



Republic of the Philippines
Province of Benguet
Municipality of Itogon

OFFICE OF THE MUNICIPAL MAYOR

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ADMINISTRATIVE ORDER NO. 08

Series of 2021

CREATING THE MUNICIPAL URBAN DEVELOPMENT AND HOUSING BOARD

Whereas, Municipal Ordinance No. 048, s2021, entitled, An Ordinance Revising Ordinance Numbered 33, Series Of 2011 entitled, "AN ORDINANCE CREATING THE MUNICIPAL HOUSING BOARD, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, S.2008, AND FOR OTHER PURPOSES AND ADOPTING & IMPLEMENTING THE PENALTY OF CLAUSE AS PROVIDED UNDER SECTION 45 OF R.A. NO. 7279 "URBAN DEVELOPMENT & HOUSING ACT OF 1992". Mandates the creation of a Municipal Urban Development and Housing Board (MUDHB);

Whereas, the Sangguniang Bayan of this municipality through the Sangguniang Bayan Secretary, wrote a letter to the undersigned requesting for the formulation of the Implementing Rules and Regulations (IRR) of the above-mentioned ordinance;

Whereas, it is the opinion of the undersigned that the above-said ordinance may be implemented even without the IRR being requested, as the provisions thereof are sufficient and clear enough;

Now therefore, by virtue of the powers vested in me by law and pursuant to the provisions of Municipal Ordinance No. 048, s.2021, I, VICTORIO T. PALANGDAN, Local Chief Executive of this Municipality, do hereby issue this Administrative Order Creating the Municipal Urban Development and Housing Board (MUDHB), as follows:

Section 1. COMPOSITION. The MUDHB shall be composed of the following:

- | | | |
|---------------|---|---|
| Chairman | : | Atty. VICTORIO T. PALANGDAN
Municipal Mayor |
| Vice Chairman | : | Hon. DANTE ALAIN XAVIER D. GODIO
SB Member, Com. Chair on Land Use and Housing |
| Members | : | Engr. IMELDA F. NUGUID
MPDC |
| | : | Engr. CHARLIE M. GAYASCO
Municipal Engineer |
| | : | Ms. GRACE O. POCSOL
MSWDO |
| | : | Engr. AVELINO S. MEDINA JR
Municipal Assessor |
| | : | Engr. BENIGNO B. APIDOS
SEMS/MENRO Designate |

- : Ms. CHERYL ROSE F. CARDENAS
MLGOO
- : Hon. NOEL D. BILIBLI
President, Liga ng mga Barangay
- : Mr. GASPAR D. OTGALON JR
COA Representative
- : Representative, Monterrazas Homeowners Ass. Inc.
NGO/CSO Representative
- : PB EDDIE P. AMUASEN, Ampucao
PB PAUL M. CAMANTILES, Dalupirip
PB VICENTE D. PUGUON, Gumatdang
PB ANDRES C. CUYAN, Loacan
PB ALBERT C. CARANTES JR, Poblacion
PB EDWIN O. ATUMPAG, Tinongdan
PB MARTIN D. CHAVEZ JR, Tuding
PB KENNEDY W. WACLIN, Ucab

Section 2: FUNCTIONS. The functions of the MUDHB shall be based on Section 2 of Ordinance No. 48, s.2021, as follows:

- a. Ensure the creation of the Municipal Urban Development and Housing Office (MUDHO)/Task Force/Unit/ or Team directly responsible under the Office of the Municipal Mayor.
- b. Recommends all proposals for the budgetary requirements pertinent to the operation of the Municipal Development and Housing Office/Task force/Unit/Team.
- c. Promulgate policies/guidelines pertinent to the implementation of the Local shelter and housing programs in accordance with RA 7279.
- d. Recommend to the Sangguniang Bayan approval of the Comprehensive Municipal Shelter Plan submitted by the Municipal Development and Housing Office/Task Force/Unit/Team.
- e. To act as One Stop Housing Processing Center to process all housing related permits, clearances and certifications, but not limited to land-use reclassification, development permits, locational clearances and other housing related activities.
- f. Recommends for approval of the Sangguniang Bayan the certifications, clearances, development permits and other housing related activities of a project proponent (s).
- g. Recommends for approval of the Sangguniang Bayan the Comprehensive Land Use Plan (CLUP).
- h. Ensures the creation of the Community-Based Housing Coordinating Committee and its implementing guidelines.
- i. Advises the Sangguniang Bayan on matters of local taxation which may affect the local government's different community-based housing programs.
- j. Recommends for the approval of the Local Chief Executive (LCE) partnership agreements with any other government housing or private entity or organizations, including but not limited to the following programs: Housing Production Assistance, Resettlement Development, Local Housing and Cost Recoverable Joint Venture.
- k. Recommends for approval of the Sangguniang Bayan the accreditation any Community Housing Associations (CHAs) on any related housing projects and other private originators for CMP.



- l. Recommends for approval of the Local Chief Executive and or the Sangguniang Bayan hiring of consultants in various housing related activities not limited to preparation of Comprehensive Land Use Plan but also of technical assistance of implementation of different housing programs and preparation of comprehensive shelter plan of the municipal government.
- m. Acts as *CMP* originator and enabler of any different housing projects;
- n. Recommends for the approval of the Local Chief Executive agreements with any government or private entity for the conduct of proper planning sessions, training, seminars, conferences and capability building in any housing related activities or issues;
- o. Authorize the *Municipal Treasurer*, as the case may be, to disburse funds from the Special Housing Trust Funds to the board approved appropriation prepared in accordance with applicable existing rules and regulations.
- p. Serve as Advisory Committee to the Sangguniang on Urban Development and Housing Programs such as, but not limited to, necessity of local appropriations for the use of the Urban Development and Housing Programs.
- q. The office of the MPDC shall serve as the Housing Coordinator/ Officer under the Office of the Mayor in temporary capacity until such time that the Municipal government is already capable of hiring a permanent and qualified housing coordinator/officer.

Section 3. **REGULAR MEETING.** The Board shall hold its regular monthly meeting. The particular date shall be fixed by the Board during its initial meeting to be called by the Chairman. The venue shall be at the Function Hall unless otherwise indicated in the notice.

Section 4. **SPECIAL MEETING.** A Special Meeting may be called by the Chairman or the Vice Chairman or any five (5) members of the Board.

Section 5. **QUORUM.** A majority of the members shall constitute a quorum.

Section 6. **EFFECTIVITY.** This order shall be effective immediately.

Done this 22nd day of April 2021 at Itogon, Benguet.


Atty. VICTORIO T. PALANGDAN
Municipal Mayor

Cc:

- All concerned
- Sangguniang Bayan Office
- Provincial Governor's Office
- Sangguniang Panlalawigan Office
- DILG-Benguet
- file