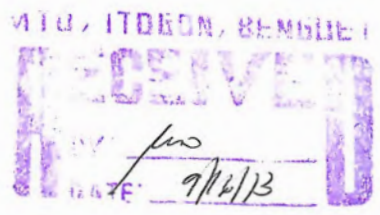
- CHAIRMAN - **ATTY. VICTORIO T. PALANGDAN**
Municipal Mayor
- CO-CHAIRPERSON- **Hon. ANNIE A. GALIEGA**
Committee chairman on Social Services, Women, Family Relations and Differently Able Persons
- MEMBERS - **Hon. DANTE ALAIN XAVIER D. GODIO**
SB, Committee on Education



- ENGR. IMELDA F. NUGUID**
Mun. Planning & Dev. Coordinator
- Ms. GRACE O. POC SOL**
Social Welfare Development Officer



- Ms. ANGELA C. CARINO**
Municipal Treasurer
- Dr. OLIVER P. GUADANA**
Municipal Health Officer



- Ms. NORA M. SANIL**
Municipal Local Civil Registrar
- Ms. MARLEEN M. GUERZON**
MLGOO-DILG-Itogon

Municipal by: *[Signature]* 9/16/13



MHO - ~~9/16/13~~ - 9/16/13

Received by: *[Signature]* 9/14/13
BRMO

Section 1. Secretariat: the following shall be members of the secretariat; to wit

NESTOR S. CAMADO JR.
JOCELYN S. NGAIL

Section 2.a. Function: Most of the Work of the Focal Point involves direction setting, advocacy, monitoring, coordination and technical advisory on Gender and Development concerns.

The Focal Point is expected to:

1. To conduct a regular review of the agency's mandate, objectives, key result areas, budget, policies, programs, and projects to ensure that they are gender responsive;
2. Develop a capability and development and the conduct of gender sensitivity training for top officials of the agency or LGU; and identify those who would take the trainings;
3. Hold regular meetings/dialogues on GAD concerns with the agency or LGU head;
4. Develop a monitoring scheme to keep a track of development on GAD within the agency or LGU;
5. Adopt a capability building program on GAD Focal Point and Internal GAD.

Section 2.b. Functions of the Secretariat.

1. Handle all the Focal Point's secretariat/clerical/technical and administrative matters.
2. Safekeeping and systematic filing of the focal point documents and records.
3. Perform such other related functions as may deemed necessary.

This Administrative Order takes effect immediately.

ISSUED this 16th day September, 2013 at the Municipality of Itogon, Province of Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor

Cc:

-DILG
-All concerned
-file