



SPECIAL ORDER No. 04-2021

Series of 2021

CONSTITUTING THE TECHNICAL WORKING GROUP TO DRAFT THE PUBLIC SERVICE CONTINUITY PLAN OF THE MUNICIPALITY OF ITOGON.

The government is the main institution mandated to protect its jurisdiction during emergencies and disaster. This mandate also implies that the government must continue to exist and deliver its essential functions regardless of any disruption to normalcy that might occur. NDRRMC Memorandum No. 33, s. 2018 orders all government member agencies of the DRRM Councils at all level and other government departments, offices, bureaus, services, units and instrumentalities to develop their own Public Service Continuity Plan (PSCP) to ensure the government to continuously function during an emergency or disaster.

CSC Memorandum Circular No. 2, s.2021 subjects the Formulation of Public Service Continuity Plan (PSCP) in line with the existing public health emergency where public sector organizations should plan and act by utilizing relevant mechanism to address or reduce the impact of adverse effects to its service delivery and continue to perform their essential functions.

IN VIEW thereof, I, **ATTY. VICTORIO T. PALANGDAN**, by virtue of the powers vested in me as Municipal Mayor of Itogon, Benguet hereby constitute the Technical Working Group to draft the Public Service Continuity Plan (PSCP) of the Municipality of Itogon to be composed of the following:

Team Leader:	MS. SHALIMAR G. SORALLO, <i>HRMO II</i>
Members:	ENGR. CYRIL L. BATCAGAN, <i>MDRRMO</i>
	ATTY. JACQUILINE N. GOSINGAN, <i>Legal Officer III/MO</i>
	MS. CINDY LOIS L. FERNANDEZ, <i>MPDO</i>
	MS. GIRLIE A. NABUS, <i>SBO</i>
	ENGR. ARVIE B. ANCHALES, <i>MEO</i>
	MS. IDA JANCES P. CIRIACO, <i>MHO</i>
	MS. LAURIE F. PANGDA, <i>MSWDO</i>
	MS. APRIL B. GUITOC, <i>MASSO</i>
	MR. MARLOU K. DALILING, <i>MAGRO</i>
	MS. LEONILA K. AMPAGUEY, <i>MACCO</i>
	MS. ROWENA C. CARIÑO, <i>MBO</i>
	MR. GERALD D. SEGUNDO, <i>MTO</i>
	MS. MIRALYN P. NATINOL, <i>MCRO</i>



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The Technical Working Group for the Public Service Continuity Plan (PSCP) created by virtue hereof shall, upon completion of the draft PSCP, submit the same to the Mayors Office for review and evaluation.

Finally, let copies of this ORDER be furnished all concerned for their information.

This ORDER shall take effect immediately.

Issued this 16th day of March, 2021 at Itogon, Benguet.


ATTY. VICTORIO T. PALANGDAN
Municipal Mayor