



SPECIAL ORDER No. 03-2023

Series of 2023

RECONSTITUTING THE MUNICIPAL SALN REVIEW AND COMPLIANCE COMMITTEE.

Pursuant to the Constitutional provision requiring all public officers and employees to declare under oath their respective assets, liabilities and net worth upon their assumption to office, R.A. 6713 requires the declarant to submit said document under oath commonly known as Statement of Assets, Liabilities and Net worth, including financial and business interests of their spouses and their unmarried children over 18 years of age. In compliance with its mandate as the agency primarily responsible for the administration and enforcement of all related laws and regulations, the Civil Service Commission promulgated Resolution No. 1300455 dated March 4, 2013 requiring the creation of a Review and Compliance Committee in all branches of the government which shall be responsible in receiving and evaluating the SALN to ensure compliance with existing guidelines and requirements.

IN VIEW thereof, I, HON. BERNARD S. WACLIN, by virtue of the powers vested in me as Municipal Mayor of Itogon, Benguet hereby reconstitute the SALN Review and Compliance Committee of the Municipality of Itogon to be composed of the following:

Chairperson : **ATTY. JACQUELINE NABAYSA-GOSINGAN**
 Attorney III

Members: **COUN. JODEA BRENDA LYN ACAY-CAMUYOT**
 Chairperson, Comm. On Personnel, S.B.
 MS. SHALIMAR G. SORALLO, HRMO II
 MR. EDGAR S. JOVEN, IMEA President

The Review and Compliance Committee shall receive the SALN of all Municipal Officials and Employees, including all Barangay Officials and evaluate the same if these had been submitted on time, complete and its proper form. It shall submit to the LCE, copy furnished the Civil Service Commission, a list of municipal employees in alphabetical order, whose compliance correspond to either of the following:

1. Those who filed their SALNs with complete data;
2. Those who filed their SALNs but with incomplete data; and
3. Those who did not file their SALNs.

Furthermore, the SALN Review and Compliance Committee shall direct all non-compliant declarants who submitted SALN with incomplete data and those who did not submit their SALN to complete or submit the same respectively. On or before the prescribed due date, the Review and Compliance Committee shall transmit original copies of fully compliant SALNs to the Civil Service Commission and/or to the Office of the Ombudsman.

This ORDER shall take effect immediately.

Issued this 1st day of March, 2023.

HON. BERNARD S. WACLIN
Municipal Mayor