



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

**Office of the Municipal Mayor**

Telephone No. (074) 423-0818 / Fax Number: (074)442-3526

Email Address: [vic.palangdan@gmail.com](mailto:vic.palangdan@gmail.com)

**ADMINISTRATIVE ORDER NO. 09**

Series of 2016

**REORGANIZING THE BIDS AND AWARDS COMMITTEE, THE BAC SECRETARIAT AND BAC-TWG OF THE MUNICIPAL LOCAL GOVERNMENT OF ITOGON.**

**WHEREAS**, local government units as procuring entities are mandated to establish their respective Bids and Awards Committee, BAC secretariat and Technical Working Groups to undertake all necessary activities and proceedings in accordance with the Government Procurement Reform Act relative to the procurement of goods, civil works and consultancy services;

**WHEREAS**, the term of the Bids and Awards Committee, its secretariat and technical working group pursuant to Administrative Order No. 33, series of 2016 has already expired hence the need for reorganization as provided under R.A. 9184 and its implementing rules;

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby order as follows:

**Section 1. Composition of the BAC.** The municipal Bids and Awards Committee is hereby reorganized to be composed of the following:

CHAIRPERSON:	ENGR. IMELDA F. NUGUID MPDC
VICE CHAIRMAN:	ENGR. AVELINO S. MEDINA JR. Asst. Assessor
MEMBERS:	MS. VERONICA K. COMISING Municipal Budget Officer
	ENGR. CHARLIE M. GAYASCO Municipal Engineer
	MS. GIRLIE A. NABUS Administrative Officer V

**Section 2. Composition of the BAC Secretariat.** The BAC Secretariat shall be composed of the following:

Head of the Secretariat:	MS. JENNIFER J. MONTES
Members:	MS. ROWENA C. CARIÑO MS. DOLORES G. GALUNZA MS. JUDY ANN D. LACMAAN MS. AMALIA A. IBARRA MS. ROMIE ROSE B. HOLMAN

**Section 3. Duties and Functions.** The duties and functions of the Bids and Awards Committee and the BAC Secretariat shall be in accordance with Section 12 and Section 14 respectively of the Implementing Rules and Regulations of R.A. 9184 and such other duties and functions that may be prescribed in any succeeding issuances, rules and regulations.


**Section 4. The Technical Working Group.** The BAC-Technical Working Group is further reorganized to be composed of the following members:

MR. FRANCISCO C. LICTAG, Planning Development Officer III  
ENGR. CYRIL C. BATCAGAN, MDRRMO  
MR. JOSE YAMOTO JR., Executive Assistant II  
MS. SHALIMAR G. SORALLO, HRMO II  
MS. JENNIFER B. WAYAN, Administrative Officer III (Supply Officer II)

**Section 5. Repealing Clause.** All Administrative Orders and issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

**Section 6. Effectivity.** This Administrative Order shall take effect immediately.

DONE this 4<sup>th</sup> day of July, 2016 at Itogon, Benguet.

  
ATTY. VICTORIO T. PALANGDAN  
Municipal Mayor