



Republic of the Philippines
Province of Benguet
Municipality of Itogon

OFFICE OF THE MUNICIPAL MAYOR

Email Address: mayorsofficeitogon@gmail.com; bernardwacelin08@gmail.com

ADMINISTRATIVE ORDER NO. 21

Series of 2023

**CONSTITUTING THE MENTAL HEALTH COMMITTEE OF THE MUNICIPAL
GOVERNMENT OF ITOGON.**

WHEREAS, Section 2, Republic Act. No. 11036 also known as the Mental Health Act (MHA) of 2018 and its Implementing Rules and Regulations (IRR) dated January 22, 2019 provide that the State affirms the basic right of all Filipinos to mental health as well as the fundamental right of people who require mental health services;

WHEREAS, Section 35, R.A. No. 11036 mandates the Civil Service Commission to develop guidelines and standards on appropriate and evidenced-based mental health programs for the workplace as described in the said Act and to develop policies that promote mental health in the workplace and address stigma and discrimination suffered by people with mental health conditions;

WHEREAS pursuant to the above mandate, the Civil Service Commission promulgated CSC Resolution No. 1901265 dated October 23, 2019 which provides the Guidelines on the Development of Mental Health Program in the Public Sector;

WHEREAS on February 7, 2020, the CSC through its Chairperson, Ms. Alicia Dela Rosa-Bala issued Memorandum Circular No. 04, series 2020 to all Heads of Constitutional Bodies; Departments, Bureaus, and Agencies of the National Government; GOCCs with original Chapters; Local Government Units (LGUs); and State Universities and Colleges (SUCs) re: Mental Health Program in the Public Sector;

WHEREAS, LGU Itogon cognizant of its role to promote over-all mental wellness and provide an inclusive, conducive and supportive work environment for its employees; open and encouraging barangay service to its people; and other concern private entities; to ensure healthy and productive workforce and to support the implementation of RA 11036 crafted its Mental Health Program pursuant to the above-mentioned issuances of the Civil Service Commission;

WHEREAS, the Sangguniang Bayan of Itogon promulgated Resolution No. 134, series of 2022; Resolution adopting civil service commission memorandum circular no. 04 series 2020 re: Mental Health Program in the Public Sector and CSC Resolution No. 1901265 dated October 23, 2019;

NOW THEREFORE, by virtue of the powers vested in me by law, I, HON. BERNARD S. WACLIN, Municipal Mayor of the Municipality of Itogon, Benguet, hereby constitute the Mental Health Committee of the municipal government as follows:

Section 1. Composition: the composition of the Mental Health Committee of the Local Government of Itogon shall be as follows:

CHAIRMAN: HON. BERNARD S. WACLIN
Municipal Mayor



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MEMBERS: Human Resource and Management Section Representative
Municipal Social Welfare and Development Officer
Municipal Health Officer
IMEA President
ALL CONCERN Head of Offices

The secretariat/technical staff shall be from the HRM section of the Mayor's Office.

Section 2. Functions and Responsibilities. The functions and responsibilities of the Mental Health Committee shall be as follows:

- a. To ensure that all mental health policies and programs are administered and enforced in the municipality.
- b. To administer, manage, and monitor the implementation and accomplishments of the Mental Health Program.
- c. To maintain contact with institutional networks to support the implementation of the MHP.
- d. To keep up-to-date with recommended mental health information and education materials.
- e. To assists on incident investigations, analysis and preparation of mental health related reports and summaries.

Section 3. Repealing Clause. All Administrative Orders and Executive issuances inconsistent with this ORDER or parts hereof are deemed repealed accordingly.

Section 4. Effectivity. This Order shall take effect immediately.

Done this 14th day of August, 2023 at Itogon, Benguet.

HON.  S. WACLIN
Municipal Mayor

Copy furnished:

- All concerned
- SB
- DILG MLGOO
- All Heads of Offices
- IMEA through its President
- File