



Republic of the Philippines  
Province of Benguet  
ITOGON  
**OFFICE OF THE MUNICIPAL MAYOR**  
Email Address: vic.palangdan@gmail.com

**ADMINISTRATIVE ORDER NO:** 23  
Series 2017

**ADMINISTRATIVE ORDER CREATING THE TECHNICAL WORKING GROUP (TWG) FOR THE SUSTAINABILITY MANAGEMENT OF MT. UGO AT BARANGAY TINONGDAN, ITOGON, BENGUET**

**WHEREAS**, consistent with Section 17 of the New Local Government Code, the Department of the Interior Local Government issued Memorandum Circular No. 95-162 calling for the organization of local tourism councils and other tourism-oriented efforts nationwide;

**WHEREAS**, in the context of sustainable development, local government units play an important role in the success of its local tourism industry, as well as, it has a strong influence in conserving resources;

**WHEREAS**, Mt. Ugo is a primer tourist attraction in the Municipality located at Barangay Tinongdan particularly within the ancestral domain title of sitio Domolpos of Barangay Tinongdan;

**WHEREAS**, BLGU - Tinongdan as the pioneer administrator of Tourism Industry at Mt. Ugo is at present in need of Technical Assistance for the sustainable operation, management and development of Domolpos Tourism Industry thereat;

**WHEREAS**, organization of the Technical Working Group (TWG) is a need to support the preservation of Mt. Ugo and other local tourism attractions found in the barangay;

**NOW THEREFORE, I ATTY. VICTORIO T. PALANGDAN**, by virtue of the powers vested in me by law do hereby organize the TECHNICAL WORKING GROUP (TWG) as follows:

**Section I. COMPOSITION:** The Technical Working Group (TWG) shall be composed of the following:

Head: - **HON. NORBERTO I. PACIO**  
SB Member, Committee Chair on Tourism

Vice-head - **HON. RUBEN G. CUNANAN**  
Punong Barangay - Tinongdan

Members - **ENGR. IMELDA F. NUGUID**  
Mun. Planning & Development Coordinator

**ENGR. AVELINO S. MEDINA JR.**  
Assistant Municipal Assessor

**CLARITA D. PRUDENCIO**  
Supervising Tourism Operation Officer

**MR. NESTOR S. CAMADO JR.**  
MPDO Staff/ Mun. Tourism Action Officer (MTAO)

**HON. NAVARRO TAYNAN**  
Barangay Kagawad  
Council of Elder/Leader Domolpos Ancestral Domain

**MR. GREGORIO A. CAMIS**  
Barangay Tourism Council - Tinongdan

**MR. RAMSEE M. AMODIA**  
Tour Guides Association Representative  
Tinongdan, Itogon, Benguet

Section 2. Duties and Functions: The Technical Working Group (TWG) shall have the following duties and functions.

1. Assist barangay Tinongdan in the implementation of their plans and programs specifically Mt. Ugo;
2. To ensure and support, among other things the protection and preservation of the Mt. Ugo and other natural sites found in the barangay, the promotion and enrichment of tourism culture, and development of sustainable livelihoods tourism;
3. Assist in the enhancement of service quality in local tourism and leisure;
4. To assist and recommend activities/practices to maintain and monitor sanitation, cleanliness and beautification activities in the community;
5. To study and initiate installations of highly visible (and uniform) directional signs and billboards leading to the destination;
6. To create and promote continued and general community awareness on the benefits of tourism;
7. Assist in the supervision of tourism oriented facilities thereby ensuring wholesome tourism activities;
8. To seek and help, liaise and coordinate with licensed tour operators for the promotion of the community – wide campaign on courtesy;
9. Assist/facilitate ease of access and movement for travelers while ensuring the safety and integrity of the municipality;
10. Niche -product development and rural tourism for the livelihood of the community;
11. Facilitate linkages to other groups/sectors and conduct coordination/ meetings/conference to improve further management of Mt. Ugo;
12. Suggest/Recommend policies, practices to be adopted through legislative actions.

Section 3. There shall be a secretariat of the TWG to be composed of the following:


**Ms. SHIN JOY M. PALONAN**  
Administrative Aide III - MTAO support staff

**Ms. JERDA D. SANIL**  
Secretariat Rep.  
Barangay Tinongdan



This Administrative Order shall take effect immediately and shall be valid until revoked or amended.

Done this 14<sup>th</sup> day of September 2017 at Itogon, Benguet, Philippines.



**ATTY. VICTORIO T. PALANGDAN**  
Municipal Mayor

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