



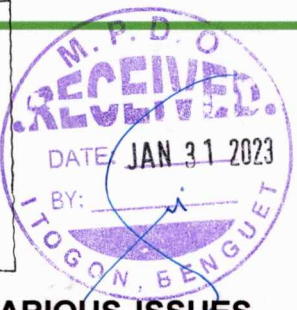
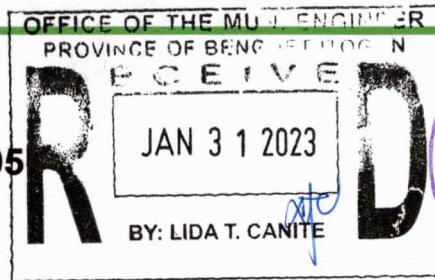
Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

**OFFICE OF THE MUNICIPAL MAYOR**

Email Address: [mayorsofficeitogon@gmail.com](mailto:mayorsofficeitogon@gmail.com)

FILE

**ADMINISTRATIVE ORDER NO. 05**  
Series of 2023



**REORGANIZING THE AD HOC COMMITTEE TO SETTLE VARIOUS ISSUES AND CONCERNS BESETTING THE AREAS COVERED BY EXECUTIVE ORDER NO. 100, SERIES OF 1913 INCLUDING THE EXISTENCE OF INFORMAL SETTLERS WITHIN THE SCHOOL SITES OF ALEJO M. PACALSO MEMORIAL NATIONAL HIGH SCHOOL, PACALSO ELEMENTARY SCHOOL, AND TUDING ELEMENTARY SCHOOL, ALL WITHIN TUDING, ITOGON, BENGUET, AMENDING ADMINISTRATIVE ORDER NO. 09, SERIES OF 2018 AND FOR OTHER RELATED PURPOSES.**

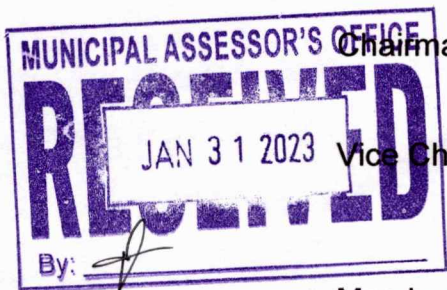
**WHEREAS**, in order to resolve issues and concerns brought about by the existence of informal settlers within the school site covered by Executive Order No. 100 issued November 28, 1913 by then Governor General Francis Burton Harrison, and to prevent and control the proliferation of squatters thereat, then Municipal Mayor, Mario W. Godio created an Ad Hoc Committee by virtue of Administrative Order No. 21, series of 2005 which was further amended by subsequent issuances, the latest of which was Administrative Order No. 03, series of 2009;

**WHEREAS**, problems within the school site such as encroachment, unauthorized occupation, and overlapping land claims continue to persist with a noted increase in the number of unauthorized construction of dwellings and other structures thereat hence, the reorganization and reactivation of the Ad Hoc Committee by virtue of Administrative Order No. 9, series of 2018;

**WHEREAS**, long time problem affecting the properties covered by the executive order are yet to be resolved which necessitates the reorganization of the Ad Hoc Committee to ensure its continuing functionality until its goals and objectives has been finally attained, giving paramount consideration to future educational needs of the municipality.

**WHEREFORE**, by virtue of the powers vested in me by law, I, HON. BERNARD S. WACLIN, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby promulgate as follows:

**Section 1. Composition.** The Ad Hoc Committee on the settlement of informal settlers within the school site of Alejo M. Pacalso Memorial National High School, Pacalso Elementary School and Tuding Elementary School shall be otherwise known for brevity as AD HOC COMMITTEE ON EXECUTIVE ORDER NO. 100 SETTLEMENT. As such, it shall be composed of the following:



Chairman:

HON. BERNARD S. WACLIN  
Municipal Mayor

Vice Chairman:

HON. DANTE ALAIN XAVIER D. GODIO  
Municipal Vice Mayor and  
MENRC Chairman

Members:

-HON. CESAR A. ALTIGA  
Chairman, S.B. Comm. On Land Use

Sangguniang Bayan  
Itogon, Benguet  
RECEIVED

Date: JAN 31 2023

By: [Signature]

[Signature]

- ENGR. AVELINO S. MEDINA JR.  
Municipal Assessor
- ENGR. CHARLIE M. GAYASCO  
Municipal Engineer
- ENGR. IMELDA F. NUGUID  
Municipal Planning and Dev't. Coordinator
- ATTY. JACQUILINE NABAYSA-GOSINGAN  
Municipal Attorney III
- HON. MARTIN CHAVEZ JR.  
Punong Barangay, Tuding
- MR. NESTOR M. ASIONG  
Principal, Bua Elementary School
- MR. NESTOR O. DALAY-ON  
Principal, AMPMNHS
- MR. MATEO L. MAYOS JR.  
Principal, Tuding Elementary School

**Section 2. Functions.** The Ad Hoc Committee shall perform the following functions:

1. Serve as a forum for dialogue and deliberation of major issues and problems affecting the area covered by Executive Order No. 100;
2. Delineate and establish on ground the metes and bounds of the various parcels of lot based on the technical description specified in Executive Order No. 100 series of 1913;
3. Identify all surface occupants within the reservation including all structures erected therein and have their respective positions be reflected in the survey plan of the subject parcels of land covered by the Executive Order;
4. Coordinate with DENR, DepEd and other concerned agencies/government instrumentalities to explore the possibility of transferring the occupied areas to the surface occupants and the proper mode of conveyance or disposition thereof. For this purpose, the Ad Hoc Committee shall promulgate and adopt the Terms of Reference to be employed in this undertaking;
5. Resolve conflicting issues on the administration and management of the various parcels of lot comprising the entirety of Executive Order No. 100, and pursue the processing and acquisition of appropriate Title thereof;
6. Through the Municipal Engineer, shall implement applicable laws, rules and regulations to stop and to prevent any further construction of structures by private persons including the entry of illegal squatters within the reservation and to recommend appropriate sanctions to be imposed against violators thereof;
7. Perform other related functions as may be instructed by the Local Chief Executive.

**Section 3. Technical Staff:** There is hereby created a Technical Staff to assist the Ad Hoc Committee in the performance of its functions most especially in the conduct of relocation surveys, delineation, preparation of maps, plans and other documents. Likewise, said technical staff shall act as secretariat to the committee. The composition of which shall be as follows:



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Head: MS. APRIL B. GUITOC  
Asst. Municipal Assessor

Members: MR. PABLO L. CORNEL JR.  
Planning Assistant

ENGR. REX BALBALIN  
Zoning Officer II

MR. ROMEO C. TIAGO  
Tax Mapper I

MR. RODERICK P. DIZO  
MASSO Staff

**Section 4. Repealing Clause.** All Administrative Orders and/or Issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

**Section 5. Effectivity.** This Administrative Order shall take effect immediately.

**DONE** this 30<sup>th</sup> day of January, 2023 at Itogon, Benguet.

  
**HON. BERNARD S. WACLIN**  
Municipal Mayor

Copy furnished:  
-All concerned  
-file