



**ADMINISTRATIVE ORDER NO. 14**  
Series of 2016

**RECONSTITUTING THE MUNICIPAL SCHOOL BOARD**

**WHEREAS**, the Local Government Code provides for the establishment of local school boards in the provinces, cities and municipalities to provide supplementary support for the operation and maintenance of public elementary and high schools in the locality, administer and manage the Special Education Fund and as an advisory body to the local sangunian on educational matters;

**WHEREAS**, with the new mandate arising from the just concluded National and Local elections, changes in employment status of some members, and reorganization in the local government unit, there is a need to reconstitute the membership to the Municipal School Board to ensure its continuous functionality;

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby promulgate as follows:

**Section 1. Composition:** The composition of the Municipal School Board shall be as follows:

CHAIRMAN:	ATTY. VICTORIO T. PALANGDAN Municipal Mayor
CO-CHAIRMAN:	MR. MELCHOR C. TICAN District I-Supervisor
MEMBERS:	MS. ROSITA T. DAYAG, Ph.D. District II-Supervisor
	HON. JODEA BRENDA LYN R. ACAY Chairperson, SB Committee on Education
	MS. ANGELA C. CARIÑO Municipal Treasurer
	MS. FARIDA D. ROMILLO Municipal Accountant
	MR. NESTOR M. ASIONG District I Teachers' Association Representative
	MR. LEO E. GOLINGAB District II Teachers' Association Representative
	Secondary Schools Coordinating Principals of Itogon District I and District II
	PTA Federation President, Itogon
Secretary of the Board:	MS. MICHELLE P. YDIO


**Section 2. Functions.** Pursuant to Section 99 of the Local Government Code, the Municipal School Board shall perform the following functions:

1. Determine in accordance with the criteria set by the Department of Education and the LGU the annual supplementary budgetary needs for the operation and maintenance of public schools in the municipality and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as may be provided by law or ordinance;
2. Authorize the municipal treasurer to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
3. Serve as advisory committee to the Sanguniang Bayan on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes;
4. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sanguniang Bayan; and
5. Perform other related functions and duties pursuant to law or ordinances or as may be directed by the Local Chief Executive.

**Section 3. Repealing Clause.** All Administrative Orders and executive issuances inconsistent with this ORDER or parts hereof are deemed repealed accordingly.

**Section 4. Effectivity.** This Order shall take effect immediately.

**DONE** this 26<sup>th</sup> day of July, 2016 at Itogon, Benguet.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Copy furnished:

- All concerned
- SB
- DILG MLGOO
- All Heads of Offices
- file