



Republic of the Philippines
Province of Benguet
Municipality of Itogon
OFFICE OF THE MUNICIPAL MAYOR

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EXECUTIVE ORDER NO. 18
Series of 2022

CREATING A MUNICIPAL HOUSING AND RESETTLEMENT COMMITTEE FOR DISPLACED FAMILIES DUE TO DISASTERS CAUSED BY NATURAL AND MAN-MADE HAZARDS AND FOR SUCH OTHER CAUSES AS MAY BE QUALIFIED BY THE SAID COMMITTEE.

WHEREAS, forced displacement of families from their homes can be caused by natural hazard-induced disasters, armed conflict, infrastructure development, human rights violations and others;

WHEREAS, subsequent natural hazards resulting to mass movements such as landslides and ground subsidence have resulted into displacement of families from their respective communities in previous years prompting the municipality to create various task forces to expedite the resettlement/relocation of the affected families;

WHEREAS, the creation of a single committee to perform the functions of the different task forces created previously is deemed appropriate considering that these task forces have the same functions as far as the activities relative to the resettlement and/or relocation of displaced families is concerned;

NOW THEREFORE, by virtue of the powers vested in me by law, I, **BERNARD S. WACLIN**, Municipal Mayor of the Municipality of Itogon, Benguet Province, hereby **ORDER** and decree as follows:

Section 1. Creation of a Municipal Housing and Resettlement Committee.

There is hereby created a Municipal Housing and Resettlement Committee for displaced families due to disasters caused by natural and man-made hazards and for such other causes as may be qualified by said committee, the composition of which shall be as follows:

CHAIRPERSON:	The Municipal Vice Mayor
VICE CHAIRPERSON:	The Chairman, S.B. Committee on Social Services
Members:	S.B. Members Representative from the Mayor's Office The Municipal Planning and Development Coordinator The Municipal Engineer The Municipal Assessor The Municipal Social Welfare and Development Officer The Punong Barangay having jurisdiction over the area where the proposed relocation site is situated. Representative from the following agencies:
	1. National Housing Authority
	2. Department of Human Settlements and Urban Development
	3. Mines and Geosciences Bureau, DENR
	4. Land Management Section, DENR
	5. CENRO-Bagui

Section 2. Functions and Duties. The Municipal Housing and Resettlement Committee shall perform the following duties and functions:

1. Shall act on offers of lot owners to sell their respective properties to the municipality for the establishment of a relocation site, and subsequently, shall conduct an actual site inspection to:
 - a. Verify the right of ownership of the person making such offer over the subject property;
 - b. Ascertain whether or not there exists a dispute or pending case affecting the subject property.
 - c. Determine whether or not the property being offered is suitable to be utilized as a resettlement area considering its slope, hazard susceptibility, land area, etc.;
 - d. Upon determination that the property being offered is qualified, shall negotiate with the property owner/s thereof in order to come up with an acceptable price taking into consideration the available fund allocated for the purpose.
2. Shall adopt policy guidelines on the selection and qualification of beneficiaries consistent with existing criteria set forth by national government agencies. Provided however, that the families to be relocated due to previous calamities which were already screened and qualified as appearing in the list under the custody of the MSWDO shall be given preference once a resettlement area has been established.;
3. Shall determine whether or not a displaced family due to non-calamity related causes such as eviction through lawful orders could be accommodated in the resettlement area taking into consideration among others the family's economic condition, reasons for displacement or grounds for such eviction, ownership of real properties within or outside the municipality and/or reasons why such family stayed in the area (ex. Livelihood, employment, etc.);
4. If applicable, shall cause the preparation of an Abbreviated Resettlement Action Plan which covers the following minimum requirements:
 - a. Census survey of displaced persons;
 - b. Description of the resettlement assistance to be provided;
 - c. Consultations/meetings with displaced families;
 - d. Institutional responsibility for implementation and procedures for grievance redress;
 - e. Arrangements for implementation and monitoring; and
 - f. Timetable and budget, if any.
5. Coordinate with government and private agencies or institutions for the provision of funding assistance, grants and/or donations for the development of the resettlement area and for the implementation of the resettlement plan;
6. Facilitate the conduct of subdivision survey of the resettlement site and if deemed necessary, shall cause the submission of the survey returns to the Land Management Sector for verification and approval;
7. Through the Technical Support Unit, shall facilitate the preparation of Site Development Plan, identifying therein the areas suitable for residential buildings, open spaces, drainage system, road networks, etc.
8. Shall keep the Local Chief Executive updated on matters relative to the exercise of its duties and functions including the results of its activities;
9. Perform such other related functions as may be directed by the Local Chief Executive;

Section 3. Technical Support Unit. A Technical Support Unit is hereby created which shall be headed by the Municipal Assessor and whose members shall be selected from the personnel of the Municipal Assessor's Office, the Municipal Engineering Office and the Municipal Planning and Development Office. They shall be designated by the Chairperson of the Municipal Housing and Resettlement Committee who is hereby authorized for the purpose.

Section 4. Functions of the Technical Support Unit. The Technical Support Unit shall perform the following:

1. Assist the committee in the conduct and/or preparation of the following:
 - a. Relocation survey;
 - b. Subdivision Plans;
 - c. Engineering designs; and
 - d. Site development plans
2. Assist in the processing of appropriate documents for the issuance of new Tax Declaration and such other tenurial instruments for the resettlement area;
3. Perform other related functions as may be directed by the LCE and/or by the committee.

Section 5. Secretariat and its Functions. To provide administrative support to the committee, a secretariat is hereby created whose members shall come from the MSWDO and MPDO and shall be designated by the chairperson upon recommendation of the respective heads of the aforementioned offices. The Secretariat shall perform the following:

1. Prepare notice of meetings and shall be responsible in the distribution and delivery of the same;
2. Record the minutes of committee proceedings;
3. Shall be the custodian of all records and documents of the committee and shall ensure that these are always available upon request of the committee;
4. Document all activities of the committee;
5. Assist the committee in the conduct of related studies and researches; and
6. Perform other duties and functions as may be directed by the committee.

Section 6. Repealing Clause. All Orders and executive issuances inconsistent herewith are hereby deemed repealed accordingly.

Section 7. Separability Clause. If for any reason, this order or parts hereof are declared invalid or unconstitutional by court or other agencies of competent authorities, parts hereof not affected by such declaration shall continue to be in force and effect.

Section 8. Effectivity. This Order shall take effect immediately.

DONE this 29th day of September, 2022 at Itogon, Benguet.


HON. BERNARD S. WACLIN
Municipal Mayor

Copy furnished:

- All concerned
- Office of the Provincial Governor
- DILG-MLGOO
- file