



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

**Office of the Municipal Mayor**

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**ADMINISTRATIVE ORDER NO. 15-018**

Series of 2015

**AMENDING ADMINISTRATIVE ORDER NO. 08-13-N, ENTITLED  
"REORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE OF THE  
LOCAL GOVERNMENT OF ITOGON, BENGUET."**

**WHEREAS**, there exists a Municipal Project Monitoring Committee which was reorganized by virtue of Administrative Order No. 08-13-N issued by the Local Chief Executive;

**WHEREAS**, in pursuance of the purpose and objectives of creating a monitoring body among which is for the attainment of quality workmanship and acceptable standards in the implementation of infrastructure projects thereby ensuring that funds allocated are fully utilized for the purpose, it is imperative to encourage the involvement and participation of other concerned offices in conducting regular project monitoring, evaluation and inspection;

**WHEREAS**, numerous funded infrastructure projects have already undergone bidding processes and are on its implementation stage while a lot more are being made ready for implementation which necessitate a reorganization in the Project Monitoring Committee to effectively carry out its purpose and objectives and to facilitate proper monitoring and evaluation of all projects being implemented in the municipality.

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby amend certain provisions of Administrative Order No. 08-13-N as follows:

Section 1. The composition of the Project Monitoring Committee shall be as follows:

CHAIRPERSON:	ENGR. IMELDA F. NUGUID MPDC
VICE CHAIRMAN:	COUN. JOHNNY G. GALUTAN Chairman, SB Committee on Infra
MEMBERS:	MR. CESAR U. ATING MLGOO ENGR. CYRIL L. BATCAGAN MR. GERLANDO LICTAG MR. MARTES F. APOS MR. ROGER P. CATAYAO MR. FERINO L. VELASCO MR. LISON C. LATAWAN MR. GERVACIO C. PACIO MR. JOSE YAMOTO JR.

The Punong Barangay or the School Head as the case may be of the barangay or school where such project is located.

Section 2. Secretariat. There shall be a secretariat to the Project Monitoring Committee to be composed of the following:

MS. ANNA LIZA G. CAMTI  
MS. FLORIDA T. VELASCO  
MS. CHERRY ANN C. CARANTES

Section 2. Paragraph 2.1 of Section 2 of A.O. No. 08-13-N is hereby amended to include the following provisions, to wit;

*2.1 XXX...Provided further that the PMC as a whole or through its designated members shall conduct its own monitoring, evaluation and inspection of ALL infrastructure projects at any stage within the whole duration of project implementation. For this purpose, the BAC Secretariat for Civil Works is hereby directed to furnish the PMC with copies of Notice to Proceed for every infrastructure project upon issuance thereof by the Local Chief Executive. Provided further that in the course of its project monitoring, any observed unauthorized deviation or variations from the original program of works, plans and specifications of a certain project during construction stage shall be reported immediately by the PMC to the implementing office, furnishing copies thereof to the contractor and to the Local Chief Executive.*

Section 3. Paragraph 2.3 of Section 2 of A.O. No. 08-13-N is hereby amended to read as follows:

...XXX...

2.3) Upon receipt of the contractor's written request, the Municipal Engineering Office shall set the date and time of project inspection. Relatively, it shall be the responsibility of the MEO to request for the presence of COA representatives and other concerned parties including the PMC during the scheduled final inspection of projects. Provided further that at least five members of the PMC inclusive of the concerned Punong Barangay or the School Head as the case may be, shall participate in the conduct of final inspection. However, if during the scheduled final inspection, the minimum number of PMC members to attend could not be made possible due to conflicting schedules and prior commitments, the PMC shall conduct its independent final project inspection not more than two days earlier or later than the scheduled date set by the MEO. Provided finally that the PMC members present during the final inspection of any infrastructure project which must not be less than five shall be the signatory to the PMC Final Inspection Report to be duly noted by the PMC Chairperson or its Vice Chairman in the absence of the former.

...XXX...

Section 4. All Administrative Orders or parts thereof inconsistent with this Administrative Order or parts hereof are deemed repealed or modified accordingly.

Section 5. This Administrative Order shall take effect immediately.

**DONE** this 14<sup>th</sup> day of August, 2015 at Itogon, Benguet.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor