



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

**OFFICE OF THE MUNICIPAL MAYOR**

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**ADMINISTRATIVE ORDER NO. 32**

Series of 2022

**REORGANIZING THE LGU TECHNICAL COMMITTEE ON ORGANIC AGRICULTURE  
(LTC-OA) OF THE MUNICIPAL GOVERNMENT OF ITOGON**

WHEREAS, it is the State's policy to increase agricultural productivity, enrich the fertility of the soil, reduce pollution and avert destruction of the environment, prevent depletion of natural resources, protect the health of the general public, and save on imported farm inputs;

WHEREAS, Consistent with the aforementioned state policy, the Local Government of Itogon Identified Organic Agriculture as a priority program and is acting aggressively to develop and promote the agricultural potentials of the municipality in accordance with the National Organic Agriculture Program and with the pertinent provisions of R.A 10068;

WHEREAS, the Department of the Interior and Local Government and the Department of Agriculture issued Joint Memorandum Circular No. 01, series of 2018 clarifying and reiterating the roles of LGUs in propagating and developing further and implementing the practice of Organic Agriculture in the Philippines, amending DA-DILG JMC No. 02, series of 2013;

WHEREAS, there is a need to reorganize the LGU Technical committee on Organic Agriculture to conform with item 3.4.2 of DA-DILG JMC No. 01, series of 2018 governing the composition of the said committee.

NOW THEREFORE, by virtue of the powers vested in me by law, I, BERNARD S. WACLIN, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby reorganize the LGU Technical Committee on Organic Agriculture (LTC-OA) to be composed of the following:

Section 1. Composition: The composition of the LTC-OA reorganized under this Order shall be as follows:

CHAIRMAN:	HON. BERNARD S. WACLIN Municipal Mayor
VICE CHAIRMAN:	DR. PRUDENCIO B. PEDRO Municipal Agriculturist
MEMBERS:	HON. NORBERTO I. PACIO SB Member, Com. Chair on Agriculture
	MS. CHERYL ROSE F. CARDENAS MLGOO
	ENGR. IMELDA F. NUGUID MPDC
	MS. VERONICA K. COMISING Municipal Budget Officer
	MS. IRENE F. FERNANDO Acting Municipal Treasurer

ATTY. FARIDA D. ROMILLO-MATEO  
Municipal Accountant

ENGR. BENIGNO M. APIDOS  
MENRO-Designate

MR. NESTOR M. ASIONG  
OIC PSDS, Itogon I

MS. JULIET K. BALDO  
OIC PSDS, Itogon District II

Secondary Schools Coordinating Principals

BSU Representative

MS. CLAIRE A. LICTAG  
DTI Representative

MS. ADELINA K. SINA-OY  
Small Farmers' Representative

MS. MILDRED S. FIANZA  
Small Farmers' Representative

MS. MARCELA M. PEDRO  
CSO Representative (TINPO)

MR. ROMEO CASILLA  
Municipal Agriculture and Fisheries Council Chairman

MR. LEONARDO S. MAYAO JR.  
Agri-firm Representative

MR. OLIVER S. CARIÑO  
Consumer Representative

MR. REYNOLD L. RHODA  
Executive Assistant II

Section 2. Duties and Functions. The LTC-OA shall perform the following duties and functions:

1. In accordance with Rules and Regulations of R.A 10068, shall prepare the annual and long term Municipal Organic Agriculture Plan consistent with the principles of grass roots participatory planning and bottom-up approach. Copies as such plan shall be furnished the Sanguniang Bayan for legislative adoption, the Municipal Development Council for inclusion in the Municipal Development Plan and Annual Investment Plant as the case may be, the National Organic Agriculture Board through the BAFPS for consolidation and integration in the National Organic Agriculture Plan;
2. Shall recommended of the Sanguniang Bayan proposed policies and measures as it may deem necessary for a sustainable implementation of the Municipal Organic Agriculture Program and to carry out the purpose of the Organic Agriculture Act of 2010 in the local level;

3. Shall closely coordinate with partner agencies, government offices and private entities for the municipality. Relatively, the LTC-OA may submit project proposals to funding agencies and follow up the same for its approval;
4. Shall perform other related duties and functions in accordance with laws, ordinances and other issuances issued by competent authorities.

Section 3. Secretariat and its functions. Pursuant to item 3.5 of the JMC, the following shall act as secretariat of the committee.

Head Secretariat: MR. BERTO BAYENG  
Focal Person on Organic Agriculture

Members: MR. MARLOU K. DALILING  
MS. GRACE TINDAAN

The Secretariat shall perform the following duties and functions:

1. Handle all the Committee's technical and administrative matters. Relatively, the secretariat shall prepare notice of meetings and such other activities of the LTC-OA and shall ensure delivery and receipt of such notice by the committee members and other parties concerned within an allowable period prior to the date of such meeting or activity;
2. Record all minutes of proceeding and properly document all activities of the LTC-OA.
3. In coordination with the committee chairman or the vice chairman in the absence of the former, the secretariat shall prepare the venue of meetings.
4. Be responsible in safekeeping and systematic filing of committee documents and record which shall be made available upon request of the committee or its individual members subject to committee policies or regulations governing the release or production of records;
5. Perform such other related functions as may be directed by the committee.

Section 4. Repealing Clause. All Administrative Orders and executive issuances inconsistent with this ORDER or parts hereof are deemed repealed or modified accordingly.

Section 5. Effectivity. This Order shall take effect immediately this 30th day of August, 2022 at Itogon, Benguet.

  
**BERNARD S. WACLIN**  
Municipal Mayor

Copy furnished:

- All concerned
- Sangguniang Bayan
- All Heads of Offices
- file