



**ADMINISTRATIVE ORDER NO. 08**  
**Series of 2012**

**CONSTITUTING A LIVELIHOOD ASSESSMENT ADHOC EXECUTIVE COMMITTEE**

**WHEREAS**, internal and external funds for the implementation of various livelihood development projects and programs were released by the past dispensation to various associations, organizations and cooperatives, which to date remained unaccounted for and un-liquidated by the recipient-beneficiaries;

**WHEREAS**, these un-liquidated fund cash advances remain to appear in the book of account of the Local Government Unit of Itogon which are considered collectibles;

**WHEREAS**, there is a need for the various recipient-beneficiaries to make efforts in liquidating their financial liabilities and obligations with the local government unit so that the same be duly addressed; but per information, almost all of the recipient groups are already non-existent

**WHEREAS**, there is a need to create an adhoc team under the executive office to assess and determine the current status of these livelihood associations and programs so that appropriate actions and measures be done on the matter;

**NOW, WHEREFORE**, by virtue of the power and authority vested in me by law, I OSCAR MAINGPES CAMANTILES, do hereby constitute a Livelihood Assessment Adhoc Executive Team, to wit:

**Section 1: Composition of the Livelihood Assessment Adhoc Team:** The adhoc team shall be composed of the following:

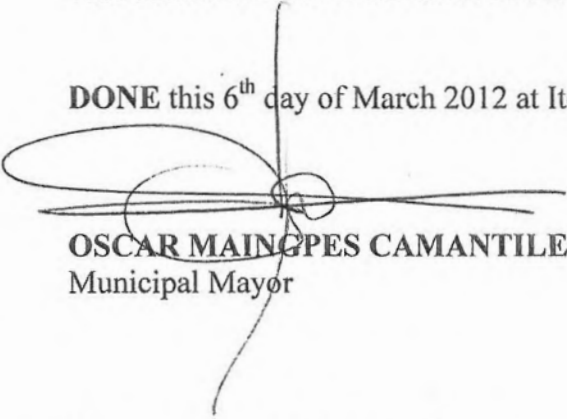
- CHAIRMAN : MR. MARIO BAUCAS, JR.  
Municipal Livelihood Coordinator
- MEMBERS : ENGR. IMELDA F. NUGUID  
Municipal Planning and Development Officer
- : MR. WHIGAS CILO  
Municipal Agriculture Officer
- : MS. GRACE POCSOL  
Municipal Social Welfare and Development Officer
- : MS. BRIGALDA M. GAYAO  
Municipal Accountant

**Section 2: Duties and Function of the Adhoc Team:** The adhoc team shall have the following duties and functions:

- 2.1. To conduct a thorough assessment of the current status of the various recipient associations and their respective livelihood ventures which were funded and implemented;
- 2.2. To prepare and submit to the office of the Local Chief Executive a Terminal Report on the status of the livelihood programs and projects so that appropriate measures be done for the liquidation and delisting of the fund assistance to the same ventures under the current account of the Local Government Unit of Itogon;
- 2.3. To perform other related tasks which shall be assigned by the office of the Local Chief Executive from time to time.

This Administrative Order takes effect immediately.

**DONE** this 6<sup>th</sup> day of March 2012 at Itogon, Benguet.



**OSCAR MAINOPES CAMANTILES**  
Municipal Mayor

*Cc* - *All Concerned*  
- *HRMO*  
- *File*