



Republic of the Philippines
Province of Benguet
I T O G O N
Office of the Municipal Mayor
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ADMINISTRATIVE ORDER NO. 14-001

Series of 2014

**AN ADMINISTRATIVE ORDER AMENDING A.O. NO. 2013-02 DATED JAN. 28, 2013
AND REORGANIZING THE COMPOSITION OF THE LOCAL POVERTY
REDUCTION ACTION TEAM OF THE MUNICIPALITY OF ITOGON**

WHEREAS, local governments are mandated by the Local Government Code of 1991 otherwise known as R.A. 7160 to exercise powers that are essential to promote the general welfare;

WHEREAS, DBM-DILG-DSWD-NAPC Joint Memorandum Circular No. 4 series of 2013, issued Policy Guidelines and Procedure in the Implementation of the Grassroots Participatory Budgeting Process (formerly called Bottom-up Budgeting) for the 2015 Budget Preparation;

WHEREAS, the JMC prescribes the processes and component to implement the empowerment of the poor and bottom-up planning and budgeting approach;

WHEREAS, the JMC enjoins the Local Chief Executive to constitute or reconstitute the LPRAT;

WHEREAS, the JMC requires the conduct of a workshop or a series of workshops to formulate the LPRAP with the active participation of CSOs, basic sector representative and other non-government stakeholders;

NOW, THEREFORE, I ATTY. VICTORIO T. PALANGDAN, Municipal Mayor of Itogon, Benguet, by powers vested in me by law, do hereby order the reorganization of the Local Poverty Reduction Action Team.

I. Composition of the LPRAT.

Chairperson: Atty. Victorio T. Palangdan, Municipal Mayor
Co-Chairperson: Mr. Vicente D. Puguon, CSO Rep/OSCA Head

Members:

Representatives from Government:

LPRAT Members	Position/Office
Hon. Alexander T. Fianza	SB Chairperson, Committee on Appropriations
Mr. James S. Sergio	SB Secretary
Engr. Imelda F. Nuguid	Mun. Planning and Development Coordinator
Engr. Charlie M. Gayasco	Municipal Engineer
Ms. Grace O. Pocsol	Mun. Social Welfare & Dev't Officer
Dr. Oliver P. Guadaña	Mun. Health Officer
Mr. Prudencio B. Pedro	Municipal Agriculturist
Ms. Angela C. Cariño	Municipal Treasurer
Ms. Veronica K. Comising	Municipal Budget Officer
Ms. Farida D. Romillo	Municipal Accountant
Mr. Edwin E. Golingab	Municipal Assessor

Ms. Nora M. Sanil	Municipal Civil Registrar
Mr. Nestor S. Camado, Jr.	PESO-Designate
Mr. Virgilio B. Atompag	MENRO-Designate
Ms. Ermin D. Orogo	Municipal Link
Ms. Marleen M. Guerzon	MLGOO-DILG
Ms. Rosita T. Dayag, PhD.	District II Supervisor - DepEd
Mr. Melchor C. Tican	District I Supervisor - DepEd
Hon. Andres C. Panayo	Municipal Liga President

Representatives of CSOs:

LPRAT Members	Position/Office
Mrs. Jean Tayab	Parent Leader, Ampucao
Mr. Primo B. Pastor	Parent Leader, Dalupirip
Mrs. Elsa D. Atiw	Parent Leader, Gumatdang
Mrs. Purita F. Castro	Parent Leader, Loacan
Mrs. Rebecca D. Balacdao	Parent Leader, Poblacion
Mrs. Lydia B. Sanil	Parent Leader, Tinongdan
Mrs. Marilyn P. Laguitao	Parent Leader, Tuding
Mrs. Rosemarie Baglan	Parent Leader, Ucab
Mrs. Cecilia Fernandez	Parent Leader, Virac
Mr. George Delmas	Municipal PTA Federation President
Mrs. Estrellita C. Apidos	Municipal Women's Federation President

Basic Sector/Grassroots Representative

Name	Organization
Mr. Luis L. Pedro	Itoyon Farmer's Federations President
Mr. Victor Tanacio	Indigenous Peoples Rep.
Mr. Andres C. Budong	Dalupirip PASSIA President (Irrigators Assn)
Mr. Allan A. Sabiano	Highland Miner's Marketing Cooperative
Mrs. Cynthia A. Tauli	Itoyon Day Care Workers Association
Mrs. Melina M. Matis	Municipal Agriculture & Fisheries Council
Mr. Juanito Arciba	Dalicno HMMC
Mrs. Evelyn S. Payad-an	Homeward Bound Organization, OFW

II. Functions of the LPRAT

1. The Chairperson together with the Co- Chairperson shall be primarily responsible for directing and supervising the formulation of the LPRAP and ensure that outputs are done according to schedule;
2. The LPRAT Team Members shall actively participate in all activities and should develop appropriate strategies and identify programs, projects and activities that best contribute to the attainment of the poverty- reduction goals and objectives;
3. Organize and facilitate the conduct of a Local Poverty Reduction Action Planning (LPRAP) workshop for the formulation of the LPRAP and the identification of priority reduction projects through a participatory process by the LGU and the CSOs and other stakeholders, and which will directly address the needs of the poor constituencies and the marginalized sectors in the municipality;
4. Agree on a list of priority poverty reduction projects for FY 2015 based on a thorough poverty analysis and indicative projects for FYs 2016 and 2017; and
5. Conduct quarterly meetings to monitor the status of the approval and integration of the priority poverty reduction projects into the budgets of participating agencies and monitor the implementation and status of the projects.

III. Secretariat:

A secretariat shall be organized to be composed as follows:

Name	Position/Office
Ms. Sharon W. Baroa	Social Welfare Assistant, MSWDO
Mr. Patrick Alcido	Executive Assistant II in-charge of Livelihood
Mrs. Victoria G. Todyog	Midwife III/MNAO Designate, MHO
Engr. Roger P. Catayao	Agricultural Technologist, MAO

The secretariat shall handle the administrative and technical activities of the team. They shall be responsible for the following:


- Documentation of proceedings of meetings;
- Preparation of required documents needed for the 2015, 2016 and 2017 Grassroots Budgeting Projects; and
- Prepare other necessary documents and perform other functions as needed.

III. Meetings.

The team shall meet once in every quarter and as the need arises.

This **ORDER** takes effect immediately.

DONE this 27th of January 2014 in the Municipality of Itogon, Province of Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor