



Republic of the Philippines  
 Province of Benguet  
 Municipality of Itogon  
**OFFICE OF THE MUNICIPAL MAYOR**

FILE

ADMINISTRATIVE ORDER NO. 08-13-N

**REORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE OF THE LOCAL GOVERNMENT OF ITOGON, BENGUET.**

**WHEREAS**, the Local Government Unit of Itogon, as major and vital components of its development plan, implements various infrastructural projects and programs which are funded under its own internal allocations and from other external funds;

**WHEREAS**, there is a need to ensure that the implementation of the various infrastructural projects and programs of the Local Government of Itogon and those of the other government line agencies which are implemented within the territorial jurisdiction of the Municipality of Itogon are in accordance with acceptable project standards, specifications and prescriptions as provided and set-forth in the programs of works/plans thereof to further ensure that the implementation of the same are satisfactory and of good quality in nature and that resources allocated for the purposes are judiciously utilized for the welfare of the end users-the general public;

**NOW, THEREFORE**, I, **Atty. VICTORIO T. PALANGDAN**, by virtue of the powers vested in me, do hereby establish and organize the Municipal Project Monitoring Committee (MPMC) of the Local Government of Itogon, Benguet, to wit:

**Section 1: Composition:** The Municipal Project Monitoring Committee shall be composed of the following:

- CHAIRMAN - **Hon. Johnny G. Galutan**  
SB Chairman on Infrastructure
- VICE CHAIRMAN - **Mr. Jose A. Yamoto Jr.**  
Executive Assistant
- MEMBERS - **Ms. Marleen G. Guerzon**  
MLGOO
- Engr. Imelda F. Nuguid**  
MPDC
- Punong Barangay** of the recipient barangay
- Mr. Gerlando C. Lictag**  
MPDO Staff
- Ms. Anna Liza G. Camti**  
Mun. Accounting Office
- Engr. Lison C. Latawan**  
Mayor's Office

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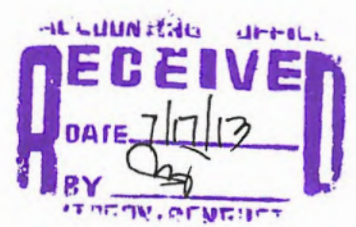
OFFICE OF THE SANGGUNIANG  
 ITOGON, BENGUET

BY: *[Signature]*  
 DATE: 7-17-13/9:41 AM



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 July 17, 2013  
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 July 17, 2013



*MTD 7-17-13*

MUNICIPAL BUDGET OFFICE  
 ITOGON, BENGUET  
 DATE: JUL 19 2013  
 BY: *[Signature]*

**Section 2: Duties and Functions of the Municipal Project Monitoring Committee: The MPMC shall have the following duties and functions, to wit:**

- 2.1.) To monitor, evaluate and inspect as to satisfactory compliance with duly approved project implementation standards and specifications as set forth and specified in the programs of works and detailed estimates of all kinds of programs, projects and activities (PPAs) which are either funded by external and internal funds which are implemented within the territorial jurisdiction of the Municipality of Itogon, Benguet;
- 2.2.) To promptly and immediately prepare and submit its objective project evaluation, monitoring and inspection report of the projects and programs it had inspected, evaluated and monitored within forty-eight (48) hours from the completion of the onsite/physical evaluation/monitoring of projects and programs; provided that the representative of the COA shall have an independent project inspection report;
- 2.3.) Through the office of the Chairman of the MPMC, and upon prior receipt of the request for project inspection from the contractor, to closely coordinate, invite and formally request the attention and presence of the representatives of the Commission on Audit in the actual and physical inspection of projects and programs that are scheduled for inspection; provided, that the MPMC shall proceed in the exercise of its independent and objective monitoring and evaluation functions in the absence of a COA representative;
- 2.4.) To recommend to the Municipal Mayor the filing of criminal and civil charges against contractors who violate the stipulations of a contract and to recommend further the blacklisting of erring contractors; and
- 2.5.) To perform other related functions and duties which shall be asked and required of it by proper authorities from time to time;

This Administrative Order is issued in the interest of the public service.

**ISSUED** this 12th day of July, 2013 at Itogon, Benguet.

  
Atty. VICTORIO T. PALANGDAN  
Municipal Mayor

Copy furnished:

- NEDA
- DILG
- COA
- All concerned LGU-Itogon Offices
- File