



## EXECUTIVE ORDER NO. 14

Series of 2020

### CREATING THE REGULATORY REFORM TEAM (RRT) OF THE MUNICIPALITY OF ITOGON.

**WHEREAS**, Section 5 of Republic Act No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 mandates all government service providers to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time;

**WHEREAS**, the Department of the Interior and Local Government issued Memorandum Circular No. 2018-214 enjoining all Local Government Units to initiate reengineering of its operations and processes in line with the Philippine Development Plan 2017-2022 which ensures people-centered, clean and efficient governance through seamless service delivery;

**WHEREAS**, pursuant to R.A. 11032, the DILG and the Anti-Red Tape Authority issued Joint Memorandum Circular No. 01, series of 2019 prescribing guidelines for regulatory reforms for local government units;

**NOW THEREFORE**, by virtue of the powers vested in me by law, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby create the Regulatory Reform Team of the Municipality of Itogon;

**Section 1. Composition.** There is hereby created a Regulatory Reform Team in the Municipal Government of Itogon to be composed of the following:

RRT Head:  
RRT Co-head:  
Members:

Municipal Mayor  
Municipal Vice Mayor  
The Chairperson of the following committees under the Sanguniang Bayan:

- a. Committee on Personnel, Good Government, Public Ethics and Accountability;
- b. Committee on Cooperative, Livelihood, Trade and Industry; and
- c. Committee on Public Works and Infrastructures.

The Municipal Administrator  
The Municipal Planning and Development Coordinator  
The Municipal Attorney  
The Records Officer III  
A representative of Citizens Crime Watch  
A representative of IGEMPC  
A representative of National Chaplains of the Philippines, Itogon Chapter

**Section 2. Functions.** In accordance with DILG-ARTA JMC No.1, series of 2019, the RRT shall perform the following functions:

1. Stockpile all existing local ordinances and issuances of the Municipal Government including other joint issuances, resolutions or ordinances with other LGUs or National Government Agencies;
2. Conduct public dialogues with stakeholders such as NGAs, CSOs and other private sector to identify cumbersome regulations and determine priority ordinances and issuances for review and/or assessment;
3. Review/assess prioritized local ordinances and resolutions to determine if these are redundant, outdated or unnecessary using the Four Way Test embodied in the Joint Memorandum Circular;
4. Recommend policy options that may be adopted;
5. Draft policies based on the result of the assessment;
6. Accomplish the Regulatory Reform Technical Report (RRTR);
7. Create a Monitoring and Evaluation System;
8. Create and/or update the database system and the LGU website. The website shall include all local ordinances, issuances, and resolutions with its corresponding amendments, the most current updated Citizens' Charter with all services offered classified as simple, complex and highly technical which should be business-friendly and accessible;
9. Establish regulatory management procedures and methodologies in the modification, adoption, implementation and evaluation of existing local ordinances, issuances and resolutions of the LGU;
10. Conduct studies and reviews in the promotion of efficient government services and ease of doing business;
11. Conduct quarterly meetings and as need arises with proper documentation;
12. Ensure regular and timely submission to DILG and Anti-Red Tape Authority.

**Section 3. Secretariat.** The secretariat of the RRT shall be composed of the following:

Head Secretariat:	The Secretary to the Sanguniang Bayan
Members:	Staff of the Mayor's Office particularly the Records Officer II and the Computer Programmer

**Section 4. Separability Clause.** If for any reasons, this Order or parts hereof are declared invalid or unconstitutional by competent authority, parts hereof not affected thereby shall continue to be in force and effect.

**Section 5. Repealing Clause.** All Executive Orders and/or Issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

**Section 6. Effectivity.** This Executive Order shall take effect immediately.

**DONE** this 2<sup>nd</sup> day of July, 2020 at Itogon, Benguet.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Copy furnished:

- All concerned
- The Regional Director, DILG-CAR
- The Provincial Director, DILG-Benguet
- DILG, MLGOO
- Sanguniang Bayan
- Provincial Governor's Office
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