

FILE



Republic of the Philippines
Province of Benguet
Municipality of Itogon
Office of the Municipal Mayor
Email Address: vic.palangdan@gmail.com

SANGGUNIANG BAYAN OFFICE
ITOGON, BENGUET
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ADMINISTRATIVE ORDER NO.10
Series of 2020

REORGANIZING THE PLANNING TEAM FOR THE PREPARATION OF THE COMPREHENSIVE DEVELOPMENT PLAN (CDP).

WHEREAS, Section 106 of the Local Government Code of 1991 mandates each LGU to prepare a three comprehensive multi-sectoral development plan to be initiated by the Local Development Council and approved by the Sangguniang Bayan;

WHEREAS, pursuant thereto the DILG developed the Guide to Comprehensive Development Plan (CDP) for LGUs and called for its utilization through DILG Memorandum Circular No. 2008-156;

WHEREAS, Chapter 1 of the Guide prescribed structural mechanisms and procedures with which the preparation of the CDP can be pursued through multi-sectoral representations;

NOW THEREFORE, I, ATTY. VICTORIO T. PALANGDAN, by virtue of the powers vested in me as Municipal Mayor of the Municipality of the Itogon, Benguet Province hereby reorganize the Planning Team for the Preparation of the Comprehensive Development Plan, to wit;

Section 1. Composition of the Planning Team. Per Item of Part 1 of DILG Memorandum Circular No. 2008-156 series of 2008, the CDP Core Planning Team and Sub-Planning Team, are hereby created and composed of the following;

CORE PLANNING TEAM:

1. Atty. NOEL G. NGOLOB, Municipal Administrator
2. Ms. CHERYL ROSE F. CARDENAS, MLGOO
3. Engr. IMELDA F. NUGUID, MPDC
4. Mr. OLIVER P GUADAÑA, MD, Municipal Health Officer
5. Ms. GRACE O. POCSOL, MSWDO
6. Ms. ANGELA C CARIÑO, Municipal Treasurer
7. Ms. VERONICA K. COMISING, Municipal Budget Officer
8. Atty. FARIDA R. MATEO, Municipal Accountant
9. Mr. ROCK H. CARIÑO, SB Secretary
10. Engr. CHARLIE M. GAYASCO, Municipal Engineer
11. Ms. THELMA B. BENTRES, Municipal Civil Registrar
12. Dr. PRUDENCIO B. PEDRO, Municipal Agriculturist
13. Engr. AVELINO S. MEDINA JR., Municipal Assessor

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SUB-PLANNING TEAM:

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SOCIAL DEVELOPMENT SECTOR:

Head: Hon. FLORDELIZA G. DEPAYSO, Sangguniang Bayan Member
Members: MNAO Designate

- Ms. IDA JANCES P. CIRIACO, MHO Staff
- Mr. JOSEPH A. PACPACO, PSDS I
- Mr. WILLIAM D. ABAYAN, PSDS I

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Municipal Health Office
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DILG-ITOGON
2/21/2020

Ms. LAURIE F. PANGDA, MSWDO Staff
Ms. CINDY LOIS L. FERNANDEZ, MPDO Staff
Chief of Police, IMPS - 2/26/2020
Municipal Fire Marshall 2/24/2020

ECONOMIC DEVELOPMENT SECTOR:

Head: **Hon. MACKENZIE T. PIO**, Sangguniang Bayan Member
Members: **Engr. ARVIE B. ANCHALES**, MEO Staff - np. 2/26/20
Ms. JOCELYN S. NGAIL, MPDO Staff/PESO Designate
Mr. NESTOR S. CAMADO JR., MPDO Staff/MTAO Designate
Engr. ROGER S. CATAYAO, MAgro Staff
Mr. GEORGE B. DELMAS, CSO Representative

PHYSICAL/LAND DEVELOPMENT SECTOR:

Head: **Hon. CESAR A. ALTIGA**, Sangguniang Bayan Member
Members: **Ms. RHODORA G. PARIAN**, Zoning Officer
Mr. PABLO L. CORNEL JR., MPDO Staff

ENVIRONMENTAL MANAGEMENT SECTOR:

Head: **Hon. DANTE ALAIN XAVIER D. GODIO**, Sangguniang Bayan Member
Members: **Engr. BENIGNO B. APIDOS**, Senior Environmental Management Specialist
Engr. CYRIL L. BATCAGAN, MDRRMO
Mr. VIRGILIO B. ATOMPAG, MPDO Staff
Mr. JOHNNY V. DEPALOG, MPDO Staff

INSTITUTIONAL DEVELOPMENT SECTOR:

Head: **Atty. JODEA BRENDA LYN R. ACAY-CAMUYOT**, Sangguniang Bayan Member
Members: **Ms. SHALIMAR G. SORALLO**, HRMO Staff
Ms. ROWENA C. CARIÑO, MBO Staff
Ms. ANA FE. G. DIWAS, MPDO Staff
Ms. IRENE F. FERNANDO, MTO Staff
Ms. CARIE T. KIMAYONG, SBO Staff

Section 2. **Functions and Responsibilities**. The Planning Team shall perform the functions and responsibilities defined and/or enumerated in Chapter 1 of the DILG Memorandum Circular No. 2008-156 series of 2008, to wit:

1. Prepare a Work Plan and Budget for the CDP Preparation;
2. Gather and review available and relevant plans and other secondary data sources;
3. Plan, Coordinate and facilitate the conduct of various multi-stakeholder consultation/validation workshops;
4. Assist the LCE and the LDC in drafting, packaging and finalizing the CDP to include the 3-year LDIP and ELA;
5. Prepare presentation materials for various audiences of the CDP;
6. Assist the LCE in his presentation of the Plan to various stakeholders.
7. Assist in organizing other planning sub-committees that may be required to carry out other planning activities;
8. Perform such other functions as may be required by the Municipal Mayor towards the completion, adoption, popularizing, implementing and monitoring the CDP;

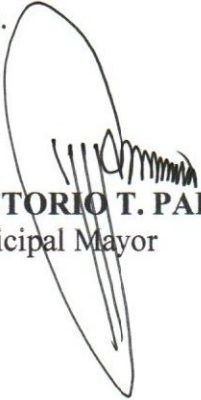
9. Identify and coordinate work efforts with other concerned national government agencies, non-governmental organizations, POs, civil society, business sector and other stakeholders.

Section 3. **Meetings and Workshops**. The Planning Team shall meet as often as necessary at such day and time as it may fix for consultations, focus group discussions or workshops.

Section 4. **Secretariat**. The Municipal Planning and Development Office shall act as the Secretariat of the Planning Team and shall create a core team for the CDP preparation.

Section 5. **Effectivity**. Order shall take effect immediately.

DONE this 21st day of February, 2020 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor