



EXECUTIVE ORDER NO. 04
Series of 2021

ESTABLISHING A CIVIL SOCIETY ORGANIZATION DESK IN THE MUNICIPAL GOVERNMENT OF ITOGON.

WHEREAS, Article II, Section 23 of the 1987 Constitution provides that the State shall encourage non-governmental, community-based and sectoral organizations that promote the welfare of the nation;


WHEREAS, Article 62, Rule XIII of the IRR of the Local Government Code provides that LGUs shall promote the establishment and operation of non-government organizations, people's organization and private sector to make them active partners in pursuit of local economy and to directly involve them in planning and implementation of the programs and projects of the LGU;

WHEREAS, pursuant to the foregoing Constitutional and Codal provisions, the Department of the Interior and Local Government issued several policy guidelines relative to the engagement and participation of Civil Society Organizations in the programs and processes in the national and local governments, among which is DILG MC No. 2021-012 which directs the establishment of Civil Society Organization Desk and institutionalization of people's council in the local government units;

NOW THEREFORE, by virtue of the powers vested in me as Local Chief Executive, **I ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby promulgate the following:

Section 1. Establishment of a CSO Desk. There is hereby established a Civil Society Organization Desk in the Local Government of Itogon to be known as CSO Desk that will be responsible for handling CSO-related concerns in the locality.

Section 2. Functions. The CSO Desk through a CSO Desk Officer designated in accordance with the following section shall perform the following:

- a. Cause the organization of federation or coalition of sectoral CSOs from the barangay to the municipal level, including the formation of People's Council in the LGU;
 - b. Mobilize and ensure participation of accredited and recognized CSOs in the various processes and activities of the municipal government, particularly in planning, budgeting, monitoring and other service delivery areas;
 - c. Coordinate with established Federation of Local CSO and People's Council, the holding of regular meetings, and other relevant activities of the CSOs;
 - d. Monitor through the People's Council, CSO participation in the programs, projects and activities of the municipal government;
 - e. Maintain and update local CSO database;
 - f. Collaborate and submit reports to the concerned DILG field officers on matters relating to programs, projects and activities of the CSOs; and
 - g. Perform other related functions as may be required by higher authorities.
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Section 3. Designation of a CSO Desk Officer. The Municipal Mayor shall designate a CSO Desk Officer from among the personnel under Executive Department. Provided however. That to immediately carry out the purpose and objectives of DILG Memorandum Circular No. 2021-012, the Executive Assistant in-charge of livelihood and cooperative development is hereby designated as CSO Desk Officer. She shall coordinate with the MPDC and the MLGOO on matters relative to the selection of CSO representatives in all local special bodies and such other committees, boards or councils, including the organization of a People's Council under the Municipal Local Government in accordance with existing guidelines, rules and regulations.

Section 4. Institutionalization of a system for LGU-CSO/PO Partnership. Pursuant to item 4.1.1.2 of DILG MC No. 2021-012, the Sanguniang Bayan shall enact an ordinance establishing a system of partnership between the LGU and CSOs/POs that shall define their roles and involvement in the various local government programs, projects and activities, including their participation in the Local Special Bodies, committees, task forces and similar groups, as required by law and the national government.

Section 5. Separability Clause. If for any reason, this Executive Order or parts hereof has been declared invalid or unconstitutional by competent authority, parts thereof not affected by such declaration shall remain in force and effect.

Section 6. Repealing Clause. All Executive Orders and Issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

Section 7. Effectivity. This Order shall take effect immediately.

DONE this 30th day of March, 2021 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor

Copy furnished:

- The Hon. Sanguniang Bayan
- Engr. Imelda F. Nuguid, MPDC
- Ms. Cheryl Rose F. Cardenas, MLGOO
- Other Heads of Offices
- Ms. Jorenda V. Osonero
- All Punong Barangays
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