



Republic of the Philippines
Province of Benguet
Municipality of Itogon
OFFICE OF THE MUNICIPAL MAYOR

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EXECUTIVE ORDER NO. 23

Series of 2023

CREATING A MUNICIPAL ASSESSMENT AND TRANSITION TEAM TO ASSIST THE BARANGAY AND SANGUNIANG KABATAAN INVENTORY TEAMS OF THE NINE COMPONENT BARANGAYS OF THIS MUNICIPALITY FOR A SMOOTH TRANSITION OF GOVERNANCE BY REASON OF THE OCTOBER 30, 2023 BARANGAY AND SANGUNIANG KABATAAN ELECTIONS.

WHEREAS, Republic Act No. 11935 mandates for the conduct of synchronized Barangay and Sanguniang Kabataan Elections on October 30, 2023, and every three years thereafter, with the assumption of the elected Barangay and Sanguniang Kabataan officials to commence at noon of November 30, 2023;

WHEREAS, the Department of the Interior and Local Government issued DILG Memorandum Circular No. 2023-047 which directs (a) all incumbent Barangay and SK Officials to conduct an inventory of all government properties under their custody, and to turn over said properties to the incoming Barangay and SK Officials not later than November 30, 2023; (b) the creation of Barangay Inventory Team, Sanguniang Kabataan Inventory Team and Municipal Assessment Transition Team; (c) the conduct of turn over by all outgoing and incoming Barangay and SK Officials with the assistance and/or presence of the Municipal Assessment and Turn over Team; and (d) to ensure that barangay and SK properties and money accountabilities are properly turned over to the incoming Barangay and SK Officials;

WHEREAS, the Municipal assessment and Transition Team shall compliment efforts of the Barangay and SK Inventory Teams to sustain a transparent, accountable and smooth transition of governance by the outgoing barangay and SK officials to the incoming barangay and SK officials;

NOW THEREFORE, by virtue of the powers vested in me as Municipal Mayor of Itogon, Benguet, I, **BERNARD S. WACLIN**, hereby create the Municipal Assessment and Transition Team of Itogon, to wit:

Section 1. Composition. The Municipal Assessment and Transition Team of the Municipal Government of Itogon shall be composed of the following:

CHAIRPERSON:	-MR. ARNEL F. BAHINGAWAN Municipal Administrator
CO-CHAIRPERSON:	-MS. JULIE C. MALIG MLGOO, DILG
VICE CHAIRPERSON:	-MS. IRENE F. FERNANDO Municipal Treasurer
MEMBERS:	-MS. MARGARITA B. CANUTO Acting Assistant Municipal Treasurer -MS. VERONICA K. COMISING Municipal Budget Officer -MR. FERDINAND F. SAPALONG LYDO-Designate -MR. ALLEN D. BALISONG LYDC Representative -MS. CHERRY MAE M. PACIO LYDC Representative

-MR. LEONARDO BALICDAN
CSO Representative, CCW
-MS. ROSITA M. BARGASO
CSO Representative, IIPO
-MR. MARIO W. GODIO
CSO Representative, FISCA
-HON. NOEL D. BILIBLI
LIGA President
-HON. ALJAY K. CUYAHON
SKF President

Section 2. Duties and Functions. The Municipal Assessment and Transition Team shall perform the following functions;

1. Shall remind all Punong Barangays and SK Chairpersons and other accountable Barangay and SK Officials to conduct initial and final inventory , prepare and submit the list of government properties under their custody;
2. Supervise the Barangay Inventory Team and the Sanguniang Kabataan Inventory Team of the component barangays in the conduct of inventory and turnover of their respective B/SK PFRDs and Money Accountabilities;
3. Plan and schedule the conduct of assessment and checking of Barangay/Sanguniang Kabataan inventory of PFRDs as against the accomplished Inventory and Turnover forms prepared and submitted by the Barangay and Sanguniang Kabataan Officials;
4. Ensure completeness of BPFRDs/SKPFRDs and liquidation of all money accountabilities by the concerned accountable barangay officials before the conduct of the Turnover Ceremony;
5. Submit to the Municipal Mayor a list containing the names of accountable Barangay and SK Officials who failed to turnover B/SK PFRDs and money accountabilities, if any;
6. Assist the Municipal Mayor in ensuring the smooth and orderly transition, and the successful conduct of the turnover ceremony by the outgoing Barangay and SK Officials to the newly elected and/or re-elected Barangay and/or SK Officials;

Section 3. Repealing Clause. All Orders or parts thereof inconsistent with this Executive Order or parts hereof are hereby repealed or modified accordingly.

Section 4. Effectivity. This Executive Order shall take effect immediately.

DONE this 18th day of September, 2023 at Itogon, Benguet.


HON. BERNARD S. WACLIN
Municipal Mayor

Copy furnished:

- Office of the Provincial Governor
- DILG Regional/Provincial Office
- The Hon. Sanguniang Bayan
- All Punong Barangays
- file