



FILE



ADMINISTRATIVE ORDER NO. 24
Series of 2018

INSTITUTING REFORMS TO FAST TRACK THE IMPLEMENTATION OF INFRASTRUCTURE PROJECTS IN THE MUNICIPALITY BY ASSIGNING TO THE MUNICIPAL PLANNING AND DEVELOPMENT OFFICE PROJECTS FUNDED UNDER PARTICULAR SOURCES HEREIN SPECIFIED FOR PROGRAMMING AND IMPLEMENTATION.

WHEREAS, consistent with the local autonomy granted by the Constitution, Section 18 of Republic Act 7160 empowered, as it authorized Local Government Units to establish an organization that shall be responsible for the efficient and effective implementation of their development plans, programs and priorities;

WHEREAS, among other powers, duties and functions of the Municipal Mayor, Section 444 of the Local Government Code further provides that (1) the Municipal Mayor shall exercise general supervision and control over all programs, projects, services and activities of the municipal government; (2) implement all approved policies, programs, projects, services and activities of the municipality; and (3) ensure the full implementation of the Municipal Development Plan;

WHEREAS, the municipality incurred heavy damages caused by the enhanced Southwest Monsoon, Typhoon Ompong and lastly, by Typhoon Rosita, hence the need for immediate rehabilitation and restoration of vital infrastructure projects;

WHEREAS, consistent with the afore-cited Constitutional and legal provisions, the different departments in the municipal government through their respective department heads comprise the Executive Team that is primarily responsible for the delivery of basic services to the constituents thus, the delegation of executive functions to the members thereof aside from their given functions is deemed proper to ensure that the general welfare is best served;

WHEREAS, other Local Government Units also involve their respective local planning and development offices in project implementation in order to fast track infrastructure development hence, the need to adopt such best practices considering that both the MPDO and the Municipal Engineering Office have technical personnel and expertise in project implementation;

NOW THEREFORE I, ATTY. VICTORIO T. PALANGDAN, by virtue of the powers vested in me by law as Municipal Mayor of Itogon, Benguet, hereby ORDER as follows:

Section 1. Projects assigned to the Municipal Planning and Development Office. All infrastructure projects funded under the Twenty Percent Municipal Development Fund, Special Projects funded out of external sources, Municipal Disaster Risk Reduction and Management Fund, and Barangay Funds shall be implemented by the MPDO.

Section 2. Projects assigned to the Municipal Engineering Office. All infrastructure projects funded under the General Fund (Capital Outlays and MOOE) and supplemental appropriations derived out of savings or unappropriated balances.

Section 3. Preparation of Program of Works, Plans and Specifications. The concerned implementing office to which a particular project is assigned shall prepare the corresponding Plans, Program of Works and Detailed Estimates of such project and implement the same upon approval thereof. As far as practicable, the designs, plans, specifications and detailed estimates

should be prepared in a more detailed manner for clearer interpretation and understanding thereby avoiding any confusions (ex. The dimension, length, width and height of a pathway rather than the volume of the whole project).


Section 4. Adoption of Standard Unit Cost. For uniformity and to avoid any negative impression and suspicions that may be detrimental to either of the two offices and their personnel, the MPDO and Municipal Engineering Office shall adopt a standard unit cost adjusted accordingly consistent with approved or existing guidelines and based on prevailing prices.


Section 5. Transitory Provision. For the current year, the Municipal Engineering Office shall continue to implement funded projects that are due for implementation except those projects which designs, plans and specifications were already prepared by the MPDO. The MPDO shall likewise implement projects funded out of the 2017 and 2018 30% QRF of the LDRRMF, and any projects to be funded out of supplemental appropriations for 2018.

Section 6. Repealing Clause. All orders or parts thereof which are inconsistent with this Administrative Order or parts hereof are deemed repealed or modified accordingly.


Section 7. Effectivity. This Administrative Order shall take effect immediately.

DONE this 5th day of November, 2018 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor

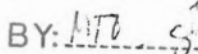
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
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