



Republic of the Philippines
Province of Benguet
Municipality of Itogon
Office of the Municipal Mayor
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RECEIVED

**OFFICE OF THE SANGGUNIANG BAYAN
ITOGON, BENGUET**

BY _____
DATE: 6/27/2011

ADMINISTRATIVE ORDER NO. 050
Series of 2011

**PROVIDING FOR A SECRETARIAT FOR THE ITOGON TWINNING
AND SISTERHOOD COMMITTEE**

WHEREAS, Administrative Order No. 024, s. 2011 Creating the Itogon Twinning and Sisterhood Committee was issued on the 10th day of February 2011;

WHEREAS, on June 23, 2011, the created Itogon Twinning and Sisterhood Committee convened and conducted a special meeting it was recommended and was unanimously approved by the committee, that a secretariat be formed to be in-charge and responsible in recording the proceedings and minutes and other secretariat functions for the committee members to participate fully and perform dynamically and keenly in all scheduled committee meetings;

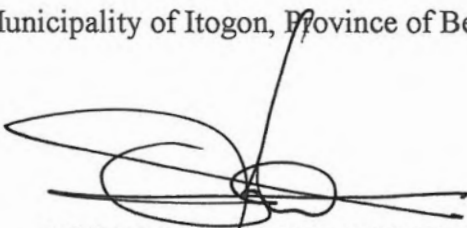
NOW, THEREFORE, I, OSCAR M. CAMANTILES, Municipal Mayor of Itogon, Benguet, by virtue of the powers and authority vested in me by law, hereby direct and order the creation of a secretariat for the created committee to be composed of the following, to wit:

- MS. ROWENA C. CARIÑO *for info 6/27/2011*
- MS. JENNIFER J. MONTES

The Secretariat shall perform all the regular secretarial duties and functions.

This Administrative Order shall take effect immediately upon approval of this Order.

Issued this 27th day of June, 2011 at the Municipality of Itogon, Province of Benguet,


OSCAR MAINGPES CAMANTILES
Municipal Mayor

Cc:
- All concerned
- file *add cc 6/27/11*
OMC/PJG/mca

MAcco mak 6/27/11