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Office of the Municipal Mayor

e-mail address: mayorsofficeitogon@gmail.com; bernardwaclin08@gmail.com
Cellphone No. 09393268022

ADMINISTRATIVE ORDER NO. 02
Series of 2024

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JAN 15 2024
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OFFICE OF THE SANGGUNIANG
Province of Benguet
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JAN 15 2024
JACQUELINE B. TONGALAN

ESTABLISHING THE COMMITTEE ON ANTI-RED TAPE (CART) DIRECTORY FOR THE MUNICIPAL GOVERNMENT OF ITOGON

Whereas Executive Order No. 01, Series of 2024 was issued on January 9, 2024 organizing the Committee on Anti-Red Tape (CART) of the Municipal Government of Itogon;

Whereas for the guidance of the public and in compliance with ARTA Memorandum Circular No. 2023-08, Series of 2023, the names of the members and the focal persons of the CART shall be provided and be made available on the official website;

NOW THEREFORE, by virtue of the powers vested in me as the Municipal Mayor of Itogon, I, BERNARD S. WACLIN, hereby establish the Committee on Anti-Red Tape (CART) Directory for the Municipal Government of Itogon as follows:

Section 1. Directory. The members and the focal persons of the Committee on Anti-Red Tape (CART) of the Municipality of Itogon, with their contact details are as follows:

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MACCO RECEIVED
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MUNICIPAL AGRI-CULTURE OFFICE
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ITOGON BENGUET
MUNICIPAL AGRICULTURE OFFICE
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Jan. 15, 2024

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MUNICIPAL REALTY SERVICES OFFICE
Itogon, Benguet
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CART MEMBERS		CONTACT DETAILS
CHAIRPERSON	BERNARD S. WACLIN Municipal Mayor	bernardwaclin08@gmail.com
VICE CHAIRPERSON	ATTY. JODEA BRENDA LYN R. ACAY-CAMUYOT Chairperson, S.B. Committee on Personnel, Good Government, Public Ethics and Accountability	itogonsangguniangbayan@gmail.com
MEMBERS	ARNEL F. BAHINGAWAN Municipal Administrator	mayorsofficeitogon@gmail.com
	ROCK H. CARIÑO Secretary to the Sanggunian	itogonsangguniangbayan@gmail.com
	ENGR. IMELDA F. NUGUID Municipal Planning & Development Coordinator	mpdcitogon@gmail.com
	THELMA B. BENTRES Municipal Civil Registrar	lcroitogon@gmail.com
	ATTY. FARIDA D. ROMILLO-MATEO Municipal Accountant	macco.itogon@gmail.com
	IRENE F. FERNANDO Municipal Treasurer	accitogon@gmail.com
	Vacant Municipal Budget Officer	budget.lgu.Itogon@gmail.com
	ENGR. AVELINO S. MEDINA, JR. Municipal Assessor	massoitogon2021@gmail.com

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MSWDO
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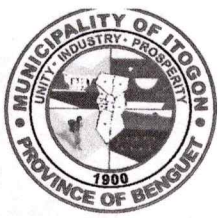
[Signature]



Office of the Municipal Mayor

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Cellphone No. 09393268022

	ENGR. MICHELLE A. BUSACAY Municipal Engineer & Municipal Building Official	meoitogon8751@gmail.com 01-15-2023
	GRACE O. POCSOL Municipal Social Welfare & Development Officer	mmswdoitogonbenguet@gmail.com
	DR. OLIVER P. GUADAÑA Municipal Health Officer	itogonmesudrrmh@gmail.com
	BERTO O. BAYENG Municipal Agriculturist	maolguitogon@yahoo.com
	EDWIN O. ATUMPAG President of the Liga ng mga Barangay	itogonsangguniangbayan@gmail.com 09993364405
	EUSEBIA T. FIANZA Human Resource Management Officer III	hrmo.itogon@yahoo.com
	DENNIS A. TAMPOA Computer Programmer III, Mayor's Office	sinnedph@hotmail.com 09156550562
	AMALIA A. IBARRA Business Permit and Licensing Officer-Designate	oghay.amy01@gmail.com 09175094346
	ENGR. BENIGNO B. APIDOS Senior Environmental Management Specialist	eswmitogon@gmail.com 09183830991
	ATTY. JACQUILINE G. NABAYSA-GOSINGAN Attorney III	jacquilinenabaysa@gmail.com 09465570804
	EDGAR S. JOVEN President of Itogon Municipal Employees Association (IMEA)	bhongzky1978@gmail.com 09454227191
	Vacant Records Officer III, Mayor's Office	mayorsofficeitogon@gmail.com
FOCAL PERSONS		
Mayor's Office (MO)	ROMIE ROSE B. HOLMAN Records Officer II	mieroseholman2016@gmail.com 09469531164
	SHALIMAR G. SORALLO Human Resource Management Officer II	hrmo.itogon@yahoo.com 09171584380
Sangguniang Bayan Office (SBO)	GIRLIE A. NABUS Administrative Officer V	girlieanabus@gmail.com 09204477946
Municipal Planning & Development Office (MPDO)	ENGR. REX P. BALBALIN Zoning Officer II	aezaklime@gmail.com 09482007726
Municipal Engineering Office (MEO)	ARCH. ALLAN P. HAMADON Building Inspector	meoitogon8751@gmail.com 09488550402



Republic of the Philippines
Province of Benguet
Municipality of Itogon

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Municipal Assessor's Office (MAssO)	APRIL B. GUITOC Assistant Municipal Assessor	massoitogon2021@gmail.com 09567516896
Municipal Agriculture Office (MAgrO)	MERLY L. DALISAY Agriculturist I	maolguitogon@yahoo.com 09071555120
Municipal Accounting Office (MAccO)	YOLANDA D. CARANTES Fiscal Examiner III	macco.itogon@gmail.com 09773636859
Municipal Treasury Office (MTO)	ANALIZA G. CAMTI Local Revenue Collection Officer	accitogon@gmail.com
Municipal Budget Office (MBO)	ROWENA C. CARIÑO Budget Officer II	budget.lgu.Itogon@gmail.com 09498819741
Municipal Civil Registry Office (MCRO)	ROXANNE T. CATAYAO Records Officer I	lcroitogon@gmail.com 09107118340
Municipal Health Services Office (MHSO)	IDA JANCES P. CIRIACO Nurse II	itogonmesudrrmh@gmail.com 09998845067
Municipal Welfare & Development Office (MSWDO)	SHARON W. BAROA Social Welfare Officer I	mawdoitogonbenguet@gmail.com 09074897272

Section 2. Effectivity. This Order shall take effect immediately in accordance with the provisions of the Local Government Code.

Done this January 12, 2024.

BERNARD S. WACLIN
Municipal Mayor

Cf: all concerned