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MAR 16 2020  
Municipality of Itogon  
Province of Benguet  
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ACCOUNTING OFFICE JANGGUNIANG BAYAN OFFICE  
ITOGON, BENGUET  
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DATE: March 16, 2020  
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**ADMINISTRATIVE ORDER NO. 13**  
Series of 2020

**PROMULGATING GUIDELINES TO IMPLEMENT EXECUTIVE ORDER NO. 03, SERIES OF 2020 ISSUED BY THE LOCAL CHIEF EXECUTIVE.**

**WHEREAS**, amid the spread of COVID-19 in some parts of the country, the Inter-Agency Task Force on Emerging Infectious Disease (IATF-EID) adopted Resolution No. 11 recommending among others the suspension of all mass gatherings nationwide;

**WHEREAS**, in consonance with IATF-EID Resolution No. 11, series of 2020, the Local Chief Executive issued Executive Order No. 03, series of 2020 suspending the conduct of all mass gatherings in the locality including the conduct of meetings, trainings, seminars, workshops and other similar activities for municipal officials and employees by the municipal government outside the Municipality of Itogon;

**WHEREAS**, the adoption and implementation of pro-active and preventive measures is very necessary in order to protect the life and health of our people from the dreaded COVID-19 and to prevent our people from exposure and possible contamination of the virus;

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby promulgate as follows:

**Section 1. Purpose:** This Administrative Order is promulgated to provide guidelines for the implementation of Executive Order No. 03, series of 2020.

**Section 2. Scope and Coverage.** This Order shall cover all activities specifically identified in the subsequent sections pursuant to Executive Order No. 03, series of 2020. It shall likewise apply to the entire municipality, its inhabitants and all local officials and employees of the municipality and its component barangays.

**Section 3. Municipal-wide Suspension of all Mass Activities.** The conduct of all mass gatherings anywhere in the municipality whether planned or spontaneous shall be suspended indefinitely. Mass gathering or crowd-drawing activities which are suspended under the Executive Order shall include, but not limited to the following:

- a. Barangay Assembly meetings;
- b. Barangay Fiestas or Founding Anniversaries;
- c. Barangay Traditional Rites or similar activities where the influx or gathering of people is imminent;
- d. Graduation and/or Moving Up ceremonies including recognition rites for both public and private schools, nursery, day care centers and kindergarten schools;
- e. Alumni Homecoming and/or School Foundation Days;
- f. Sports/athletic meets or competitions regardless of organizers or sponsoring groups;
- g. Literary-musical competitions including beauty pageants and the like;
- h. Annual celebrations for the various sectors (ex. Women's month, senior citizens, etc.);

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LOCAL CIVIL REGISTRY OFFICE  
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MAR 16 2020

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ITOGON BENGUET

MUNICIPAL ASSESSOR'S OFFICE  
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OFFICE OF THE MUN. ENGR.  
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OFFICE OF THE BPGY. CLERK

Municipal Health Office  
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OFFICE OF THE MUNICIPAL ENGINEER  
PROVINCE OF BENGUET  
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03/17/2020

- i. Religious activities or gatherings to be conducted in public places, covered courts, plazas, etc. Provided however that the conduct of regular masses, services or worships or other church activities inside churches shall be left at the discretion of the church leaders, priest, pastors or ministers subject to the observance of related health protocols to avoid spread of the virus;
- j. Fund-raising activities such as conduct of concerts for a cause, dinner for a cause, darts for a cause and such other similar activities;
- k. Mass weddings;
- l. Clan Reunions;
- m. Community parades, fun runs, marathons, etc.;
- n. Public Consultations;
- o. Conventions, conferences, trainings, seminars and other similar activities whether public or private where Itogon is the proposed or the selected venue;
- p. Other activities similar with the above.

Provided further that all activities being conducted in our tourism sites where foreigners and non-residents are among the participant are likewise canceled. This shall also include mountain trekking, hiking or running at Mount Ugo, Mount Pingingan, Mount Ulap and other tourist destinations.

**Section 4. Conduct of Meetings, Trainings, Seminars and the like Outside the Municipality.** All meetings, trainings and/or seminars, and such other activities outside the municipality are likewise canceled or suspended indefinitely. Provided however that in cases of meetings called upon by the national government or its agencies, or by the provincial government for purposes of discussing issues regarding COVID-19 and such other concerns affecting the country in general and the province in particular, invited participants may attend such meetings subject to their compliance with precautionary measures and health protocols before, during and after the meeting.

**Section 5. Meetings of Local Special Bodies, Boards or Committees of the Municipal Government.** Meetings of Local Special Bodies, boards or committees of the Municipal government may be conducted but such activity must be held within the municipality. As much as possible, the venue for such meetings shall be at the Municipal Hall, or at the municipal gym, or at the Itogon Training Center or in barangay covered courts where there is enough space for the observance of the "social distancing" prescribed by the IATF-EID.

**Section 6. Repealing Clause.** All Administrative Orders or parts thereof inconstant with this Administrative Order or parts hereof are deemed repealed or modified accordingly.

**Section 7. Separability Clause.** If for any reason, this Order or parts hereof are declared invalid or unconstitutional by courts of competent authority, parts hereof that are not affected thereby shall remain to be in force and effect.

**Section 8. Effectivity.** This Administrative Order shall take effect immediately.

**DONE** this 16<sup>th</sup> day of March, 2020 at Itogon, Benguet.

For: *unononan* } *res: JSM*  
*SHALUMPUP* } *03/16/2020*

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VIRAL/443/16/2020

**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Received: PB LACAN  
*[Signature]* 3/16/2020

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3/16/2020

Rec'd by: For: *[Signature]*  
Brng. Ampuero  
3/16/2020

GUMATDANG 3/16/2020 *[Signature]*