



Republic of the Philippines
Province of Benguet
Municipality of Itogon

OFFICE OF THE MUNICIPAL MAYOR

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SPECIAL ORDER NO. 20-A
Series of 2023

ALLOWING ENTITLEMENT OF MS. YOLANDA D. CARANTES, OFFICER-IN-CHARGE OF THE MUNICIPAL ACCOUNTING OFFICE, TO REPRESENTATION AND/OR TRAVELING ALLOWANCES AUTHORIZED FOR THE POSITION OF MUNICIPAL ACCOUNTANT.

WHEREAS, by reason of the maternity leave of the Municipal Accountant, Attorney Farida D. Romillo-Mateo, the undersigned Local Chief Executive designated MS. YOALNDA D. CARANTES, Administrative Officer V of said office as Officer-In Charge of the Municipal Accounting Office by virtue of Special Order No. 20, series of 2023 effective September 5 to December 18, 2023 unless sooner terminated or extended on valid grounds or for reasons authorized by law;

WHEREAS, to enable MS. YOLANDA D. CARANTES to effectively carry out the duties and functions of an OIC Municipal Accountant, it is imperative that she be entitled to representation and/or traveling allowances to cover related expenses incidental to and in connection with the actual performance thereof;

NOW THEREFORE, by virtue of the powers vested in me as Municipal Mayor of Itogon, Benguet Province, I, **BERNARD S. WACLIN**, hereby allow the entitlement of MS. YOLANDA D. CARANTES, OIC Municipal Accountant to receive Representation and/or Transportation Allowances authorized for the position of Municipal Accountant.

This Order shall take effect immediately.

DONE this 4th day of September, 2023 at Itogon, Benguet.

BERNARD S. WACLIN
Municipal Mayor

Copy furnished:

- All concerned
- file