



Republic of the Philippines
Province of Benguet
Municipality of Itogon
OFFICE OF THE MUNICIPAL MAYOR

Email Address: mayorsofficeitogon@gmail.com

EXECUTIVE ORDER NO. 10
Series of 2022

AMENDING EXECUTIVE ORDER NO. 4, SERIES OF 2021 ESTABLISHING A CIVIL SOCIETY ORGANIZATION DESK IN THE MUNICIPAL GOVERNMENT OF ITOGON.

WHEREAS, Article II, Section 23 of the 1987 Constitution provides that the State shall encourage non-governmental, community-based and sectoral organizations that promote the welfare of the nation;

WHEREAS, Article 62, Rule XIII of the IRR of the Local Government Code provides that LGUs shall promote the establishment and operation of non-government organizations, people's organization and private sector to make them active partners in pursuit of local economy and to directly involve them in planning and implementation of the programs and projects of the LGU;

WHEREAS, the Department of the Interior and Local Government DILG MC No. 2021-012 which directs the establishment of Civil Society Organization Desk and institutionalization of people's council in the local government units;

WHEREAS, in adherence to the aforementioned legal provisions, and to further strengthen the participation of Civil Society Organizations on the programs and processes in government, the office of the Local Chief Executive issued Executive Order No. 4, series of 2021 establishing a CSO Desk in the municipal government and designating a CSO Desk Officer for the purpose;

WHEREAS, it is deemed proper that the CSO Desk shall be placed under the Municipal Planning and Development Coordinator to conform with one of the function of said office pursuant to the Local Government Code which is to promote people participation in the development planning within the LGU concerned;

NOW THEREFORE, by virtue of the powers vested in me, I, **BERNARD S. WACLIN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby amend Executive Order No. 4, series of 2021 as follows:

Section 1. Establishment of a CSO Desk. There is hereby established a Civil Society Organization Desk (CSO Desk) in the Local Government of Itogon to be placed under the Municipal Planning and Development Office. The CSO Desk shall be responsible in handling all CSO-related concerns in the locality.

Section 2. Designation of a CSO Desk Officer. The Municipal Mayor shall designate through an appropriate order the CSO Desk Officer upon recommendation by the MPDC. For this purpose, the MPDC shall conduct an evaluation of her existing staff to determine who among them is suited for the job considering relevance to their functions, competence and capability. Provided further, that in the absence of a duly designated CSO Desk Officer, the Municipal Planning and Development Coordinator shall temporarily perform the functions of such.

Section 3. Functions. The CSO Desk through a CSO Desk Officer designated in accordance with the following section shall perform the following:

- a. Cause the organization of federation or coalition of sectoral CSOs from the barangay to the municipal level, including the formation of People's Council in the LGU;

- b. Mobilize and ensure participation of accredited and recognized CSOs in the various processes and activities of the municipal government, particularly in planning, budgeting, monitoring and other service delivery areas;
- c. Coordinate with established Federation of Local CSO and People's Council, the holding of regular meetings, and other relevant activities of the CSOs;
- d. Monitor through the People's Council, CSO participation in the programs, projects and activities of the municipal government;
- e. Maintain and update local CSO database;
- f. Collaborate and submit reports to the concerned DILG field officers on matters relating to programs, projects and activities of the CSOs; and
- g. Shall coordinate with the MPDC and the MLGOO on matters relative to the selection of CSO representatives in all local special bodies and such other committees, boards or councils in accordance with existing guidelines, rules and regulations.
- h. Perform other related functions as may be required by law or ordinance.

Section 4. Institutionalization of a system for LGU-CSO/PO Partnership.

Pursuant to item 4.1.1.2 of DILG MC No. 2021-012, the Sanguniang Bayan shall enact an ordinance establishing a system of partnership between the LGU and CSOs/POs that shall define their roles and involvement in the various local government programs, projects and activities, including their participation in the Local Special Bodies, committees, task forces and similar groups, as required by law and the national government.

Section 5. Separability Clause. If for any reason, this Executive Order or parts hereof has been declared invalid or unconstitutional by competent authority, parts thereof not affected by such declaration shall remain in force and effect.

Section 6. Repealing Clause. All Executive Orders and Issuances inconsistent herewith or parts hereof are deemed repealed and/or modified accordingly.

Section 7. Effectivity. This Order shall take effect immediately.

DONE this 11th day of July, 2022 at Itogon, Benguet.


HON. BERNARD S. WACLIN
Municipal Mayor

Copy furnished:

- Office of the Provincial Governor
- The Hon. Sanguniang Bayan
- Engr. Imelda F. Nuguid, MPDC
- Ms. Cheryl Rose F. Cardenas, MLGOO
- Other Heads of Offices
- All Punong Barangays
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