



FILE

**EXECUTIVE ORDER NO. 05**  
Series of 2020

SANGGUNIANG BAYAN OFFICE  
ITOGON, BENGUET

ITOGON, BENGUET  
**RECEIVED**  
DATE: 3/26/2020  
TIME: 12:00  
BY: [Signature]

**RECEIVED**  
DATE: 3/26/2020  
BY: [Signature]

**PROMULGATING GUIDELINES GOVERNING THE ISSUANCE OF HOME QUARANTINE PASS TO ALLOW MOVEMENT OF RESIDENTS IN AND OUT OF THE MUNICIPALITY TO AVAIL OF ESSENTIAL COMMODITIES AND SERVICES IN THE CITY OF BAGUIO.**

**WHEREAS**, the general objective of the Enhanced Community Quarantine is to prevent possible widespread of the coronavirus which has infected hundreds of Filipinos with the diseases known as COVID-19 which number is gradually increasing up to the present;

**WHEREAS**, the strict implementation of home quarantine and social distancing is aimed to limit people's movement in order to prevent local transmission and spread of the disease in local communities;

**WHEREAS**, Baguio City being the center of commerce and trade is where people from adjacent municipalities including Itogon buy their basic commodities, supplies, and other merchandise, and it is also in the city where people avail of other vital services and facilities offered by banks, hospitals, money remittances, etc;

**WHEREAS**, appropriate measures and strategies has to be adopted in order to prevent the negative impacts of the enhanced community quarantine to the lives of people living in the BLISTT areas whose of food and medicine supplies are bought from the City of Baguio;

**WHEREAS**, to avert an impending crises due to possible shortage of food, water, basic commodities and medical supplies in the BLISTT areas, the Local Chief Executives of Baguio, La Trinidad, Itogon, Sablan, Tuba and Tublay convened to discuss appropriate remedies in consonance with the guidelines for the implementation of the ECQ more particularly on the observance of the prohibition on mass gathering and strict observance of social distancing;

**WHEREAS**, considering that Baguio City is the source of basic needs and facilities, it was agreed upon during the BLISTT mayors' meeting that a schedule for outside residents to buy essential commodities and services has to be adopted including transactions with the banks and other financial institutions in order to prevent influx of people in the City of Baguio while the Enhanced Community Quarantine is in effect;

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby declare as follows:;

**Section 1. Scheduling.** The following schedule for designated household members per barangay to move in and out of the Municipality of Itogon to and from the City of Baguio to buy food and other essential necessities and to avail of services thereat, shall apply:

Received by [Signature] 03-26-20

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[Signature] March 26, 2020

RECEIVED BY: 3/26/20

Received by [Signature] 03-26-20  
RECEIVED BY: KAG. CARLOS GANSON

[Signature]

BARANGAY: VIAB  
**RECEIVED BY: KAG. JAKE MABOYE**  
DATE: 3/26/2020  
TIME: 12:00 PM  
BY: [Signature]

JESSICA MAE MEDINO  
Itogon 3/26/20

1. Mondays, Wednesdays and Fridays between Seven O'clock in the morning and Twelve O'clock noon and between One O'clock in the afternoon and Five O'clock in the afternoon:

Barangays Covered: 1. TUDING, 2. UCAB, and 3. VIRAC

2. Tuesday, Thursday and Saturdays between Seven O'clock in the morning and Twelve O'clock noon; and between One O'clock in the afternoon and Five O'clock in the afternoon.

Barangays covered: 1. AMPUCAO, 2. POBLACION, 3. LOACAN, 4. GUMATDANG, 5. TINONGDAN AND 6. DALUPIRIP

Sundays: NO TRAVEL shall be allowed except for medical emergencies.

The Barangay Officials shall be responsible in arranging the schedule of their respective constituents, assigning what day and period (morning or afternoon) will be allotted to each household following the schedule of travels as fixed above.

Provided further, that the suspension of mass public transport shall continue to be in force and effect. However, due to the absence of a municipal vehicle, only those PUJs granted special permit by the LGU to provide transport services to the designated household members to and from the City of Baguio shall be allowed to serve as transit services.

Provided finally, that residents may use their private vehicles subject to the provision that only the designated household member shall go out. If the vehicle is not self-driven by the quarantine pass holder, the Punong Barangay may issue a Travel Permit to the driver indicating therein the type of vehicle to be used, the plate number and the name of the driver. Only two passengers are allowed inclusive of the driver unless, the car owner opts to give other quarantine pass holders a free ride to and from the municipality subject to the observance of proper physical distancing, or unless private vehicles with bigger capacity are duly authorized as transit vehicles to ferry residents but in no case shall the number of passenger exceeds the allowable limit based on the type and size of the vehicle when physical distancing procedure is applied.

**Section 2. Adoption of a Uniform Home Quarantine Pass.** A uniform home quarantine pass with Control Number and Bar Code shall be adopted for all the nine component barangays. It shall bear pertinent information such as the name of the designated household member, address, market day schedule including the applicable time whether morning or in the afternoon, signature of the Punong Barangay and signature of the Municipal Mayor.

**Section 3. Issuance of Home Quarantine Pass to Residents.** To avoid influx of people at their respective Barangay Halls, all Purok Leaders are hereby instructed to coordinate with their respective constituents for the identification of the designated household members in their puroks or sitios and then submit a list thereof to the Punong Barangay. The concerned Punong Barangay shall then prepare the Home Quarantine Pass and have these be distributed to the respective houses of his constituents through the Purok Leaders. Barangay Tanods, BHWs and BNS shall help in the distribution of the Home Quarantine Pass.

**Section 4. Guidelines in the Use of the Home Quarantine Pass.** (a) The Home Quarantine Pass shall be used by the designated household member to have access to and from the municipality on the certain day and time indicated therein to buy food,



medicine and access services of banks, financial institutions, medical care and other essential services in the City of Baguio.

(b) The name of the designated household member shall be indicated in the quarantine pass, provided however that minors under eighteen years old and senior citizens shall in no case shall be a designated household member for the purpose of buying food and essential commodities.

(c) A person granted with a Home Quarantine Pass need not to acquire other documents since the purpose of the travel is to buy food and essential commodities or avail services of banks and/or medical institutions within Baguio City only. This shall apply even if the holder thereof is aboard a private vehicle or a PUJ duly authorized to ferry residents to and from the city as a special service vehicle.

(d) The Home Quarantine Pass shall be valid at the entire duration of the Enhanced Community Quarantine.

(e) The Home Quarantine Pass shall be non-transferable. In case the person granted Home Quarantine Pass is incapacitated for some reasons which makes him/her incapable of performing the given tasks, this matter must be communicated to the Punong Barangay for the issuance of a Home Quarantine Pass to a newly designated household member upon surrender of the home quarantine pass issued to the incapacitated household member.

(f) All Home Quarantine Pass with electronic signatures of the Municipal Mayor must bear the original signature of the Punong Barangay.

(g) To avoid confusions or conflicting provisions, subsequent guidelines to be adopted the barangay LGUs as with regards the issuance of Home Quarantine Pass shall be subject to review by the Municipal Mayor before the implementation thereof.

**Section 5. Separability Clause.** If for any reasons, this Order or parts hereof are declared invalid or unconstitutional by competent authority, parts hereof not affected thereby shall continue to be in force and effect.

**Section 6. Repealing Clause.** All Executive Orders and/or Issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

**Section 7. Effectivity.** This Executive Order shall take effect immediately.

**DONE** this 25<sup>th</sup> day of March, 2020 at Itogon, Benguet.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Copy furnished:

- Itogon Municipal Police Station
- All Punong Barangays, this municipality
- DILG, MLGOO
- Sanguniang Bayan
- Provincial Governor's Office
- file