



**ADMINISTRATIVE ORDER NO. 12**  
Series of 2018

**REORGANIZING THE MUNICIPAL SCHOOL BOARD OF ITOGON, BENGUET**

**WHEREAS**, the Local Government Code provides for the establishment of local school boards in the provinces, cities and municipalities to provide supplementary support for the operation and maintenance of public elementary and high schools in the locality, administer and manage the Special Education Fund and as an advisory body to the local sangunian on educational matters;

**WHEREAS**, significant events occurred affecting the capacity of some members to perform their duties and functions such as reorganization, transfer of assignment or expiration of term hence, the necessity to reorganize the membership of the Municipal School Board to ensure its functionality;

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby promulgate as follows:

**Section 1. Composition:** The composition of the Municipal School Board reorganized under this Order shall be as follows:

**CHAIRMAN:**           **ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

**VICE CHAIRMAN:** **MR. ALOYSIUS G. KATO**  
Municipal Administrator

**MS. ROSITA T. DAYAG, Ph.D.**  
PSDS, Itogon District I

**MR. AMBROSIO T. ATEW**  
PSDS, Itogon District II

**HON. JODEA BRENDA LYN R. ACAY-CAMUYOT**  
Chairperson, SB Committee on Education

**MS. ANGELA C. CARIÑO**  
Municipal Treasurer

**MS. FARIDA D. ROMILLO**  
Municipal Accountant

**MR. NESTOR M. ASIONG**  
District I Teachers' Association Representative

**MR. LEO E. GOLINGAB**  
District II Teachers' Association Representative

Secondary Schools Coordinating Principals  
of Itogon District I and District II

PTA Federation President, Itogon District I

PTA Federation President, Itogon District II

Secretary of the Board: MS. JENNIFER J. MONTES

**Section 2. Functions.** Pursuant to Section 99 of the Local Government Code, the Municipal School Board shall perform the following functions:

1. Determine in accordance with the criteria set by the Department of Education and the LGU the annual supplementary budgetary needs for the operation and maintenance of public schools in the municipality and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as may be provided by law or ordinance;
2. Authorize the municipal treasurer to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
3. Serve as advisory committee to the Sanguniang Bayan on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes;
4. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sanguniang Bayan; and
5. Perform other related functions and duties pursuant to law or ordinances or as may be directed by the Local Chief Executive.

**Section 3. Repealing Clause.** All Administrative Orders and executive issuances inconsistent with this ORDER or parts hereof are deemed repealed or modified accordingly.

**Section 4. Effectivity.** This Order shall take effect immediately.

**DONE** this 20<sup>th</sup> day of August, 2018 at Itogon, Benguet.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Copy furnished:

- All concerned
- SB
- DILG MLGOO
- All Heads of Offices
- file