



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

FILE

**Office of the Municipal Mayor**

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ADMINISTRATIVE ORDER NO. 28-13  
Series of 2013

**REORGANIZING THE COMPOSITION OF THE ITOGON MUNICIPAL  
SCHOOL BOARD**

**WHEREAS**, in view of the result of the recently held local elections and changes of some head of offices, there is a need to reconstitute the composition of the Municipal School Board;

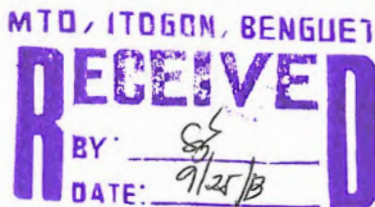
**WHEREAS**, the reorganization of the board is deemed necessary for the proper recognition of the members and for the appropriate execution of their functions as members of the board;

**NOW, THEREFORE, I, VICTORIO T. PALANGDAN**, Municipal Mayor of Itogon, by virtue of the powers and authority vested in me by law, hereby reorganize the composition of the Municipal School Board, as follows:

CHAIRMAN - **ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

CO-CHAIRMAN - **Mr. MELCHOR C. TICAN**  
District I – Supervisor

MEMBERS - **Mrs. ROSITA T. DAYAG, PH.D.**  
District II – Supervisor



MACCO: *Jf* 09/25/13

~~HON. DANTE ALAIN XAVIER D. GODIO~~ *D* - 9/25/2013  
SB Chairman, Committee on Education

~~MS. ANGELA C. CARINO~~  
Municipal Treasurer

~~MS. FARIDA D. ROMILLO~~  
Municipal Accountant

**MR. MARTIN E. NAPEEK JR.**  
District I Teacher's Association Representative

**MR. LEO E. GOLINGAB**  
District II Teacher's Association Representative

**MS. NOELA K. FAGYAN**  
Secondary Schools Coordinating Principal

**MS. VIRGINIA P. FAUSTO**  
Secondary Schools Coordinating Principal

**MR. GEORGE B. DELMAS**  
PTA Federation President

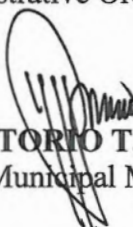
Secretary of the Board:

~~LIDA G. TUPENG~~ *LGT* - 9/25/13

### **Functions of the Municipal School Board**


1. Determine in accordance with the criteria set by Dep-Ed and the LGU-Itogon the Annual Supplemental Budgetary needs for the operation and maintenance of public schools within the municipality, as the case maybe, and the supplemental local cost of meeting such needs, which shall be reflected in the form of an Annual School Board Budget corresponding to its share in the proceeds of the special levy on real properties constituting the Special Education Fund (SEF) and such other sources of revenue as the code and other laws and ordinances may provide;
2. Authorize the Municipal Treasurer, as the case maybe, to disburse funds from the Special Educational Fund (SEF) pursuant to the budget prepared in accordance with applicable existing rules and regulations;
3. Serve as advisory committee to the Sangguniang Bayan on educational matters such as, but not limited to the necessity of using local appropriations for educational purposes;
4. Recommend changes in the names of public schools within the territorial jurisdiction of the LGU for enactment by the Sanggunian concerned;
5. Advise/recommend to Dep-Ed on the appointments of Division Superintendents, District Supervisors, School Principals and other school officials;
6. The Honorary Members shall act as support to the board whose presence and attendance in board meetings may be required if deemed necessary;
7. Perform other duties and functions as mandated and prescribed by other pertinent laws, ordinances and issuances.

This Administrative Order shall take effect immediately this 24<sup>th</sup> day of September, 2013.

  
**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

Cc:

- All concerned
- Sangguniang Bayan Office
- MLGOO-DILG
- file

Ed:  09/25/2013