



SPECIAL ORDER No. 20

Series of 2024

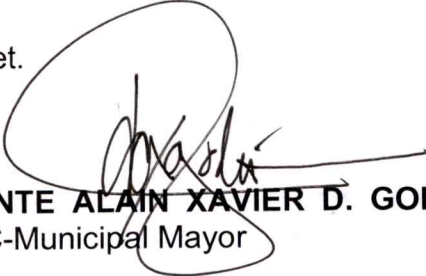
TO: MS. CHERRY ANN C. CARANTES
Registration Officer II
Municipal Civil Registrar's Office
This municipality

SUBJECT: EXTENSION OF DESIGNATION AS OFFICER-IN-CHARGE OF THE MUNICIPAL CIVIL REGISTRAR'S OFFICE

In view of the absence of our Municipal Civil Registrar, MS. THELMA B. BENTRES who is on Sick Leave for an indefinite period, your designation as OFFICER-IN-CHARGE of the Municipal Civil Registrar's Office pursuant to the Memorandum issued by the Local Chief Executive, Honorable Bernard S. Waclin dated May 13, 2024 is hereby extended indefinitely effective this date, May 20, 2024 until such time that our Municipal Local Civil Registrar officially reports back to work. As such, you should maintain the proper functioning of that office and ensure that appropriate services are delivered promptly to our clients. Except for those specifically not allowed under applicable laws, rules, and regulations, you shall perform the functions of the above designation in addition to your present duties and responsibilities and such others as may be assigned by proper authorities and shall continue to perform the same unless this designation is sooner cancelled, terminated, or revoked for reasons authorized by law.

For your proper information and guidance.

This 20th day of May, 2024 at Itogon, Benguet.


HON. DANTE ALAIN XAVIER D. GODIO
OIC-Municipal Mayor

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