



ADMINISTRATIVE ORDER NO. 22

Series of 2017

PROMULGATING RULES AND REGULATIONS TO IMPLEMENT MUNICIPAL ORDINANCE NUMBERED 7, SERIES OF 2016 OTHERWISE KNOWN AS OCTOGENARIAN, NONAGENARIAN AND CENTENARIAN ORDINANCE OF THE MUNICIPALITY OF ITOGON.

RULE I- POLICY STATEMENT AND APPLICATION

Article 1. Title. This rules shall be known and cited as “Rules and Regulations Implementing the Octogenarian, Nonagenarian and Centenarian Ordinance of the Municipality of Itogon.

Article 2. Declaration of Policy. Pursuant to the mandate of each Local Government Unit to exercise its powers and to discharge other functions and responsibilities for an efficient and effective delivery of basic services and facilities which includes social welfare services, it is hereby declared a policy of the municipality of Itogon to recognize the active participation of the elderly in community building, preservation of culture, maintenance of social order, strengthening the moral foundation of society and promotion of a healthy lifestyle, self-discipline and clean living. Towards this end, the municipality shall:

- a. As far as practicable, grant incentives to senior citizens who have reached the ages of eighty years old or above, ninety years old or over and one hundred years old respectively for being the role model for younger generations to follow.
- b. Abide by the provisions of existing laws that promote the rights of the elderly, and giving extra care and attention to them.

Article 3. Scope and Application. These rules shall govern the allocation and release of funds pertaining to the benefits for qualified octogenarians, nonagenarians and centenarians, and the steps, procedures and activities involved in the implementation of the program.

Article 4. Definition of Terms: Consistent with the Ordinance, the following terms, when used in these rules shall have the following meaning:

1. Ordinance- shall refer to Ordinance No. 7, series of 2016 or the Octogenarian, Nonagenarian and Centenarian Ordinance of the Municipality of Itogon.
2. Octogenarian- shall refer to a person who has reached the age of eighty years old or over, but below ninety years old;
3. Nonagenarian- shall refer to a person who has reached the age of ninety years old or over, but below one hundred years old;
4. Centenarian- shall refer to a person who has reached the age of one hundred years old or over.
5. Bonafide Resident- A person born or who is an actual resident of the Municipality of Itogon who has stayed and resided continuously in the

Municipality for the past ten (10) years following his/her attaining the age of 80s, 90s and 100 years upon effectivity of the ordinance.

RULE II- AWARDS AND INCENTIVES

Article 5. *Forms of Awards and/or Incentives:* Subject to Article 4 of these rules, qualified beneficiaries shall be given a Plaque of Recognition and/or a Congratulatory Resolution and a corresponding cash incentive in accordance with the following category:

- a. For an Octogenarian, a cash amounting to three thousand pesos (P3,000.00);
- b. For a Nonagenarian, a cash amounting to five thousand pesos (P5,000.00) and
- c. For a Centenarian, a cash amounting to ten thousand pesos (P10,000.00).

Provided further that the Sanguniang Bayan, the Barangay Senior Citizens Association and the Federation of Itogon Senior Citizens Association shall adopt their respective Congratulatory Resolution for every individual awardee.

RULE III- PROVISIONS FOR IMPLEMENTATION

Article 6. *Coverage.* Pursuant to Section 5 of the Ordinance, and in accordance with Article 4 of these Rules, the awards and incentives shall be granted to all qualified Octogenarians, Nonagenarians and Centenarians. Provided further that an octogenarian shall receive the corresponding awards and incentives once only but may receive the awards and incentive corresponding to a nonagenarian upon reaching the age of 90 and finally receive awards and incentives corresponding to a centenarian upon reaching the age of 100. The same rule applies to a nonagenarian while a centenarian shall receive the corresponding awards and incentives once only. Provided finally that an awardee who dies prior to the awarding ceremonies but has already been qualified shall still be entitled to such an award to be received by either the spouse or any of his children duly authorized for the purpose.

Article 7. *Nomination.* The OSCA Head, in consultation and coordination with the various Senior Citizens Association shall nominate prospective awardees to the Search and Screening Committee by submitting an individual nomination form containing the name, address, age, gender and other personal circumstances of the nominee. The form shall be accompanied by a certified copy of the nominee's birth certificate, or in the absence thereof, baptismal certificate or other documents showing the date of birth of the nominee, a certification stating therein that the nominee is a bonafide resident and has reached the age category of which he is to be awarded to be issued each by the Punong Barangay and the senior citizens organization President of the barangay where said nominee resides. In case of transfer of residence from one barangay to another, the Punong Barangay and the association president of the barangay where the nominee is presently residing shall issue such certification. Provided further that the transfer of residency from one barangay to another shall mean that a nominee who has resided in any of the barangays of Itogon has transferred his residency to another barangay but within the municipality of Itogon just the same.

Article 8. *The Search and Screening Committee.* A Search and Screening Committee is hereby created to be composed of the Municipal Social Welfare and Development Officer as Chairperson, the Municipal Administrator as Vice Chairman, the Municipal Local Civil Registrar, the OSCA Head and the President of the Federation of Itogon Senior Citizens Association, all as members. The Search and Screening Committee shall accept, evaluate and verify all nominations and its supporting documents submitted. Said committee shall likewise conduct on-site actual validation. It shall likewise recommend to the Executive Committee nominees who are qualified for the award.

Article 9. *The Executive Committee.* The Executive Committee shall be composed of the Municipal Mayor as Chairman, the Municipal Vice-Mayor as Vice Chairman and the Sanguniang Bayan Members as committee members. Said committee shall approve recommendations of the Search and Screening Committee and shall give the awards and incentives to qualified recipients during the awarding ceremonies provided herein.

Article 10. *Awarding Ceremonies.* The awarding of cash and plaque and handing over of the Congratulatory Resolution shall be done during the Annual Celebration of the Elderly Week or Senior Citizen's Day at the Municipal Gym or at the venue of the event as may be agreed upon by the Federation of Itogon Senior Citizens Association. Provided however, that for the year 2017, the awarding shall be done during the Municipal Foundation Anniversary specifically on the Barangay Day. The Municipal Social Welfare and Development Office shall be primarily responsible in the preparation of programs of activities including invitations to awardees and guests.

Article 11. *Personal Appearance.* An awardee must personally receive his or her award during the awarding ceremony. In case of inability due to valid reasons as may be determined by the Executive Committee, personnel of the MSWDO shall personally deliver the awards to his/her place of residence. No representative shall be allowed to receive the award for and in behalf of the beneficiary.

Article 12. *Funding.* The amount of One Million Pesos under the 2017 Supplemental Budget shall be utilized as cash incentives to qualified beneficiaries. Thereafter, funds for this purpose shall be incorporated in the annual budget of the municipality.

Article 13. *Separability Clause.* If for any reason, parts of these Rules are declared invalid or inconsistent with existing laws by competent authorities, other provisions not affected thereof shall remain in force and effect.

Article 14. *Repealing Clause.* All Administrative Orders and/or Issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

Article 15. *Effectivity.* These Rules shall take effect immediately in accordance with the provisions of the Local Government Code.

DONE this 14th day of November, 2017 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor