



Republic of the Philippines

Province of Benguet

**Municipality of Itogon**

**OFFICE OF THE MUNICIPAL MAYOR**

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**ADMINISTRATIVE ORDER NO.:** 15- 013

Series of 2015

## **AN ADMINISTRATIVE ORDER ORGANIZING THE MUNICIPAL NUTRITION MONITORING AND EVALUATION TEAM**

**WHEREAS**, the Philippine Plan of Action for Nutrition (PPAN) monitoring and evaluation system is an integral part of nutrition program management that aims to: (a) assess progress of plan implementation; (b) identify strengths and weaknesses in implementing the local nutrition program; (c) institute appropriate corrective measures; and (d) facilitate achievement of the plan's objectives;

**WHEREAS**, one of the functions of the Municipal Nutrition Council is to monitor and evaluate nutrition and nutrition related activities in coordination with the members of the local nutrition committee;

**WHEREAS**, there is a need to organized the Municipal Nutrition Monitoring and Evaluation Team for better execution and implementation of its mandated functions;

**WHEREFORE**, I, **ATTY. VICTORIO T. PALANGDAN**, by virtue of the powers vested in me by law as the Municipal Mayor of Itogon, Benguet for reasons afore stated, do hereby organize the Municipal Nutrition Monitoring and Evaluation Team to be composed of the following:

### **Section 1. Composition**

a.) The Municipal Nutrition Monitoring and Evaluation Team (MNMET) shall compost as follows:

<b>Chairman:</b>	<b>Ms. Victoria G. Todyog</b> Municipal Nutrition Action Officer MHO representative
<b>Members:</b>	<b>Hon. Flordeliza G. Depayso</b> SB, Committee on Health
	<b>Ms. Marie Jorelyn P. Bahingawan, M.D.</b> Rural Health Physician
	<b>Mr. Jose A. Yamoto</b> Executive Assistant II
	<b>Ms. Nida Felicitas</b> MAO representative
	<b>Ms. Sharon Baroa</b> MSWDO representative
	<b>Ms. Rhodora Parian</b> MPDO representative


**Section 2. Duties and Functions:** - The duties and functions are as follows:

a.) Municipal Nutrition Monitoring and Evaluation Team (MNMET)

- a.) Plans the schedule of monitoring and evaluation activities;
- b.) Conduct field visits quarterly to monitoring on the nutrition and nutrition related programs/activities/projects in coordination with the barangay Nutrition Committees and provide technical assistance;
- c.) Conduct annual evaluation on the implementation of BNAP to assess the effectiveness and efficiency of the project achievements based on the set objectives;
- d.) Recommend appropriate policies and activities for adoption/approval of MNC and BNC;
- e.) Advocate nutrition to Barangay Nutrition Council;
- f.) Conduct meeting and present the results of monitoring and evaluation, and submit reports to MNC and PNC.

**Section 3. Effectivity:** This Administrative Order takes effect immediately.

ISSUED this 14<sup>th</sup> day of May 2015 in the Municipality of Itogon, Province of Benguet

  
ATTY. VICTORIO T. PALANGDAN  
Municipal Mayor

Cf:

- ↓ MNAO
- ↓ HRMO
- ↓ PHO – PNC
- ↓ All other concern
- ↓ File