



Republic of the Philippines
Province of Benguet
Municipality of Itogon
Office of the Municipal Mayor
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ADMINISTRATIVE ORDER NO: 13
Series of 2017

**ORGANIZING THE MUNICIPAL SCREENING COMMITTEE IN THE
ATRITION/RECRUITMENT PROGRAM OF PNP UNIFORMED PERSONNEL OF THE
MUNICIPALITY OF ITOGON**

WHEREAS, with the ongoing recruitment for the Philippine National Police personnel at the Police Regional Office Cordillera, there is need to organize and activate the Municipal ADHOC PO1 Screening Committee for the furtherance in the implementation and the conduct of the functions of the committee;

WHEREFORE, by the virtue of the powers vested upon me by law, I, **Atty. VICTORIO T. PALANGDAN**, Municipal Mayor, do hereby organize and activate the Municipal ADHOC PO1 Screening Committee to be composed as follows:

CHAIRMAN : **Atty. VICTORIO T PALANGDAN**
Municipal Mayor

MEMBERS : **MR. CESAR U. ATING**
MLGOO

Atty. JODEA BRENDA LYN A. CAMUYOT
SB Member, Com. Chair on Peace and Order

MR. AMBROSIO T ATEW, Ed. D
PSDS, Itogon II and MAC/MPOC Member from the
Academe

PCI EUGENE L. RAYMUNDO
Chief of Police

It will be duty of the Committee to convene and conduct the screening and preliminary interview of individual applicants in order to;

1. Determine their real residency status;
2. Determine the completeness of the documents required;
3. Establish whether or not the applicant meets the age, height, weight, education and eligibility requirements;
4. Determine the potential and worthiness of the applicant to be appointed as law enforcer; and
5. Assess the applicant's personal appearance and communication skills.

The screening at the municipal level shall be completed in seven (7) working days from commencement thereof. The list of recommendees shall be submitted to the LCE, who shall in turn endorse the list within 2 working days to the Regional Director, copy furnished the Provincial Director. The number of the applicants to be submitted to the RD shall be equivalent to Two Hundred Percent (200%) of the municipality quota.

The Chief of Police shall serve as the Secretariat for the screening process. He shall publish the applicants in public places to encourage the public to report any information relative to the worthiness of the applicant to become a law enforcer in their community.

Issued this 11th of July 2017.

A handwritten signature in black ink, appearing to read 'VICTORIO T PALANGDAN', is written over a faint, circular official stamp or watermark.

Atty. VICTORIO T PALANGDAN
Municipal Mayor

Cc:

-all concerned
-files