



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

FILE

Office of the Municipal Mayor

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OFFICE OF THE MUN. ENGR.  
PROVINCE OF BENGUET  
ITOGON

ADMINISTRATIVE ORDER NO: 21  
Series 2021

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TIME:  
BY: [Signature]

CREATING THE COMMITTEE ON ANTI RED TAPE (CART)

Whereas the Anti-Red Tape Authority under the Office of the President issued Memorandum Circular No. 2021-09 for all heads of government offices and agencies, including Local Government Units, Government-Owned or Controlled Corporations and other Government Instrumentalities;

Whereas said Memorandum Circular was issued to provide information on the adoption and endorsement of the Whole-Of-Government (WOG) Reengineering Manual to guide agencies and offices towards adopting a whole-of-government approach in the streamlining and reengineering of their systems and procedures in compliance to Section 5 of RA 11032;

Whereas all government agencies are enjoined to adopt the Whole-of-Government (WOG) Reengineering Manual as a tool in the reengineering of government services;

Whereas there is a need to create the Committee on Anti-Red Tape and identify its members to ensure that all government services be reengineered as deemed necessary;

Wherefore by virtue of the powers vested in me, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor, this municipality, hereby create the Committee on Anti-Red Tape (CART) to be composed of the following;

By: [Signature]

CHAIRMAN - **ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

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CO-CHAIRMAN - **HON. ADRIANO R. CARANTES JR.**  
Municipal vice Mayor

VICE CHAIRPERSON - **CHERYL ROSE F. CARDENAS**  
MLGOO [Signature]

MEMBERS - **ROCK. H. CARIÑO**  
Secretary to the Sanggunian

**ENGR. CHARLIE M. GAYASCO**  
Municipal Engineer

**ENGR. IMELDA F. NUGUID**  
MPDC

**ANGELA C. CARIÑO**  
Municipal Treasurer

**ATTY. FARIDA R. MATEO**  
Municipal Accountant

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MUNICIPAL ASSESSOR'S OFFICE  
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LOCAL CIVIL REGISTRY OFFICE  
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M.P.D.O.  
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MSW DO - NOV. 29, 2021 [Signature]

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Municipal Budget Office

NOV 29 2021

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SANGGUNIANG BAYAN OFFICE  
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**VERONICA K. COMISING**  
Municipal Budget Officer

**ENGR. AVELINO S. MEDINA JR.**  
Municipal Assessor

**THELMA B. BENTRES**  
Municipal Civil Registrar

**OLIVER P. GUADAÑA, M.D.**  
Municipal Health Officer

**GRACE O. POCSOL**  
MSWDO

**PRUDENCIO B. PEDRO, Ph.D.**  
Municipal Agriculturist

**EUSEBIA T. FIANZA**  
Administrative Officer V / HRMO III

**ATTY. JACQUILINE G. NABAYSA-GOSINGAN**  
Attorney III

SECRETARIAT- **SHALIMAR G. SORALLO**  
Administrative Officer IV/HMRO II

**JERIL M. PADUYAO**  
Administrative Assistant II

The members and secretariat are hereby advised to read the provisions of ARTA Memorandum Circular No. 2021-09 and the Reengineering Manual to guide them in fulfilling their functions as CART members and to come up with the agency's initial Reengineering report.

This Administrative Order shall take effect immediately upon approval.

Done this 17<sup>th</sup> day of November 2021 at Itogon, Benguet.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Cc: - All concerned  
- DILG-Benguet  
- File