



Republic of the Philippines
Province of Benguet
Municipality of Itogon
Office of the Municipal Mayor

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OFFICE OF THE MUN. ENGR.
PROVINCE OF BENGUET
ITOGON

ADMINISTRATIVE ORDER NO.: 07
Series 2019

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**CREATING THE WORKING COMMITTEES FOR THE OATH TAKING CEREMONY
OF NEWLY ELECTED AND RE-ELECTED MUNICIPAL OFFICIALS
ON JUNE 30, 2019**

WHEREAS, the Oath Taking Ceremony for the newly elected and re-elected municipal officials is scheduled on June 30, 2019;

WHEREAS, there is a need to coordinate for this event to ensure early preparation of needed supplies/materials as well as the logistic demands for the anticipated success of this activity;

NOW, THEREFORE, I, ATTY. VICTORIO T. PALANGDAN, by virtue of the powers vested in me by law as Mayor of the Municipality of Itogon, Benguet, do hereby create the following committees as follows:

I. INVITATION/PROGRAM COMMITTEE

- Chairperson : EUSEBIA T. FIANZA
- Vice Chairperson : GIRLIE A. NABUS
- Members : SHALIMAR G. SORALLO
CARIE T. KIMAYONG
MARY GRACE M. HOLMAN
DONNA T. COMISING

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II. THANKSGIVING MASS COMMITTEE

- Chairperson : Ms. LILIA S. CARIÑO
- Vice Chairperson : Ms. IRENE F. FERNANDO
- Members : Ms. FLORIDA T. VELASCO
Ms. FELICIA D. BERSALONA
Ms. MARY JANE B. ANING

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III. STAGE, SOUND SYSTEM and DECORATION COMMITTEE

- Chairperson : Engr. ARVIE B. ANCHALES
- Vice Chairperson : Ms. RHODORA G. PARIAN
- Members : Mr. EDWARD A. BENTRES JR.

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- Ms. HELEN B. INWAY
- Ms. APRIL B. GUITOC
- ALL PERSONNEL of the MEO & the MPDO

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IV. WELCOME AND RECEPTION COMMITTEE

- Chairperson : Mr. EDGAR S. JOVEN
- Vice Chairperson : Ms. SHALIMAR G. SORALLO
- Members : ALL IMEA OFFICERS and MEMBERS
ALL ICEM OFFICERS and MEMBERS

LOCAL CIVIL REGISTRY OFFICE
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MUNICIPAL ASSESSOR'S OFFICE
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V. **FOOD PREPARATION and MARKETING COMMITTEE**


Chairperson : Mr. ANTONIO C. FIANZA
Vice Chairperson : Ms. DOLORES G. GALUNZA
Members : Mr. MANUEL C. MANZANO JR.
Mr. MELVIN C. LARON
Ms. MIRANDA M. KIDIATAN
Ms. ALFONSA C. CARANTES
ALL UTILITY PERSONNEL (Regular & J.O.)

VI. **SANITARY and POST EVENT UPKEEP COMMITTEE**

Chairperson : Engr. BENIGNO B. APIDOS
Vice Chairperson : Mr. EDWIN V. CARANTES
Members : Mr. VIRGILIO B. ATOMPAG
Mr. NESTOR S. CAMADO JR.
Mr. EMILIANO SEGUNDO JR.
ALL SOLID WASTE PERSONNEL

All committees are hereby directed to convene upon receipt of this AO to carefully plan for the success of the Oath Taking. The assigned Chairperson of each committee shall closely coordinate with the Municipal Administrator for the furtherance of this event.

This Administrative Order shall take effect immediately upon approval this 13th day of June 2019.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor

Cc:

- All concerned
- MLGOO
- File