



**EXECUTIVE ORDER NO. 09**  
Series of 2022

**RECONSTITUTING THE MUNICIPAL PROJECT MONITORING COMMITTEE  
OF THE LOCAL GOVERNMENT OF ITOGON.**

**WHEREAS**, Executive Order No. 376, as amended by Executive Order No. 93, series of 1993 established the Regional Project Monitoring Committee and Evaluation System as an institutional mechanism for monitoring and evaluating projects at the national, regional, provincial, city and municipal levels;

**WHEREAS**, consistent with the devolution of powers to local government units as provided by the Local Government Code of 1991, the Department of the Interior and Local Government issued Memorandum Circular No. 2004-78 and other subsequent issuances to facilitate the organization and reconstitution of Project Monitoring Committees at the local levels nationwide to ensure transparency and accountability in the implementation of local development projects and programs;

**WHEREAS**, the DILG issued Memorandum Circular No. 2019-188 to enjoin all local government officials to organize Local PMCs in their respective areas of jurisdiction if not yet established, or to reconstitute the same if already existing, and to inform LPMCs of their functions and responsibilities;

**WHEREAS**, project monitoring is an essential component of planning it, being a valuable source of inputs during budgeting and programming stages thus ,maximizing the utilization of meager resources and protecting local investments for local development;

**NOW THEREFORE**, by virtue of the powers vested in me as Municipal Mayor of Itogon, Benguet, I, **BERNARD S. WACLIN**, hereby reconstitute the Project Monitoring Committee of the Local Government of Itogon, to wit:

**Section 1.** In accordance with item 5.2.1 of DILG MC No. 2019-188, the Municipal Project Monitoring Committee of Itogon shall be composed of the following:

CHAIRPERSON:	LIGA President
VICE CHAIRPERSON:	The Chairman S.B. Comm. On Appropriations
MEMBERS:	DILG, MLGOO One CSO Representative each from both civic and religious sectors All Punong Barangays

**Section 2.** *Roles and Responsibilities of the Municipal PMC.* The PMC shall perform the following functions;

1. Provide the list and schedule of all projects to be monitored to CSOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the LDC and higher level PMC;

3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
4. Provide feedback on the remedial actions of the LDC and follow up implementation;
5. Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC; and
6. Elevate to higher level bodies such as NPMC and RPMC issues and problems which are not resolved at the Local PMC level.
7. Perform other related functions as may be directed by proper authorities.

**Section 3. Secretariat.** The Municipal Planning and Development Office shall act as the Secretariat of the Municipal Project Monitoring Committee. It shall perform the following functions:

1. Prepare the Monitoring and Evaluation work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedules of implementation based on submission of implementing agencies/offices;
2. Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
3. Facilitate inter-agency, inter-governmental, and field headquarters coordination if necessary.

**Section 4. Miscellaneous Provision.** A Support Unit is hereby created to assist the PMC in its monitoring and evaluation functions. Said unit shall be composed of representatives from the MPDO, the Accounting Office, the Municipal Engineering Office and the Mayor's Office.

**Section 5. Repealing Clause.** All Orders or parts thereof inconsistent with this Executive Order or parts hereof are hereby repealed or modified accordingly.

**Section 6. Effectivity.** This Executive Order shall take effect immediately.

**DONE** this 1<sup>st</sup> day of July, 2022 at Itogon, Benguet.

  
**BERNARD S. WACLIN**  
Municipal Mayor

Copy furnished:

- All concerned
- DILG-CAR
- DILG-Benguet
- DILG-MLGOO
- Office of the Provincial Governor
- The Hon. Sanguniang Bayan
- file