



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon

**OFFICE OF THE MUNICIPAL MAYOR**

Email Address: [mayorsofficeitogon@gmail.com](mailto:mayorsofficeitogon@gmail.com)

**ADMINISTRATIVE ORDER NO. 10**

Series of 2023

**DESIGNATING MR. EMILIANO L. SEGUNDO JR. AND MS. JACQUELYN B. BAY-AN AS POLLUTION CONTROL OFFICERS OF THE MUNICIPAL LOCAL GOVERNMENT OF ITOGON AND FURTHER, DELEGATING TO THE MUNICIPAL HEALTH OFFICER, DR. OLIVER P. GUADAÑA THE DUTIES AND FUNCTIONS OF THE MANAGING HEAD AS PRESCRIBED UNDER OUR POLLUTION CONTROL LAWS, RULES AND REGULATIONS.**

**WHEREAS**, to deal with environmental issues brought about by developmental activities, the international community has adopted various environmental management strategies that generally involve adoption of policies and implementation thereof to ensure compliance with such legal requirements by an individual and facilities that cause or may cause pollution;

**WHEREAS**, while it is true that pollution and development are closely related to each other most especially in developing countries, appropriate measures, regulations and modern technologies are readily available to allow economic growth and development without compromising people's health and the environment as well;

**WHEREAS**, Letter of Instruction No. 588 series of 1977 (designation of a pollution control officer) Presidential Decree No. 984 or the National Pollution Control Law which amended Republic Act No. 3931, and other subsequent laws and issuances were enacted and/or promulgated in adherence to the policy of the State to pursue economic growth and development in a manner consistent with the protection, preservation and revival of the country's environment hence, the government's intensified campaign to prevent, abate and control pollution of water, air and land for more effective utilization of the country's resources;

**WHEREAS**, RA 7160 provides that local government should share with the national government the responsibility in the management and maintenance of ecological balance within their territorial jurisdiction subject to national policies and other pertinent provisions of the code;

**WHEREAS**, Section 7.2 of DENR Administrative Order 2014-02 states that government institutions and Local Government Units that operate establishments but not limited to slaughter houses, public markets and hospitals, and whose activities necessitate the appointment/designation of a Pollution Control Officer under section 7 of the same order shall appoint/designate a pollution control officer;

**NOW THEREFORE**, by virtue of the powers vested in me as Municipal Mayor of the Municipality of Itogon, I, **BERNARD S. WACLIN** hereby ORDER as follows:

**Section 1. Designation of Pollution Control Officers:** MR. EMILIANO L. SEGUNDO and MS. JACQUELYN B. BAY-AN are hereby DESIGNATED as Pollution Control Officers of the Municipality of Itogon.

**Section 2. Accreditation:** The designated Pollution Control Officers shall secure accreditation from the Environmental Management Bureau in accordance with the guidelines prescribed under DENR Administrative Order No. 2014-02 and other pertinent issuances.



**Section 3. Duties and responsibilities of the accredited PCOs:** The accredited PCO shall perform the following duties and responsibilities:

1. Together with the Managing Head, ensure compliance with the requirements of PD 1586, RA 6969, RA 8749, RA 9003, RA 9275, their respective implementing rules and regulations (IRRs), and other pertinent rules and regulations;
2. Identify significant environmental aspects and impacts of the establishment's operational activities and recommend possible mitigating measures in the formulation/preparation and/or review of the Environmental Management Plan and Contingency Plan;
3. Attend to all permitting and registration requirements of the establishment prior to the construction, installation, or operation of pollution sources and control facilities;
4. Ensure the proper performance, operation, and maintenance of environmental management facilities or systems of the establishment such as the following:
  - a. Wastewater treatment facilities;
  - b. Air pollution control devices referred to in DAO 2000-03;
  - c. Hazardous waste management storage areas (permanent or temporary);
  - d. Solid waste segregation/management facilities (i.e. MRFs, sanitary landfills, composting facilities, etc.); and
  - e. Environmental monitoring devices such as the Continuous Emission Monitoring Systems, Air Monitoring Stations, effluent flow metering/measuring devices, groundwater monitoring wells, and other environmental monitoring devices.
5. Ensure that the hazardous wastes disposed offsite are covered by a Permit to Transport; each transport is covered by a hazardous waste manifest duly signed by the transporter and TSD facility; and with corresponding Certificate of Treatment (COT) duly signed by the TSD facility. Copies of the signed hazardous waste manifest and COT shall be submitted to the concerned EMB Regional Office in accordance with DENR Adm. Or. No. 2004-36;
6. Ensure that transport vehicles are properly operated and maintained (applicable only for hazardous wastes transporter);
7. Ensure that hazardous wastes Treatment Storage and Disposal (TSD) facilities are properly operated and maintained (applicable only for hazardous wastes TSD facility);
8. Monitor compliance to the requirements specified in the Environmental Compliance Certificate and the commitments stipulated in the Environmental Management and Monitoring Plans or Environmental Performance Report and Management Plans, and report the same in the Compliance Monitoring Report (CMR);
9. Monitor activities pertaining to the installation or construction of pollution source and control facilities to ensure compliance with the National Emission Standards for Source Specific Air Pollutants and National Ambient Air Quality Standards and report monitoring results to DENR as part of the Self-Monitoring Report (SMR);



10. Monitor activities pertaining to the operation and maintenance of pollution control facilities to ensure compliance with the Effluent Standards and report monitoring results to DENR as part of the SMR;
11. Monitor the use of chemicals, especially those listed under the Priority Chemicals List (PCL) and those with Chemical Control Orders (CCO) and the generation of solid and hazardous wastes. Monitoring data shall be submitted as part of the SMR and the PCL Compliance Certificate;
12. Monitor the importation or distribution of chemicals, especially those listed under the PCL and those with CCO and the generation of solid and hazardous wastes. Monitoring data shall be submitted as part of the SMR and the PCL Compliance Certificate (applicable only for importers or distributors of chemicals);
13. Promptly submit CMRs and SMRs, duly accomplished and signed by the PCOs, approved and certified correct by the Managing Head, and notarized;
14. Report in writing within twenty-four (24) hours from the occurrence of any of the following environmental incident to the concerned EMB Regional Office, as the case may be:
  - a. Breakdown of any pollution source and/or control facility or monitoring instruments; or
  - b. Releases (e.g. leaks, spills, etc.) of chemicals or hazardous wastes (listed in Annex 1 of this Order as well as the Priority List of Hazardous Substances as published by the Agency for Toxic Substances and Disease Registry of the Department of Health & Human Services of the United States of America) to environmental media.
15. Report in writing within twenty-four (24) hours from securing of the results of laboratory analysis or from online monitoring instruments any excess to effluent and/or emission standards; The Report covering Items 14 and 15 above shall include the following:
  - a. Date/time of the incident;
  - b. Cause(s) of the incident; and
  - c. Description of the incident detailing the following:
    - i. Estimated amount of chemicals or hazardous wastes, emissions, and/or effluents released to the receiving environment; and
    - ii. Interim/contingency measures to mitigate any potential negative impacts. The Managing Head shall sign the Report prepared by the PCO. Annex 4 shows the Environmental Incident Report format.
16. Submit to the Pollution Adjudication Board a copy of the SMR duly received by the respective EMB Regional Office (applicable only for establishments with pending case);
17. Attend, as duly authorized representative of the Municipal Government, technical conferences, hearings, and meetings especially on matters pertaining to pollution cases of the municipality;
18. As a liaison officer to EMB, keep himself/herself abreast with the requirements of the Department;

19. Coordinate regulatory programs and activities with the provincial government (if applicable);
20. Initiate and intensify environmental management activities including awareness campaign within their organization; and
21. Participate in multi-partite monitoring team activities and meetings, where applicable. The PCO and the Managing Head shall be held jointly and severally liable for any violation of PD 1586, RA 6969, RA 8749, RA 9003, RA 9275, their respective IRRs, and other pertinent rules and regulations, committed by the establishment.

**Section 4. *The Managing Head.*** To effectively carry out the purpose and objectives of our pollution controls laws and its implementing rules and regulations, the powers, duties and responsibilities of the Managing Head prescribed under said laws, rules and regulations is hereby delegated to the Municipal Health Officer, Doctor Olive P. Guadaña.

**Section 5. *Separability Clause.*** If for any reason, this Order or parts hereof are declared invalid or unconstitutional by court or other agencies of competent authorities, other parts hereof not affected by such declaration shall continue to be in force and effect.

**Section 6. *Repealing Clause.*** All administrative orders or parts thereof that are inconsistent herewith or parts hereof are deemed repealed or modified accordingly.

**Section 7. *Effectivity.*** This Administrative Order shall take effect immediately.

**DONE** this 13<sup>th</sup> day of April, 2023 at Itogon, Benguet.

**HON. BERNARD S. WACLIN**  
Municipal Mayor

Copy furnished:

- All concerned
- file