



Republic of the Philippines  
Province of Benguet  
Municipality of Itogon  
**OFFICE OF THE MUNICIPAL MAYOR**

Email Address: [mayorsofficeitogon@gmail.com](mailto:mayorsofficeitogon@gmail.com)



**SPECIAL ORDER No. 14**

Series of 2024

**TO: DR. MARIE JORELYN P. BAHINGAWAN**

Rural Health Physician  
Municipal Health Office  
This municipality

**SUBJECT: DESIGNATION AS OFFICER-IN-CHARGE OF THE MUNICIPAL HEALTH OFFICE AT THE DURATION OF THE OFFICIAL TRAVEL OF DR. OLIVER P. GUADAÑA.**

In the interest of the service, and in view of the Official Travel of Doctor Oliver P. Guadaña to attend the 117<sup>th</sup> PMA Annual Convention and Scientific Meetings, you are hereby designated as OFFICER-IN-CHARGE of the Municipal Health Office from May 14 to 19, 2024. Except for those specifically not allowed under applicable laws, rules and regulations, you shall perform the functions of the above designation in addition to your present duties and responsibilities and such others as may be assigned by the Local Chief Executive. You shall maintain proper functionality of that office to ensure efficient and continuous service delivery.

This designation shall take effect and shall continue to be in full force and effect for the period covered as above mentioned unless sooner revoked or extended through the issuance of an appropriate order.

For proper information and guidance.

Issued this 13<sup>th</sup> day of May 2024.

**HON. BERNARD S. WACLIN**  
Municipal Mayor

Copy furnished:

- HRM Office
- MHO
- All Department Heads
- COA
- All Punong Barangays
- File