



ADMINISTRATIVE ORDER NO. 18
Series of 2020

ESTABLISHING ITOGON MUNICIPAL TASK FORCE ON REORGANIZATION

Whereas, one of the operative principles of decentralization is found in Section 3, paragraph (b) of the Local Government Code which states: "There shall be established in every local government unit an accountable, efficient and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of its communities";

Whereas, Section 76 of the Local Government Code, further states that: "Every local government unit shall design and implement its own organizational structure and staffing patterns taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission";

Whereas, in the previous years, several positions have been created while other positions have been abolished due to perceived necessity of the municipal government to create and/or abolish positions subject to the compliance to personnel services limitation as well as to minimum standards and guidelines prescribed by the Civil Service Commission;

Whereas, recently there are calls for creation and abolition of positions based on perceived needs of the different departments;

Whereas, there is a need to evaluate the present organizational structure of the local government unit in order to maximize its resources for a better public service that would ultimately redound to the benefit of the people of Itogon;

Whereas, the Sangguniang Bayan of this Municipality enacted Resolution No. 103, s2020, which adopted the minutes of the Joint Committee Meeting held last March 9, 2020, which include, among others, the recommendation to create a Task Force on Reorganization;

Now, therefore, by virtue of the powers vested in me by law as the Local Chief Executive of the Municipality of Itogon, I, ATTY. VICTORIO T. PALANGDAN, do hereby promulgate this order as follows:

Section 1. There is hereby created a Municipal Task Force on Reorganization (TFR)

Section 2. The TFR shall be composed of this following:

Chair	:	Atty. NOEL G. NGOLOB, Municipal Administrator
Co-Chair	:	Atty. JODEA BRENDA LYN ACAY-CAMUYOT, Chairperson, SB Committee on Personnel
Members	:	Hon. DANTE ALLAIN XAVIER D. GODIO, Chairman, SB Committee on Finance
	:	Atty. FARIDA R. MATEO, Municipal Accountant
	:	Ms. ANGELA C. CARIÑO, Municipal Treasurer
	:	Ms. VERONICA K. COMISING, Municipal Budget Officer
	:	Engr. IMELDA F. NUGUID, MPDC
	:	Mr. ROCK H. CARIÑO, Secretary to the Sanggunian

- : Engr. CHARLIE M. GAYASCO, Municipal Engineer
- : Dr. PRUDENCIO B. PEDRO, Municipal Agriculturist
- : Engr. AVELINO S. MEDINA JR, Municipal Assessor
- : Ms. THELMA B. BENTRES, MCRO
- : Ms. GRACE O. POCSOL, MSWDO
- : Dr. OLIVER P. GUADAÑA, MHO
- : Atty. JACQUELINE N. GOSINGAN, Attorney III
- : Ms. EUSEBIA T. FIANZA, HRMO
- : Dr. LORNA A. SACULLES, President, IMEA
- : Mr. JOHNNY V. DEPALOG, Vice President, IMEA

The HRMO shall provide secretariat services to the Task Force on Reorganization.

Section 3. The Municipal Task Force on Reorganization (TFR) shall have the following functions:

- a. Analyze/evaluate the present organizational structure of the Local Government Unit, specifically on the appointive positions. In relation thereto, the TFR shall submit a report of its analysis/evaluation.
- b. Recommend measures that may be undertaken with the primary objective of improving the delivery of basic services to the people of Itogon such as but not limited to reorganization of the Local Government Unit;
- c. Coordinate with the Civil Service Commission (CSC), Department of Budget and Management (DBM), Department of Interior and Local Government (DILG) and other agencies pursuant to the functions stated in the preceding paragraphs; and
- d. Perform such other functions as may be assigned by the Local Chief Executive.

Section 4. If any provisions of this Order is declared invalid, the other provisions not affected thereby shall remain valid and subsisting.

Section 5. This Order shall take effect immediately.

Done this 22nd day of June 2020 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
 Municipal Mayor