



Republic of the Philippines
 Province of Benguet
 Municipality of Itogon
Office of the Municipal Mayor
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EXECUTIVE ORDER NO. 02
 Series of 2022

REORGANIZING THE JOINT INSPECTION TEAM (JIT) OF THE MUNICIPAL GOVERNMENT OF ITOGON, AMENDING EXECUTIVE ORDER NO. 2-2017.

WHEREAS, consistent with R.A. 9485 or the Anti-Red Tape Act of 2007, the Department of the Interior and Local Government and the Department of Trade and Industry promulgated JMC No. 01, series of 2010 promulgating guidelines in implementing the standards in processing permits or licenses in all cities and municipalities;

WHEREAS, on August 30, 2016, the DILG and the DTI issued JMC No. 01, series of 2016 or the Revised Standards in Processing Business Permits and Licenses in all Cities and Municipalities which seeks to ensure compliance with the pronouncement of President Rodrigo Roa Duterte during his inaugural speech and State of the Nation Address calling on all government agencies and instrumentalities to reduce the requirements and processing time of all government transactions;

WHEREAS, pursuant to the provisions of the aforementioned law and national issuances, the Local Chief Executive created the Joint Inspection Team (JIT) of the Municipal Government of Itogon through Executive Order NO. 2-2017 for the conduct of joint inspection of business enterprises instead of individual/separate inspection:

NOW THEREFORE, by virtue of the powers vested in me as Local Chief Executive, I, **ATTY. VICTORIO T. PALANGDAN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby ORDER as follows;

Section 1. Reorganization and Composition of the Joint Inspection Team.
 The Joint Inspection Team of the Municipal Government of Itogon is hereby reorganized to be composed of representatives from the various offices, government line agencies and barangays which are as follows:

Mayor's Office:

- MS. AMALIA A. IBARRA, BPLO-Designate
- MR. FERDINAND F. SAPALONG
- MS. MICHELLE P. YDIO

Municipal Treasury Office:

- MS. ANALIZA G. CAMTI, LEIPO-Designate
- MR. MICHAEL P. HERMOSADO
- MS. MARY ANN K. ADAIS
- MS. ANDREA PASCUA

Municipal Engineering Office:

- MS. HYLENE S. AMOS
- MS. NERRISA B. BALBINES

Municipal Assessor's Office:

- MS. CHIQUE B. CORNEL
- MR. ROMEO C. TIAGO

Municipal Planning and Development Office:

- MR. VIRGILIO P. ATOMPAG
- MR. GERLANDO C. LICTAG



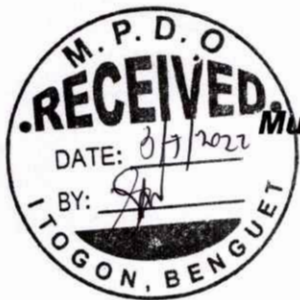
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IFG received by FEB Altagracia March 7, 2022

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Municipal Health Office:

MR. RENATO SABIANO
MR. EMILIANO SEGUNDO JR.

Bureau of Fire Protection:

At least two (2) representatives to be designated by the
Municipal Fire Marshall.

Philippine National Police:

A PNP personnel to be assigned by the Chief of Police or by the ComPAC
Commander in the barangay where the inspection will be conducted.

Barangay Officials:

The Punong Barangay or his duly authorized representative particularly the
Members of the Committee on Commerce, Trade, Industry and Livelihood
Of the Sanguniang Barangay.

Section 2. Duties and Functions. The Joint Inspection Team shall perform the
following duties and functions, to wit;

1. To conduct inspection of all businesses or enterprise within the municipality
after the issuance of business permits (new or renewal) to (a) verify the
accuracy of all information declared in their respective application for business
permit; and (b) to identify business establishments operating without the
required Business Permit;
2. Shall conduct periodic monitoring of business establishments operating within
the municipality to ensure that the type, nature or kind of business is in
accordance with the duly approved business permit. In case of deviation or
inclusion of other type of business activity such as sale of other kinds of
merchandise, goods or services not covered by the original Business Permit
but is being conducted in the same establishment/space or in an adjacent
space or store, the Joint Inspection Team shall advise the operator thereof to
make the necessary corrections and/or to apply for a different Business Permit
subject to the imposition of necessary fees and taxes.
3. Shall conduct regular Information and Education Campaign to the different
barangays to orient the constituents, business groups, prospective investors
and other stakeholders on the unified form, procedures and requirements, and
the business permits and licensing processes in the municipality, encourage
acquisition of business permits prior to operation, and as a venue to conduct
regular tax campaign in the locality. For this purpose, the Joint Inspection Team
shall fix the schedules for the conduct of IECs, preferably during barangay
assembly meetings, barangay fiestas and similar community gatherings
through proper coordination with all concerned barangay officials.

Section 3. Repealing Clause. All Executive Orders and Issuances inconsistent
herewith or parts hereof are deemed repealed and/or modified accordingly.

Section 4. Effectivity. This Order shall take effect immediately.

DONE this 4th day of March, 2022 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor