



Republic of the Philippines
Province of Benguet
I T O G O N
Office of the Municipal Mayor
Email address: vic.palangdan@gmail.com

ADMINISTRATIVE ORDER NO. 15-27
Series of 2015

AN ADMINISTRATIVE ORDER AMENDING A.O. NO.14-017 DATED NOVEMBER05, 2014AND REORGANIZING THE COMPOSITION OF THE MUNICIPAL LOCAL POVERTY REDUCTION ACTION TEAM (MPRAT) OF THE MUNICIPALITY OF ITOGON

WHEREAS, due to reassignment of some NGA Municipal based personnel to other stations and LGU personnel updates which affected the composition of the MPRAT, it requires the need to re-organize and/or update the MPRAT of this municipality;

WHEREAS, local governments are mandated by the Local Government Code of 1991 otherwise known as R.A. 7160 to exercise powers that are essential to promote the general welfare;

WHEREAS,DBM-DILG-DSWD-NAPC Joint Memorandum Circular No. 7series of 2015, issued Policy Guidelines and Procedure in the Implementation of the Bottom-up Budgeting (formerly called Grassroots Participatory Budgeting Process) for the 2017 Budget Preparation;

WHEREAS, the JMC prescribes the processes and component to implement the empowerment of the poor and bottom-up planning and budgeting approach;

WHEREAS, the JMC also enjoins the LocalChief Executive to constitute or reconstitute the LPRAT;

WHEREAS, the JMC requires the need to conduct a CSO Assembly to be followed by anMPRAT workshop or a series of workshop for the proper identification/consolidation and updating of the 2015-2017 LPRAP, 2017 AIP, 2015-2017 LDIP with the active participation of CSOs, basic sector representative and other non-government stakeholders;

NOW, THEREFORE, I ATTY. VICTORIO T. PALANGDAN, Municipal Mayor of Itogon, Benguet, by powers vested in me by law, do hereby order the reorganization of the Local Poverty Reduction Action Team.

I. Composition of the MPRAT.

Chairperson: Atty. Victorio T. Palangdan, Municipal Mayor

Co-Chairperson: Ms. Estrellita M. Apidos, CSO Representative

Members:

Representatives from Government:

MPRAT Members	Position/Office
Hon. Alexander T. Fianza	SB Chairperson, Committee on Appropriations
Mr. Rock H. Cariño	SB Secretary
Engr. Imelda F. Nuguid	Municipal Planning and Development Coordinator
Engr. Charlie M. Gayasco	Municipal Engineer
Ms. Grace O. Pocsol	Municipal Social Welfare &Dev't Officer
Dr. Oliver P. Guadaña	Municipal Health Officer
Mr. Prudencio B. Pedro	Municipal Agriculturist
Ms. Angela C. Cariño	Municipal Treasurer
Ms. Veronica K. Comising	Municipal Budget Officer

Ms. Farida D. Romillo	Municipal Accountant
Mr. Edwin E. Golingab	Municipal Assessor
Ms. Lilia S. Cariño	Municipal Civil Registrar
Ms. Jocelyn S. Ngail	PESO-Designate
Mr. Benigno B. Apidos	MENRO-Designate
Mr. Jeffrey A. Wallace	Municipal Link
Mr. Cesar U. Ating	MLGOO-DILG
Ms. Rosita T. Dayag, PhD.	District II Supervisor-DepEd
Mr. Melchor C. Tican	District I Supervisor-DepEd
Hon. Andres C. Panayo	Municipal Liga President

Representatives of CSOs/ Basic Sector/Grassroots Sector:

LPRAT Members	Position/Office
Ms. Marilyn J. Tuason	4Ps Representative
Ms. Rose Canayan	Women's Representative
Ms. Beverly Simeon	Women's Representative
Ms. Melanie Pao-eng	Women's Representative
Ms. Evelyn Payad-an	OFW Representative
Mr. Leonardo Balicdan	Farmers Representative
Ms. Jocelyn Lasdacan	Farmers Representative
Ms. Felipa Nalibsan	Senior Citizen Representative
Mr. Vicente D. Puguon	Senior Citizen Representative
Ms. Delia Solano	Livelihood Representative
Ms. Crescencia N. Fontino	Livelihood Representative
Ms. Josie Conception	Livelihood Representative
Ms. Melina M. Matis	Fisherfolks
Ms. Evangeline Basingan	Cooperatives
Ms. Nellie Montanez	Cooperatives
Mr. Anthony Gano	Religious
Mr. Bonifacio Patlong	Religious
Ms. Gina M. Pili	IPO Rep
Ms. Marjorie Gamongan	Solo Parent
Mr. David Laguig	BAWASA
Mr. Danio Fermin	PTA

II. Functions of the MPRAT

1. The Chairperson together with the Co-Chairperson shall be primarily responsible for directing and supervising the formulation of the LPRAP and ensure that outputs are done according to schedule;
2. The LPRAT Team Members shall actively participate in all activities and should develop appropriate strategies and identify programs, projects and activities that best contribute to the attainment of the poverty- reduction goals and objectives;
3. Organize, facilitate and actively participate during the conduct of Local Poverty Reduction Action Planning (LPRAP) workshop for the identification of priority reduction projects through a participatory process by the LGU and the CSOs and other stakeholders, and which will directly address the needs of the poor constituencies and the marginalized sectors in the municipality;
4. Agree on a list of priority poverty reduction projects for BUB FY 2017 onwards based on a thorough poverty analysis and indicative projects of previous two (2) years and latest CSO Assembly output;
5. Conduct quarterly meetings to tackle issues and recommendations on Poverty Reduction Efforts/Initiatives of the LGU;

6. Ensure that identified CSO priority poverty reduction projects are properly integrated in the LGU LDIP, 2017 AIP and 2017 LGU Annual budget for LGU counterpart to 2017 BUB;
7. Ensure that the final project list for 2017 BUB shall be endorsed/approved by three (3) CSO designated signatories;
8. Follow-up and submit appropriate project documentary/administrative requirements to participating Agencies for BUB 2017;
9. Conduct Team Approach Monitoring of Pre-During-After phases of Poverty Reduction Initiatives/Projects in the Municipality;

III. Secretariat:

A secretariat shall be organized to be composed as follows:

Name	Position/Office
Mr. Patrick Alcido	Executive Assistant II in-charge of Livelihood
Engr. Roger P. Catayao	Agricultural Technologist, MAO
Ms. Victoria G. Todyog	Midwife III/MNAO Designate, MHO
Ms. Sharon W. Baroa	Social Welfare Assistant, MSWDO
Ms. Rhodora G. Parian	LGU BUB Focal Person

The secretariat shall handle the administrative and technical activities of the team. They shall be responsible for the following:


- Documentation of MPRAT Quarterly proceedings/special meetings;
- Assist the MPRAT in the preparation of required documents needed for the Bottoms Up Budgeting (BUB) program by requesting Agencies;
- Ensure that the final Project list and Project Briefs are submitted to the RPRAT on or before set deadline using appropriate template with SB Approval/endorsement
- Remind concerned Offices to submit necessary documents as may be needed from time to time;
- Perform other functions as may be assigned by MPRAT relevant to Poverty reduction initiatives of the LGU;

III. Meetings.

The team shall meet once in every quarter and as the need arises.

This **ORDER** takes effect immediately.

DONE this 4th Day of November 2015 in the Municipality of Itogon, Province of Benguet, Philippines.


ATTY. VICTORIO T. PALANGDAN
 Municipal Mayor